

Roxbury Central School
Board of Education Meeting
October 8, 2008

A regular meeting of the Roxbury Central School District Board of Education was held on October 8, 2008.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Will Finch and Tara Poniros.
Superintendent: Thomas J. O'Brien
Treasurer: Jean M. Menchen
Secretary: Cherie Serrie

President Zorda called the meeting to order at 7:00 pm.

The external audit report was given by Stan Cwynar of Cwynar & Company.

Joe Piasek from the Wellness Committee gave a wellness report. Also present were committee members Ginny Scheer and Christy O'Donnell.

Additions to Agenda:

1. Executive session to discuss history of an employee

Jim Cuttita moved, seconded by Will Finch to adopt a resolution to accept the audit report for the year ending June 30, 2008. Motion approved unanimously.

Audit Report

Ed Fersch moved, seconded by Jim Cuttita to approve the treasurer's report for September, 2008. Motion approved unanimously.

Treas. Report

Will Finch moved, seconded by Jim Cuttita to approve budget transfer schedule # 3 in the amount of \$8,000. Motion approved unanimously.

**Budget
Transfers**

Phil Zorda stated that a NYSSBA workshop is scheduled on wellness and the implementing of wellness plans for schools. Ed Fersch thanked the Wellness Committee for all of their work in developing the plan. He also asked what modification the committee would be recommending and if there are specific goals of the policy that should be changed. Page 13 of the action plan suggests policy initiatives. The board and committee discussed various goals and modifications. Tom O'Brien stated that some action has already been taken in response to the wellness committee concerns, i.e., 30 minutes per day of physical education for elementary children. Tom expressed his thanks to the committee.

Ed Fersch moved, seconded by Tara Poniros to approve the changes in assessment values as presented. Motion approved unanimously.

**Assessment
Values**

A quarterly review of the budget status report was discussed.

Ed Fersch moved, seconded by Jim Cuttita to approve the bills for audit as follows:

Bills

	General Fund	cks	School Lunch	cks	Fed. Fund	cks	Capital Fund	cks
Sept.	\$ 11,460.46	2	\$ 153.06	0	\$ 0	0	\$ 0	0
Oct.	\$ 311,341.93	127	\$ 10,084.07	19	\$ 7,554.70	5	\$ 48,131.00	2

Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the extra-classroom activity fund for September, 2008. Motion approved unanimously.

Student Fund

Ed Fersch moved, seconded by Tara Poniros to approve the minutes from the meetings on 9/10/08 and 9/17/08 as corrected. Motion approved unanimously.

Minutes

President Zorda introduced Eric Windover to the audience. Mr. Windover introduced his family to the board.

Public Comments: None

President's Report:

1. Wellness training will be held at NYSSBA on November 14, 2008.

Superintendent's Report:

1. Testing was done by an outside company, in response to a complaint from a staff member regarding air quality. The report indicated a detectable level of mold in the high school art room from an area that contained bags of rags. The rags were removed and an extra vent was purchased for the kiln. A few ceiling tiles will be replaced. The area will be tested again.
2. New district employment applications have been developed and meets all employment criteria as reviewed by the school attorneys.
3. Capital Project – an expert in floor resurfacing will be here next week. Tom O'Brien requested an additional payments be made to Park City so that the local contractor may be paid.
4. NYSCOSS Conference was very enlightening. Tom O'Brien will be providing a district impact statement at the November Board meeting regarding our financial status. Tom and Jean will be meeting with the faculty in a few weeks regarding the school's financial status and economics.

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5. Tom has been asked to be the regional representative for SACI. The Board agreed to let Tom be the regional rep.
6. Jean watched a 90 minute web cast from ASBO. The first section discussed the credit market. The second section was collateralization and bank security and the third was state aid.

Board Comments and Questions: None

Old Business:

Jim Cuttita moved, seconded by Will Finch to approve revised policy #5241 – Property Tax Exemptions. Motion approved unanimously.

Property Tax Exemptions

New Business:

Superintendent Recommendations:

1. ONC BOCES resolution – all 19 area superintendents agreed to present a resolution to keep the existing configuration of ONC BOCES.

Ed Fersch moved, seconded by Tara Poniros to approve the following resolution:

RESOLVED, that Roxbury Central School District is desirous of and fully supports the option of keeping the existing configuration of the Otsego, Northern Catskill BOCES (ONC BOCES) as it is currently constituted. Further, we reject both the tenor and conclusions drawn from the July 2008 report to Commissioner Mills characterizing ONC BOCES not adequately meeting the needs of our component district stating that: “the critical factor is that the responses clearly express there is a general dissatisfaction with the existing organizational arrangement”. The thrust of the responses from the component district recognize need for improvements but believe the current configuration is our best option.

The goal of any proposed change must have as its target an improvement to the current situation for the affected students. The current configuration serves its component districts admirably offering a range of student programs and district services that are done professionally and effectively. Any changes that would lessen the number of districts, or change the administrative make-up of the current ONC BOCES, risks the quality and amount of program availability to the component districts.

We are fully confident that we are in the best position to meet the challenges of our administrative and CTE costs as we are currently configured. The collegial relationships that have been formed and continue to grow within the ONC BOCES network enhance and solidify our collective abilities to formulate and enact reasonable and effective solutions to our challenges. To fully appreciate our position we seek a careful and intelligent examination of our

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topography; simple conclusions based upon a two-dimensional map that does not take topography, roads, and real travel-time into account along with the resolve and resources that are currently available within the component districts of ONC BOCES, is doomed to an end that does not seek what is best for our students.

Motion approved unanimously.

2. Three Coca-Cola Scholarships, in the amount of \$500 each, have been received as a result of signing a one year contract for 3 vending machines. There was a general discussion on how to award the scholarships since Coca-Cola had no stipulations on how scholarships should be awarded.

Jim Cuttita moved, seconded by Will Finch to accept the \$1,500.00 Coca-Cola scholarship.
Motion approved unanimously.

Coca-Cola Scholarships

Ed Fersch moved, seconded by Jim Cuttita to accept the bid contract from Matrix Communications for \$16,612.17 for the wiring project. Motion approved unanimously.

Matrix CAT 5E Wiring Proposal

Bids for vehicles were opened at 1:00 pm on 10/08/08 as follows:

Award Vehicle Bids

1993 Ford Corbeil: Bus #46
* \$400.00 Ronald Ballard
1997 Ford Corbeil: Bus #50
* \$1,250.00 Lowinger Bus
\$ 500.00 Ronald Ballard
* Recommend Sale

Ed Fersch moved, seconded by Jim Cuttita to award the bids to the highest bidder.
Motion was approved unanimously.

Will Finch moved, seconded by Jim Cuttita to approve an increase in the pay rate for CROP bus drivers to \$35.00 per run, or whichever is greater per their overtime rate. Motion approved unanimously.

CROP Bus Run Rates

Jim Cuttita moved, seconded by Will Finch to approve to fill the part-time cafeteria position (3 ½ hours a day) with the approval of the CSEA. Motion approved unanimously.

Part-time Café Position

Ed Fersch moved, seconded by Tara Poniros to approve the 2008 Sports Field Management Proposal and Agreement. Motion approved unanimously.

**2008 Sports Field
Management Proposal
and Agreement**

Personnel:

Jim Cuttita moved, seconded by Will Finch to approve appointment of Eric Windover as Building Principal (Pre-K through 12) starting October 14, 2008, for a three year probationary period, with an initial base salary of \$73,500. Motion was approved unanimously.

**Eric Windover
Appointment**

Jim Cuttita moved, seconded by Tara Poniros to approve the following personnel items:

Personnel

1. Approve Rebecca R. Moskin, PO Box 362, Warwick, NY 10990, as a grade 1-6 special education at MA, Step 1, at \$37,955., starting on October 17, 2008 (fingerprint clearance received).
2. Approve Luann Hallock, 875 Flat Creek Rd., Gilboa, NY as a substitute teacher assistant for grades K-12 pending fingerprint clearance as required by SAVE legislation.
3. Approve Deborah Sanchez, 615 County Hwy. 4, Roxbury, NY as a substitute teacher or teacher assistant for grades K-12 pending fingerprint clearance as required by SAVE legislation.
4. Approve Marshella Bell, 23 Naia Lane, Roxbury, NY as a substitute cafeteria worker or teacher aide pending fingerprint clearance as required by SAVE legislation.
5. Approve Melody Rosa, 145 Southside Rd., Margaretville, NY as a substitute teacher aide for grades K-6 pending fingerprint clearance as required by SAVE legislation.
6. Approve Jon Meckes, 1067 Burroughs Memorial Rd., Roxbury, NY as a substitute teacher for grades K-12 (fingerprint clearance received).
7. Approve Barbara Quintero, PO Box 304, Arkville, NY as a substitute teacher for grades 7-12 pending fingerprint clearance as required by SAVE legislation.
8. Approve Jaimy Johnson, 18 West St., Phoenicia, NY as a substitute grades 1-6 substitute teacher pending fingerprint clearance as required by SAVE legislation.
9. Accept letter of resignation from Jennifer Schuman as Interim CROP Director, effective 10/06/08, with regret.
10. Approve CherylAnn Hadden as Interim CROP Director from 10/03/08 through December, 2008 at \$20 per hour.
11. Approve the following drama appointments:

- Tammy Allison as drama director as per RTA contract.
Marianne Schor as assistant drama director at \$624.
Richard Tucker as musical director at \$1,506.
12. Approve the following volunteer coaches for the 2008/09 Science Olympiad season:
 - Lin Zimmerman – supervision of team members
 - Brandon Zimmerman – consultant for geology events
 - Dr. Robert Titus – consultant for geology events
 13. Approve the following for CROP:
 - Christian Schor as a peer tutor
 - Glenda Kuhn as a substitute activity leader
 - Becky Hubbell as a substitute activity leader
 - Danielle Plante as a substitute activity leader
 14. Approve winter coaches as follows:
 - Robert Cole – Boy’s Modified Basketball at \$2,662
 - Michael Reidlinger – Boy’s J.V. Basketball as per RTA contract
 - Thomas Faraci – Boy’s V. Basketball as per RTA contract & Michael Hynes as unpaid volunteer
 - Jane Ware – Girl’s J.V. Basketball as per RTA contract
 - Lisa Faraci – Girl’s Modified Basketball as per RTA contract
 - Jo Hinkley – Ski Team as per RTA contract
 15. Approve Wendy Greene as a substitute hall monitor for 2008/09.
 16. Approve Robert Mansheffer, PO Box 573, Margaretville, NY as a substitute custodian pending fingerprint clearance as required by SAVE legislation.
 17. Approve Debby Mansheffer, PO Box 573, Margaretville, NY as a substitute teacher aide and substitute cafeteria worker pending fingerprint clearance as required by SAVE legislation.

Motion approved unanimously.

Other:

Ed Fersch moved, seconded by Jim Cuttita to approve the revision to policy #5691, Communicable Diseases. Motion approved unanimously.

**Revision of
Policy 5691**

Ed Fersch moved, seconded by Jim Cuttita to approve the first reading of the following policies:

**First Reading
of Policies**

- 7440 – Musical Instruments
- 7511 – Immunization of Students
- 7512 – Student Physicals
- 7513 – Administration of Medication
- 7514 – Health Records
- 7520 – Accidents and Medical Emergencies

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- 7521 – Students with Life-Threatening Health Conditions
- 7530 – Child Abuse and Neglect/Maltreatment
- 8490 – Summer School

Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the following applications for charter clubs;

- Class of 2009 – 12th
- Class of 2012 – 9th
- Class of 2013 – 8th
- Class of 2015 – 6th
- RCS Athletic Club
- Student Council
- Honor Privilege Fund
- Record Board
- FLOB
- Drama Club
- Science Olympiad

Motion approved unanimously.

Charter Clubs

Will Finch moved, seconded by Tara Poniros to approve the following building use requests:

- Cub Scout Pack 41
- Gould Church Youth Group
- Girl Scout Unit 658
- 3rd Grade Basketball (Mike Reidlinger)
- Cub Scouts – Second Grade Wolf Den

Motion approved unanimously.

Building Use Requests

Ed Fersch moved, seconded by Jim Cuttita to approve the CSE recommendation for student # 2823.

Motion approved unanimously.

CSE

Public Comments: None

Ed Fersch moved, seconded by Tara Poniros to enter into executive session at 9:25 pm to discuss the employments histories of certain employees.

Motion approved unanimously.

Into Exec. Session

Jim Cuttita moved, seconded by Will Finch to come out of executive session at 10:07 pm. Motion approved unanimously.

Out of Exec. Session

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No action was taken during executive session.

Jim Cuttita moved, seconded by Tara Poniros to adjourn the meeting at 10:07 pm. Motion approved unanimously.

Adjourn

Cherie Serrie, Secretary

Phillip Zorda, BOE President

Thomas J. O'Brien, Superintendent