

Roxbury Central School  
Board of Education Meeting  
October 10, 2007

A regular meeting of the Roxbury Central School District Board of Education was held on October 10, 2007.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Vic Barraclough and Will Finch.  
Superintendent: Dr. Craig Carr  
Principal: Thomas O'Brien  
Treasurer: Jean Menchen  
Secretary: Cherie Serrie

President Zorda called the meeting to order at 7:00 PM.

Pledge of Allegiance

Barbara Johnson, CROP program gardener, gave a presentation on the CROP garden. The 7<sup>th</sup> grade food and nutrition class prepared vegetables, soup and tea from plants grown in the CROP garden. Darian Scudder, 4<sup>th</sup> grade student, spoke to the board about the CROP garden and had a picture collage of the garden.

The external audit report was given by Stan Cwynar.

Additions to agenda:

1. Executive session to discuss two student issues and the employment histories of two employees.
2. Delete #5 under Superintendent's Report and #1 under Superintendent's Recommendations.

Ed Fersch moved, seconded by Jim Cuttita to adopt a resolution to accept the audit report for year ended 6/30/07. Motion approved unanimously.

**External Auditor Report**

Jim Cuttita moved, seconded by Vic Barraclough to approve the treasurer's report for September, 2007. Motion approved unanimously.

**Treas. Report**

Vic Barraclough moved, seconded by Will Finch to approve budget transfer schedule #1 in the amount of \$2,225.00. Motion approved unanimously.

**Budget Transfers**

Jean distributed a budget status report as an FYI.

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Jim Cuttita moved, seconded by Ed Fersch to approve the bills for audit as follows:

	General Fund	cks	School Lunch	cks	Federal Fund	cks
Sept.	\$ 12,441.19	4	\$ 130.41	0	\$ 4,282.16	3
Oct..	\$ 339,493.30	121	\$ 10,966.00	17	\$ 41,686.54	13

Motion approved unanimously.

Ed Fersch moved, seconded by Will Finch to approve the minutes from the meeting of 9/12/07 as corrected. Motion approved unanimously.

**Minutes**

Public Comments: None

Ed Fersch moved, seconded by Vic Barraclough to enter into executive session to discuss a student issue at 7:35 pm. Motion approved unanimously.

**Into Exec. Session**

Ed Fersch moved, seconded by Vic Barraclough to come out of executive session at 8:15 pm. Motion approved unanimously.

**Out of Exec. Session**

No action was taken during executive session.

President's Report:

1. The board discussed the Goals of the Board and the Long Term Agenda.
2. The board conducted a building walk through (exterior) of the bus garage and main building prior to the board meeting.
3. Phil Zorda distributed material from the NYSSBA special education training that he attended.
4. Thank you notes were received from Mary MacNaught and Barbara Vigna.

Superintendent's Report:

1. A cafeteria report was distributed.
2. The board received a building inspection report from Alan Davis and a report on "BOCES space."
3. The process for developing regulations for polices has begun.

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4. Tom O'Brien spoke about the National Assessment and RCS being chosen as a selected test site. On 2/27 the 4<sup>th</sup> through 12<sup>th</sup> grades will be tested in reading, math and science. Parents will have the right to opt out of the 90 minute test.

Board Comments and Questions: None

Old Business

Ed Fersch moved, seconded by Jim Cuttita to approve the following resolution:

WHEREAS, the Board of Education of the Roxbury Central School District is authorized by Education Law Section 1804 to adopt by-laws and policies as necessary for the effective and orderly operation of the schools; and

WHEREAS, the Board of Education has revised its policies and made certain revisions and changes thereto; therefore

BE IT RESOLVED that the Board of Education hereby adopts the following policies as per the Erie BOCES numbering system, 5324, 5660, 6130, 6310, 6470,7110, 7111, 7112 and 7120 which shall be made part of the Board's Policy manual: Policies numbered and, and,

BE IT RESOLVED that the policies adopted shall supercede all previous policies adopted by the Board of Education covering the same topics. Specifically the adopted polices supercede all of or portions of policies 5100, 5130, 5140, 5155, 5162, 5180, and 5182 in the NYSSBA numbering system, and,

BE IT RESOLVED that in the event any policy, part of policy or section of the by-laws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction, or is invalidated by a policy or contract duly adopted by this Board, the remaining by-laws, policies, and parts of policies shall remain in full effect.

Motion approved unanimously.

New Business:

Superintendent's Recommendations:

1. Dr. Carr and the board discussed a Cornell Cooperative Extension Survey that the school was invited to participate in. It was the consensus of the board that they do not want the school to participate in the survey.

Personnel:

1. Approve Lorna Herman, 407 Bund Road, Gilboa, NY to work as a substitute teacher aide/assistant pending fingerprint clearance as required by SAVE legislation.
2. Approve Chalya Tait, PO Box 180, Grand Gorge, NY as a substitute teacher for grades K-12, pending fingerprint clearance as required by SAVE legislation.

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3. Approve for CROP:

- Lisa George sub activity leader \$15/hr
- Jenn Schuman sub activity leader \$15./hr
- Donna Rossman sub activity leader \$15./hr
- Valerie Dumond sub peer tutor \$7.15/hr
- Earl Thomas sub peer tutor \$7.15/hr
- Mike Johnson sub peer tutor \$7.15/hr
- Andrew Merwin sub peer tutor \$7.15/hr
- Sebastian Munoz sub peer tutor \$7.15/hr
- Logan Coss sub peer tutor \$7.15/hr
- Kelly Snyder sub peer tutor \$7.15/hr
- Stephanie Finch sub peer tutor \$7.15/hr

4. Approve Susan Cole as substitute hall monitor at \$15/hr.

5. Approve Joan Kemp-Riordan as substitute hall monitor at \$15/hr.

6. Approve winter coaches as follows:

- Boys Modified Basketball Rob Cole \$ 2,547
- JV Boys Basketball Mike Reidlinger \$ 3,364
- Varsity Basketball Thomas Faraci \$ 4,804  
Mike Hynes unpaid assistant
- Girls Modified Basketball Lisa Faraci \$ 2,038  
Thomas Faraci unpaid assistant
- JV Girls Basketball Jane Ware \$3,364
- Varsity Girls Basketball Vinny Snyder \$ 4,804
- Cheerleading Wendy Greene \$ 1,437
- Ski Team Jo Hinkley \$ 2,738

7. Approve Veronica DeCanio, PO Box 363, Grand Gorge, NY as a substitute teacher for grades 7-12 pending fingerprint clearance as required by SAVE legislation.

8. Approve Adrienne Rapin, 400 Upper Kennedy Heights, Margaretville, NY as a substitute teacher for grades K-12. Fingerprint clearance has been received.

9. Approve John Meckes, 1067 Burroughs Memorial Road, Roxbury, NY as a substitute teacher for grades K-12 pending fingerprint clearance as required by SAVE legislation.

10. Approve Sarah Shaw, PO Box 778, Fleischmanns, NY as a K-12 substitute teacher pending fingerprint clearance as required by SAVE legislation.

11. Approve appointments of mentors as follows:

- |  |                    |         |
|--|--------------------|---------|
| Jo Hinkley                                 | Mentor Coordinator | \$ 800  |
| Fred Zimmerman<br>(mentoring Jeff Surgent) | Level I Mentor     | \$2,400 |

Other Mentors

Patricia Zambri          Level III Mentor                  no stipend  
(mentoring Mary Lucas)

Alice Fiske                  Level III Mentor                  no stipend  
(mentoring Karen Bramley)

12. Approve Brandon Zimmerman, and Ben Dorrance as substitute custodians for the 2007-08 school year pending fingerprint clearance as required by SAVE legislation.

13. Approve Kathy McColgan and Alyssa Fane as substitute custodians for the 2007-2008 school year.

Motion approved unanimously.

Ed Fersch moved, seconded by Vic Barraclough  
to approve the first reading of the following policies:

**1<sup>st</sup> Reading  
Policies**

- 7130 – Entitlement to Attend – Age and Residency
- 7131 – Education of Homeless Children and Youth
- 7132 – Non-Resident Students
- 7133 – Parental Requests For Elementary Student Assignments
- 7140 – Involuntary Transfer of Students
- 7211 – Provision of Interpreter Services to Parents Who Are Hearing Impaired

Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to  
approve the following building requests:

**Bldg. Requests**

- Jay Gould Church, one Saturday evening each month during the school year
- Girl Scouts – for meetings – two requests attached
- Men’s Basketball – on Wed. & Sat. @ 7:00 PM

Motion approved unanimously.

Ed Fersch moved, seconded by Will Finch to  
approve the following applications for charter  
clubs:

**Charter Clubs**

- Class of 2008 (12<sup>th</sup>)
- Class of 2009 (11<sup>th</sup>)
- Class of 2010 (10<sup>th</sup>)
- Class of 2011 (9<sup>th</sup>)
- Class of 2012 (8<sup>th</sup>)
- Class of 2013 (7<sup>th</sup>)
- Cheerleading
- Drama Club
- Honor Privilege
- Music Association

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- National Honor Society
- RCS Record Board
- Science Olympiad
- Student Council

Motion approved unanimously.

Jim Cuttita moved, seconded by Ed Fersch to approve the CSE recommendations for the following students: 2934, 2896, 2407, 2408, 2848, 2133 and 2718. Motion approved unanimously.

**CSE  
Recommendations**

Public Comments: None

Vic Barraclough moved, seconded by Will Finch to enter into executive session at 9:05 PM to discuss two student issues and the employment history of two employees. Motion approved unanimously.

**Into Exec. Session**

Jim Cuttita moved, seconded by Ed Fersch to come out of executive session at 9:48 pm. Motion approved unanimously.

**Out of Exec. Session**

No action was taken during executive session.

Vic Barraclough moved, seconded by Will Finch to adjourn the meeting at 9:49 pm. Motion approved unanimously.

**Adjourn**