

Roxbury Central School
Board of Education Meeting
January 14, 2009

A regular meeting of the Roxbury Central School District Board of Education was held on January 14, 2009.

Present: Phil Zorda, Ed Fersch, Will Finch, Tara Poniros.

Jim Cuttita arrived at 7:40 PM.

Superintendent: Thomas J. O'Brien

Principal: Eric Windover

Treasurer: Jean M. Menchen

Secretary: Cherie Serrie

The meeting was called to order at 7:00 pm by President Zorda.

Additions to agenda:

1. Executive session to discuss the employment history of a particular employee.

Laurie Andrews, Jon Barber, Mary Lucas and Pat Zambri gave a presentation on RtI (Response to Intervention) and RIST (Roxbury Instructional Support Team). Handout were given to the board. Tom O'Brien and Ed Fersch thanked the committee for their hard work and dedication on both RtI and RIST.

Will Finch moved, seconded by Tara Poniros to approve the treasurer's report for December, 2008. Motion approved unanimously.

Treas. Report

Jean Menchen discussed the collateral statement which will become an attachment to the monthly treasurer's report.

Ed Fersch moved, seconded by Will Finch to approve the Ulster BOCES Initial Service Request form (Reading Recovery). Motion approved unanimously.

Ulster BOCES Service Request

Joe Piasek gave a presentation on the proposed WIOX (91.3 FM) radio station to be located in Roxbury. After the presentation he requested that the Board of Education consider placing the transmitter and antenna for the radio station at the school. A feasibility study would need to be done to see if the FCC would approve the school as a location for the antenna/transmitter placement, for which there is a cost. Dr. Piasek wanted to know if the Board of Education would consider the placement before incurring the expense of the study.

Phil Zorda stated that the school should contact The State Education Department to see what requirements they may have. Jim Cuttita expressed a concern by some individuals that the antenna placement would cause health issues and is potentially harmful. Dr. Piasek responded that part of the 340 application certifies there are no health issues with the placement of the

antenna and transmitter. The 340 application form and accompanying tests are available to the public and are on file in the Roxbury Town Hall.

Tom O'Brien will contact SED and will report back to the Board of Education on behalf of Dr. Piasek who will be unable to attend the February meeting. The Board will then make a determination as to whether they will support the feasibility study.

Ed Fersch moved, seconded by Will Finch to approve budget transfer schedule #6 in the amount of \$8,850. Motion approved unanimously.

Budget Transfers

Will Finch moved, seconded by Jim Cuttita to approve the following bills for audit:

	General Fund	cks	School Lunch	cks	Fed. Fund	cks	Debt Ser.	cks
Dec.	\$ 26,828.52	0	\$ 329.55	0	\$ 0	0	\$ 0	0
Jan.	\$ 262,803.55	96	\$ 8,103.16	18	\$ 5,412.70	11	\$ 2,800.00	1

	Capital Fund	cks
Dec.	\$ 0	
Jan.	\$ 14,050.00	1

Motion approved unanimously.

Ed Fersch moved, seconded by Tara Poniros to approve the extra-classroom activity fund report for December, 2008. Motion approved unanimously.

Student Fund

Ed Fersch moved, seconded by Will Finch to approve the minutes of the meeting of 12/10/08. Motion approved unanimously.

Minutes

Jean Menchen went over the quarterly budget status review.

Public Comments: None

President's Report:

1. Copies of the form for the superintendent's evaluation will be e-mailed to the board from Phil.
2. A workshop on school district auditing will be held on January 23rd in Latham.

Superintendent's Report:

1. The first budget committee meeting is scheduled for Wednesday, February 4th at 4:00 pm in Mr. Windover's office. Jim Cuttita and Phil Zorda serve on this committee.
2. The capital project is proceeding. Another partial payment will be made on the project this month.
3. At the Board's request, Tom will attend the NYSSBA State Issues Conference in March.
4. Policy Regulation update: The regulations have been distributed to staff and are being reviewed. They are due back to Tom on February 13th.
5. Lin Ramsey Golash from ONC BOCES presented a workshop for all staff on FERPA and Sexual Harassment.
6. Grant writer - RCS will be receiving a \$10,000 refund since RCS is the only school who participated in a coser through ONC BOCES for a grant writer,. Tom has contacted a few people to see if they are interested in working as a grant writer for the school on a commission basis. He will report back to the board next month. Ed Fersch suggested that guidelines should be written for the grant writer position.
7. The board and administration discussed their concern about the lack of press coverage for the school. Tom will start sending highlights of school budget information to The Catskill Mountain News and The Mountain Eagle.
8. The board discussed budget issues and concerns.

Board Comments and Questions: None

Superintendent's Recommendations:

1. Memorandum of Agreement for Headstart through Delaware Opportunities. This is a yearly agreement, which will be placed on the re-org. agenda.

Ed Fersch moved, seconded by Will Finch to approve the memorandum of agreement for Headstart with Delaware Opportunities.
Motion approved unanimously.

**MOA - Headstart
Dela. Opportunities**

Personnel:

Jim Cuttita moved, seconded by Will Finch to approve the following personnel items:

Personnel

1. Accept letter of intent to retire from Charles R. German.
2. Approve Marie Windover, Roxbury, NY as a substitute teacher for grades K-12 pending fingerprint clearance as required by SAVE legislation.
3. Approve the following a substitute peer tutors:
 - o Jon Varecchia
 - o Abigail Wallace
4. Approve Marshella Bell as a substitute CROP activity leader (fingerprint clearance on file).
5. Approve Albert Vamosy III, 343 Sally's Alley, Denver, NY as a substitute bus driver (will require training) and substitute custodian pending fingerprint clearance as required by SAVE legislation.
6. Approve William Lalosh, 95 Henry Williams Rd., Roxbury, NY as a substitute custodian pending fingerprint clearance as required by SAVE legislation.
7. Approve Brenda Geehrer-Todd as an outside speech therapist consultant, for in-home services, at the hourly rate of \$110.
8. Approve Barbara Cella, 1334 Breezy Hill Rd., Fleishmanns, NY as a long term substitute in an elementary teaching position, to begin beginning March 18, 2009 through the end of the 2008-09 school year, at the long term substitute rate of \$175.28/day (over 30 days and under 20 weeks), certified. Fingerprint clearance is on file.
9. Approve Chryste Springman as a substitute teacher for grades K-6 (fingerprint clearance on file).
10. Approve Janice Winner, PO Box 7, Andes NY as a substitute nurse, substitute teacher for grades K-12 and substitute typist, pending fingerprint clearance as required by SAVE legislation.

Motion approved unanimously.

Other:

Ed Fersch moved, seconded by Will Finch to accept a donation of rocks and minerals from John Orban III. Motion approved unanimously.

**Donation of rocks
and minerals**

Jim Cuttita moved, seconded by Will Finch to approve the change in IRS rate reimbursement to 55 cents per mile. Motion approved unanimously.

IRS mileage rate change

Ed Fersch moved, seconded by Jim Cuttita to approve the building use request for Brownie Troop

**Bldg. Use Request
Brownie Troop 406**

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406. Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the CSE recommendations for the following students: #'s 1801, 2959, 3006, 2681, 2934, 2114 and 3006. Motion approved unanimously.

CSE

Ed Fersch moved, seconded by Will Finch to enter into executive session at 9:50 pm to discuss the employment history of a particular employee. Motion approved unanimously.

Into Exec. Session

Ed Fersch moved, seconded by Will Finch to come out of executive session at 10:20 pm. Motion approved unanimously.

Out of Exec. Session

No action was taken during executive session.

Tara Poniros moved, seconded by Ed Fersch to adjourn the meeting at 10:21 pm. Motion approved unanimously.

Adjourn

Cherie Serrie, Secretary

Phillip Zorda, President, Board of Education

Thomas J. O'Brien, Superintendent