

Board of Education Meeting
November 13, 2018

The Regular Meeting of the Roxbury Central School District was held on November 13, 2018.

Present:	Board President:	Ed Fersch
	Board Vice President:	Kelli Winnie
	Trustees:	Ed Dalski
		Denise Johnston
		Dawn Kalleberg
	Superintendent:	Thomas J. O'Brien
	Principal:	Jill Ten Eyck
	Secretary:	Marianne Schor

Absent: Treasurer: Wendy Sprague

A Public Listening Session was held prior to the Regular Meeting.

President Fersch called the meeting to order at 7:01 PM.

Jo Hinkley and Laurie Andrews presented an update on the goals of Roxbury Collaborative Model (RCM). They pointed out new highlighted areas in sections of the plan, which indicated progress toward the goal. Mrs. Hinkley thanked Dawn Kalleberg for her help on how to best update the goals. Mr. Fersch thanked Mrs. Hinkley, Mrs. Andrews, Mrs. Kalleberg and the RCM Team for their hard work.

**RCM
Presentation**

Three 12th grade students gave presentations to the Board on current laws that are hot button issues. They were accompanied by their teacher, Amy Kauffmann. The topics included whether or not college athletes should be paid; food stamps; net neutrality; and online gambling. Mr. Fersch thanked the students for their presentations.

**Participation in
Gov't Presentation**

Additions to agenda:

1. Executive session at the end of the meeting to discuss a student issue, employee history, contract issue, legal issue and the Superintendent's evaluation.
2. Under Superintendent's Report, add #4 – M-Ark Project

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for October, 2018. Motion approved unanimously.

Treas. Report

Dawn Kalleberg moved, seconded by Denise Johnston, to approve the Collectors Report of Returned Taxes for the 2018 School Taxes. Motion approved unanimously.

**Returned
Taxes**

Kelli Winnie moved, seconded by Ed Dalski, to approve the 2019-202 budget calendar. Motion approved unanimously.

19-20 Budget Calendar

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Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the tax adjustment and refund in the amount of \$378.26. Motion approved unanimously.

Tax. Adjustment & Refund

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the corrective action plan in response to the external audit as corrected. Motion approved unanimously.

Response to Audit

Kelli Winnie moved, seconded by Ed Dalski, to approve the budget transfers to be effective 11/13/18 in the amount of \$10,240.14. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for September were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the extra-classroom activity fund report for October, 2018. Motion approved unanimously.

Extra-Classroom Activity Fund

Ed Dalski moved, seconded by Kelli Winnie to approve the minutes from the regular meeting on October 10, 2018 as corrected. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch referred to a table he had distributed and that was projected on the screen which showed the decline in student population for the districts that have been involved in the collaboration meetings. Mr. Fersch stated that the collaboration group, which includes board members from Margaretville, Andes, Jefferson, Gilboa, and Stamford as well as Roxbury, will continue to discuss how best to serve our students as the population continues to decline, whether it be some type of consolidation or merger. There was a discussion about how best to get community input on the topic, how to educate the public on the importance of having this discussion, and when to hold a public forum.
2. Mr. Fersch acknowledged Mr. Don Budmen, an attorney from our legal representatives Ferrara Fiorenza P.C., who will meet with the board in executive session to discuss the Superintendent's search process. Nick Savin, our BOCES District Superintendent, will be at the December meeting to also discuss the process. Mr. Fersch suggested that the December meeting start at 6:00 PM with the expected purpose of immediately going into executive session to meet with Mr. Savin.

Collaboration Update

Superintendent Search Process

Kelli Winnie moved, seconded by Dawn Kalleberg, to start the December 12, 2018 regular meeting at 6:00 PM

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with the expected purpose of immediately going into executive session to discuss the Superintendent search process, with the regular meeting beginning at 7:00 PM. Motion approved unanimously.

3. Mr. Fersch discussed the proposed moratorium on the use of state growth scores in annual professional performance reviews (APPRs). The current one expires in June, and there will be discussions at the December Regents meeting regarding extending it.

**Proposed Moratorium
on Use of Growth Score
in APPRs**

Superintendent's Report:

1. Mr. O'Brien stated that he sent home letters this week along with a brochure and pledge sheet to every family. He discussed the next steps in implementing the No Place for Hate Program, which includes a three-day training for our student leaders. Mr. O'Brien stated that he is planning on having the training at the fire house. Part of the training includes coming back to the building to work with other students.
2. Mr. O'Brien reports that our Smartbond application is still at the review board. He stated that once it's at the review board it won't be sent back, and he'll keep the board updated on the progress. Mr. O'Brien thanked the Ferrara Law Firm for making sure all our bids with Annese will be able to be enacted.
3. Mr. O'Brien referred to a letter he and Mr. Fersch received from the Delaware County Board of Supervisors. The letter is in response to the letter sent last month by Mr. O'Brien and Mr. Fersch asking to meet with them to discuss the process involved in establishing the school tax warrant, and why the numbers were so late this year. They were working to solve the problems and didn't think a meeting was necessary.
4. Mr. O'Brien referred to an email the board received from the MARK project asking for support for housing grants for Middletown and Roxbury. Mr. O'Brien stated that he had sent the support letters three weeks ago. He stated that we receive these requests all the time, but that they've never asked the board for support before. Mr. Fersch stated that the board did not need to send a separate letter, and the support letters sent by Mr. O'Brien would suffice.

**No Place for Hate
Update**

Smartbond Update

**Del. County. Response
on Tax Rates**

M-Ark Project

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Principal's Report:

1. Ms. Ten Eyck gave an update on September attendance, and stated that 8 students were flagged with 3 or more absences for the month. Letters went home for the 8 students, and no parents responded. Out of the 8, 4 students had gone on vacation with their parents, and the attendance of all 8 students has improved.

2. Ms. Ten Eyck presented a PowerPoint that showed data from the first iReady testing. She also shared data from the new STAR testing program which is being piloted by the 5th grade. She discussed how the benchmarks were being met, and how students were being monitored on several levels. There was a discussion on the results and how progress will be monitored moving forward. Mr. O'Brien thanked Ms. Ten Eyck and Mrs. Burton for all the work they did to compile the data. He also stated that 5Lab is going to be coming in to help further sort through all our data.

Sept. Attendance Rpt.

**Test Data &
Student Performance**

Board Committee Reports:

1. RCM Committee:
Mrs. Kalleberg stated the committee did not meet this month.

2. Policy Committee:
There was a first reading of the following policies:
 - 5410 – Purchasing
 - 5660 – School Food Service Program (Lunch and Breakfast)
 - 5661 – Wellness
 - 6121 – Sexual Harassment in the Workplace

RCM Committee

Policy Committee

Board Comments and Questions:

Mrs. Kalleberg stated that she, Mr. Fersch and Mr. O'Brien went to Sidney for the last School Board Institute program to hear Regent Mittler discuss ESSA. She added that she would be willing to provide information of the Board's responsibility for Special Ed. It was agreed that her presentation will be put under Old Business.

Mr. Fersch stated that there was a new student newspaper, "The Take Off", being written by the Journalism class. Board members got a copy in their packets. He stated that it was exciting to see a school newspaper again, and congratulated the class on a job well done. On a separate note, Mr. Fersch thanked Mr. O'Brien and Dr. Chakar, Superintendent of Margaretville and Andes Central Schools, for the letter they wrote to the papers in appreciation of their school boards for Board Recognition Week.

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Mr. Dalski stated that he will be taking a copy of the school newspaper to Joan Lawrence-Bauer at the Catskill Mountain News as she was here last year discussing opportunities her paper had for journalism students.

Mr. Fersch took a moment to recognize the passing of Dora Fowler, a teacher here at Roxbury for 61 years. There will be a service for her here at the school on Saturday at 3:00 PM.

Ms. Winnie congratulated Denise Johnston and Neil Snedeker on their Teacher of the Year recognitions.

Old Business:

1. Dawn Kalleberg moved, seconded by Denise Johnston, to approve the 2018-2019 adult meal prices at \$2.50 for breakfast and \$4.10 for lunch (includes tax) retroactive to October 15, 2018. Motion approved unanimously.
2. The report on the Board’s responsibility on Part 200 has been tabled until the December meeting.

18-19 Adult Meal Prices

New Business:

A. SUPERINTENDENT’S RECOMMENDATIONS:

1. Denise Johnston moved, seconded by Kelli Winnie, to increase the daily teacher substitute rate for bachelor’s degreed and up to an associates’ degreed employee to \$100/day. Motion approved unanimously.
2. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the sale of the 2008 Dodge Durango SXT SUV by online auction through Auctions International to Kristi Hadden, Box 203, Grand Gorge, NY in the amount of \$1,400.00. Motion approved unanimously.

Sub Rate Increase

Sale of Dodge Durango

B. PERSONNEL:

Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the following personnel items:

Personnel

1. Appoint Ashley Pettersen to a temporary full time Level I Licensed Teaching Assistant position effective November 14, 2018 through June 26, 2019.
2. Approve Patricia Agostinello as a full time bus driver at a rate of \$15.95 as per the CSEA contract pending completion of bus driver training and requirements.
3. Approve one day of unpaid leave for Susan Cole on November 20, 2018.
4. Approve one day of unpaid leave for Cynthia Lawrence on January 22, 2019.

Petterson LTA

Agostinello Bus Driver

Cole Unpaid Leave

Lawrence Unpaid Leave

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5. Approve Beth Smith, POB 200, New Kingston, NY as the district's 19-A designee and School Bus Driver Instructor for the following services at a stipend of \$1,800:
 - Perform clerical review and approval of all 19-A documents
 - Perform defensive driving review
 - Conduct bi-annual behind-the-wheel road tests and written test when needed
 - Approval of the Physical Performance test that is due this year that is a SBDI task until the Transportation Director gets certified.
6. Approve fall coaches retroactive to November 5, 2018:
 - Girls Varsity Basketball – Lisa Faraci with a stipend as per the RTA contract
 - Girls JV Basketball – Jane Ware with a stipend as per the RTA contract
 - Cheerleading – Liz Cowan and Amanda George with a split stipend as per the RTA contract
7. Approve the following substitute positions. Fingerprint clearances have been received:
 - Kendal (Sprague) Darling as a substitute teacher K-12 retroactive to October 26, 2018.
 - Rosa Arruffat, 810 Walker Rd., Margaretville, NY as a substitute teacher K-12 and as a tutor K-12.
 - Sheila Biruk, 25 Mill Rd., Halcottsville, NY 12438 as a substitute teachers aide.
 - Reneé Anfimovas, 484 Wagner Ave., Fleischmanns, NY as a substitute teachers aide.
 - Christopher Shultis Sr. as a substitute bus driver pending completion of bus driver requirements.

B. Smith 19-A & SBDI

Fall Coaches

Darling Sub K-12

Arruffat Sub K-12 & Tutor

Biruk Sub Aide

Anfimovas Sub Aide

C. Shultis Sr. Sub Bus Driver

Motion approved unanimously.

C. Other:

1. Kelli Winnie moved, seconded by Denise Johnston, to approve the CSE Recommendations for the following students:
#’s 4327, 4336, 4338, 4274, 4040, 4175
Motion approved unanimously.
2. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the 4th grade trip to Manhattan Country School on May 31, 2019. Motion approved unanimously.
3. Dawn Kalleberg moved, seconded by Kelli Winnie to approve the following applications for club charter:
 - National Honor Society
 - School-Based Enterprise Club
 - FCCLA

CSE Recs.

4th Grade Trip to Manhattan Country School

Charter Club Apps

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Motion approved unanimously.

Public Comments: None

Kelli Winnie moved, seconded by Dawn Kalleberg, to go into executive session at 9:10 pm to discuss a student issue, employee history, contract issue and superintendent search process. Motion approved unanimously.

**Into Exec.
Session**

Kelli Winnie moved, seconded by Dawn Kalleberg, to come out of executive session at 10:40 PM. Motion approved unanimously.

**Out of Exec.
Session**

Dawn Kalleberg moved, seconded by Kelli Winnie to adjourn the meeting at 10:40. Motion approved unanimously.

Adjourn

Marianne Schor, Secretary

Ed Fersch, BOE President

Thomas J. O'Brien, Superintendent