

The Regular Meeting of the Roxbury Central School District was held on January 9, 2019 at 7:00 PM.

Present: Board President: Ed Fersch
Board Vice President: Kelli Winnie
Trustees: Ed Dalski
Denise Johnston
Dawn Kalleberg
Principal: Jill TenEyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

Absent: Superintendent: Thomas J. O'Brien

A Public Listening Session was held prior to the rest of the meeting.

President Fersch called the meeting back to order at 7:01 PM.

Mr. Fersch stated that Mr. O'Brien was dealing with a family medical issue and would not be attending tonight's meeting.

Additions to agenda:

1. Under Treasurer's Report, table #3 – Review of Budget Policies
2. Under President's Report, add #2 – Policy Review Results
3. Executive session at the end of the meeting to discuss a student issue and employee history.

Dawn Kalleberg discussed the board's role under Part 200, which is the New York State law regarding special education. She reviewed the types of policies required by the state, the policies the district has in place, and gave an outline of the process from identifying students for early intervention with a census (Child Find) through implementing IEP's all the way through declassification. Mrs. Kalleberg stated that the district has all the appropriate policies in place but that many of them have not been updated since 2009. She suggested that the Policy Committee look at them over the course of the year. Mr. Fersch stated that in his report he is going to talk about the fact that Erie 1 BOCES, where our policy manual comes from, has noted in their review that we need to update many of our policies, including these special ed ones. He will explain further later on in the meeting under his report.

D. Kalleberg – Special Education Presentation

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for December, 2018. Motion approved unanimously.

Treas. Report

Wendy Sprague shared the results for the BOCES fuel bid for 2019-2020. Bottini will be supplying our diesel and fuel oil; Main Care will provide gasoline.

19-20 Fuel Bid

Review of the budget policies was tabled.

Denise Johnston moved, seconded by Ed Dalski, to approve the budget transfers to be effective 1/9/19 in the amount of \$79,680.00. Motion approved unanimously.

The bills and the Claims Auditor's Report for December were reviewed.

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for December, 2018. Motion approved unanimously.

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the minutes from the regular meeting on December 12, 2018 as corrected. Motion approved unanimously.

President's Report:

1. Dawn Kalleberg moved, seconded by Kelli Winnie to approve the following resolution:
BE IT RESOLVED that the Roxbury Central School Board of Education hereby appoints Nicholas Savin, District Superintendent of the Otsego Northern Catskills BOCES, as search consultant for the position of Superintendent of Schools.
Motion approved unanimously.
2. Mr. Fersch stated that Erie 1 BOCES has finished the review of our policy manual. He stated that we will be moving forward with the next step in this process, which is a complete policy rewrite. The district is setting up the cross contracts to proceed with this, which will be a 2-year process, and the Policy Committee will be working on the changes that need to be made.

Superintendent's Report: None

Principal's Report:

1. Ms. Ten Eyck discussed the Cafeteria Audit which which was conducted by State Ed on December 18th. She stated that the auditor complimented our kitchen staff on how they worked and interacted with students. Ms. Ten Eyck stated there were a few things the auditor stated we needed, like getting a larger "And Justice For All" poster, and making sure we were buying American produce only. The final report will be sent to us in about 3 months.
2. Ms. Ten Eyck stated that there will be an Opioid

Budget Policies Tabled

Budget Transfers

Bills & Claims

**Extra-Classroom
Activity Fund**

Minutes

**Savin Supt. Search
Resolution**

**Policy Manual
Review Results**

Cafeteria Audit

Margaretville Opioid

Summit in Margaretville on Friday, January 18th
from 8:30 am to 2:00 pm. Mr. O'Brien and a few
other staff members will be attending.

Summit

3. Ms. Ten Eyck listed all the student activities that have been
happening this past month including:

Student Activities

- Holiday Concerts
- No Place For Hate signing
- Student Winter Olympics
- Door Decorating Contest
- 9th Grade Project – Christmas Around the World
- 3rd Grade Colonial America Project
- 1st Grade Teddy Bear Tea
- Winter Sports starting
- Regents Week coming up – January 22nd – 25th
- Bus Safety Drills

Board Committee Reports:

1. RCM Committee:

RCM Committee

Mrs. Kalleberg reviewed the topics that were discussed
at yesterday's RCMT meeting. They discussed the
No Place for Hate program, and planned for the next
RCM early dismissal day. There was also a discussion
regarding curriculum mapping. Mrs. Kalleberg
added that Laurie Andrews and Jo Hinkley were
scheduled to give an RCM Plan update next month
but asked if it can be pushed back to March. The
board agreed. Mrs. Johnston stated that she would
like to see data from the pilot testing programs to
see if they are effective. Ms. Ten Eyck will give
a report next month.

2. Policy Committee:

Policy Committee

Kelli Winnie moved, seconded by Ed Dalski, to approve
the following policy revisions and new policies:

Policy Approval

- 1330 – Appointments and Designations by the Board of Education
- 5673 – Employee Personal Identifying Information
- 6210 - Certification and Qualifications
- 7131 – Education of Students in Temporary Housing
- 7134 – Education of Students in Foster Care
- 7242 – Military Recruiters and Institutions of Higher Education
- 7512 – Student Physicals
- 7513 – Medication and Personal Care Items
- 8110 – Curriculum Development and Evaluation
- 8211 – Prevention Instruction

Motion approved unanimously.

Board Comments and Questions:

Mrs. Dalski asked Mr. Fersch when the next board collaboration meeting was scheduled for. Mr. Fersch stated it hasn't been scheduled at this time due to the holiday season. He will let the board know when the next meeting is scheduled.

Mrs. Kalleberg asked if anyone was able to go to the School Board Institute in Oneonta on January 24th. Mr. Fersch and Mr. O'Brien will be attending.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Dawn Kalleberg moved, seconded by Kelli Winnie, to rescind the following resolution from 6/13/2018:

Rescind Repair Reserve Funds Resolution

BE IT RESOLVED, that the Board of Education of the Roxbury Central School District is hereby authorized to return funds to the repair reserve which were used for an emergency repair through available monies from the 2017-2018 school year in the amount of \$52,000.

Motion approved unanimously.

2. Kelli Winnie moved, seconded by Denise Johnston, to approve the agreement with Salvatore P Massa, PH.D., ABPP, NCSP to mentor Katherine Leahy retroactive to January 2, 2019 through June 2, 2019 at a rate of \$100/hr., 3 hours per month for a total of \$1,500.00. Motion approved unanimously.

Massa Agreement

B. PERSONNEL:

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following personnel items:

Personnel

1. Approve request from Erin Lyke for one-half day of unpaid leave on February 12, 2019 and three full days of unpaid leave from February 13 to February 15, 2019.
2. Approve Tom Faraci as a volunteer girls varsity basketball coach with no stipend retroactive to November 4, 2018.

Motion approved unanimously.

C. Other:

1. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the CSE Recommendations for the following students:

CSE Recs.

#'s 4014, 4327, 4347, 4179, 4334, 3026, 4091, 2945, 4190, 3002, 4064,

Motion approved unanimously.

Public Comments: A member of the public questioned what the school was doing regarding bullying and monitoring food in the cafeteria.

Kelli Winnie moved, seconded by Dawn Kalleberg, to go into executive session at 7:45 pm to discuss a student issue and an employee history. Motion approved unanimously.

**Into Exec.
Session**

Kelli Winnie moved, seconded by Dawn Kalleberg to come out of executive session at 8:15 pm. Motion approved unanimously.

**Out of Exec.
Session**

Dawn Kalleberg moved, seconded by Kelli Winnie to adjourn the meeting at 8:15 pm. Motion approved unanimously.

Adjourn

Ed Fersch, BOE President

Marianne Schor, Secretary/Deputy
Clerk of the Board

DRAFT