

Roxbury Central School
Board of Education Meeting
November 12, 2008

A regular meeting of the Board of Education of the Roxbury Central School District was held on November 12, 2008.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Will Finch and Tara Poniros.
Superintendent: Thomas J. O'Brien
Principal: Eric Windover
Acting Treasurer: Wendy Sprague
Acting Secretary: Barbara Vigna

President Zorda called the meeting to order at 7:00 pm.

Pledge of Allegiance

Additions to Agenda:

1. Ed Fersch requested that item #1 under "Other", "The resolution authorizing the Superintendent and the Board President to sign the CSEA contract," be moved to the top of the agenda.
2. Ed Fersch also requested an executive session to discuss a student issue and the employment history of a particular employee.

Ed Fersch moved, seconded by Will Finch to
authorize the Superintendent and Board President to
sign the CSEA contract effective July 1, 2006 – June 30, 2011.
Motion approved unanimously.

CSEA Contract

Jo Hinkley and Jane Ware gave a presentation on "GPS in the Physical Education and Instructional Technology Classrooms for 3rd to 5th grade students." A slideshow gave details on how students utilize critical thinking skills to connect information acquired in the computer lab, via web-based instruction, to activities completed in physical education class. Jo thanked the Board of Education for making this project possible for RCS students. Tara Poniros commented that it is a great program.

Ed Fersch moved, seconded by Jim Cuttita to
accept the treasurer's report for October, 2008.
Motion approved unanimously.

Treasurer's Report

It was noted that 90% of school taxes have been collected. Interest rates on bonds are down.

Ed Fersch moved, seconded by Jim Cuttita
to approve the budget calendar for 2009-10.
Motion approved unanimously.

**2009-10 Budget
Calendar**

Vehicle bids for bus #50 were received from:

- o Ron Ballard - \$500
- o Tonche - \$700

Jim Cuttita moved, seconded by Will Finch to accept the vehicles bids and award the bid to the highest bidder, Tonche in the amount of \$700, for bus #50. Motion approved unanimously.

Bids

Jim Cuttita moved, seconded by Will Finch to approve budget transfer schedule #4 in the amount of \$125. Motion approved unanimously.

Budget Transfer

Ed Fersch moved, seconded by Tara Poniros to approve the following bills for audit:

	General Fund	cks	School Lunch	cks	Fed. Fund	cks	Capital Fund	cks
Oct.	\$ 30,125.47	10	\$ 54.04	1	\$ 1,565.00	2	\$ 0	0
Nov.	\$ 278,346.66	83	\$ 10,534.04	18	\$ 7,460.31	18	\$ 11,638.28	2

Bills

Motion approved unanimously.

Will Finch moved, seconded by Tara Poniros to approve the extra-classroom activity fund account for October, 2008. Motion approved unanimously.

Student Fund

Jim Cuttita moved, seconded by Will Finch to approve the minutes from the meeting of October 8, 2008 with corrections. Motion approved unanimously.

Minutes

Public Comments: None

President's Report: None

Superintendent's Report:

1. Capital Project – Tom is hoping to receive a certificate of occupancy by Thanksgiving. Alan Davis stated that another door is on order since the original one was damaged. The floors are complete. Everything else looks good. Phil Zorda asked if there was any news on the approval of the wiring. Tom will check the status.

2. Superintendent's Conference Day – Tom discussed the financial hardships regarding the possible BOCES closure. E-School training was also discussed. Eric Windover said that good support is being provided from E-School and they are working out the issue in creating the “emergency phone chain” at no cost.

Eric spoke on Differentiated Instruction and recommended a book “What Great Teachers Do Differently” by Todd Whitaker. At the teachers request, he will follow up at the next CDEP day.

3. BOCES Update - The status of BOCES will be discussed at a public town hall meeting on 12/16/08 at Oneonta High School. (The snow date is the following day.) Tom encouraged attendance at this meeting.
4. Wellness – Tom will be attending a training on Friday in Latham. The subject is “So Now You Have A Wellness Policy – What Are You Going To Do Now?”
5. Fiscal Impact Statement – See attached report.
6. Veteran's Day – There was a wonderful ceremony at RCS with good coverage in the Catskill Mountain News. The wreath at the town square was presented by RCS.
7. DEP Land Acquisition - Tom plans on attending a meeting tomorrow night in Margaretville at 6:30 pm. There will be a discussion on what land is owned by DEP and what is planned to be purchased.

Board Comments and Questions: None

Old Business: None

New Business:

Superintendent's Recommendations:

1. Johnson Control proposal. The “control brain” for the HVAC system in Alan Davis' office is not functioning properly. The cost of a new one is \$9,820 (this money has been budgeted). Ed asked if the system had “lived its life span” and the answer is yes. Tom would like to possibly move away from Johnson Control and shop around for another company since this is not a bid, but a repair. Phil Zorda commented that we have a maintenance contract. Alan Davis noted that Johnson Control responds with or without a contract for maintenance. This was an FYI since it was a large purchase and Tom did not want such an amount to arbitrarily appear without an explanation.

Ed Fersch moved, seconded by Jim Cuttita to approve the agreement as proposed with Frost Valley (which is federally funded). Motion approved unanimously.

**Frost Valley
Agreement**

Ed Fersch moved, seconded by Will Finch to move the May, 2009 Professional Development Day to Friday, May 29th. Motion approved unanimously.

**Prof. Dev. Day
Moved 5/2009**

Personnel:

Jim Cuttita moved, seconded by Ed Fersch to approve the following personnel:

Personnel

1. Becky Hubbell as substitute typist starting approximately 12/22/08 and ending approximately 3/2/09, at the rate of \$8. per hour.
2. Anna Mueller, 89 Spruce Street, Roxbury, NY as a part time food service worker for 3 ½ hours per day per CSEA contract, retroactive to 10/27/08, (fingerprint clearance received).
3. Douglas Massell and Marina Eignor as substitute CROP peer tutors.
4. Danielle Plante, 663 Sally's Alley, Denver, NY as a substitute teacher aide or teacher assistant pending fingerprint clearance as required by SAVE legislation.
5. Vicky Thomas, PO Box 23, Roxbury, NY as a substitute food service worker pending fingerprint clearance as required by SAVE legislation.
6. Marian Hertler, 1940 S. Montgomery Hollow Rd., Roxbury, NY as a substitute teacher for grades K-6 pending fingerprint clearance as required by SAVE legislation.
7. Kenneth Meskill, 34 Prier Rd. Arkville, NY as a substitute K-12 teacher (fingerprint clearance already received).
8. Substitute CROP activity leaders.
 - Deb Lalosh
 - Wendy Greene
 - Deborah Sanchez, Roxbury, NY (fingerprint clearance received).
 - Amy Royal
9. Homework Help instructors:
 - Mary Flood-Rouleau
 - Cathy Rappleyea
 - Jamie Kellerhouse
 - Rick German
10. Substitute school nurse.
 - Glenda Kuhn, Grand Gorge, NY (fingerprint clearance received)
 - Dan Garza, 79 Maple Lane, Roxbury, NY pending fingerprint clearance as required by SAVE legislation.

Motion approved unanimously.

Other:

Ed Fersch moved, seconded by Jim Cuttita to
approve following resolution:

Policy Approvals

WHEREAS, the Board of Education of the Roxbury Central School District is authorized by Education Law Section 1804 to adopt by-laws and policies as necessary for the effective and orderly operation of the schools; and

WHEREAS, the Board of Education has revised its policies and made certain revisions and changes thereto; therefore

BE IT RESOLVED that the Board of Education hereby adopts the following policies as per the Erie BOCES numbering system which shall be made part of the Board's Policy manual: Policies numbered 7511, 7512, 7513, 7514, 7520, 7521, 7530, and 7440 and,

BE IT RESOLVED that the policies adopted shall supercede all previous policies adopted by the Board of Education covering the same topics. Specifically the adopted polices supercede all of or portions of policies 5150, 5420, 5460, 5860, 8120, 8121, 8122, 8122.1, 9620, and 9660, in the NYSSBA numbering system, and,

BE IT RESOLVED that in the event any policy, part of policy or section of the by- laws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction, or is invalidated by a policy or contract duly adopted by this Board, the remaining by-laws, policies, and parts of policies shall remain in full effect.

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita
to approve the first reading of the following
policies:

1st Reading Policies

- 7550 Complaints and Grievances by Students
- 7551 Sexual Harassment of Students
- 7552 Bullying: Peer Abuse in the Schools
- 7553 Hazing of Students
- 7560 Notification of Sex Offenders
- 7580 Safe Public School Choice Option to Students Who are Victims of a Violent Criminal Offense

Motion approved unanimously.

It was noted that Eric Windover will rewrite the student handbook.

Ed Fersch moved, seconded by Jim Cuttita to approve the revisions to the following policies:

Policy Revisions

- 4311 Recruitment of the Superintendent
- 5130 Budget Adoption
- 5150 Contingency Budget
- 5683 Fire Drills, Bomb Threats and Bus Emergency Drills
- 5760 Qualifications of Bus Drivers
- 6120 Equal Employment Opportunity
- 6121 Sexual Harassment of District Personnel
- 6122 Complaints and Grievances by Employees

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to pull policy # 8490, Summer School, for further discussion. Motion approved unanimously.

**Policy # 8490
Tabled**

Note: Policy #7440, Musical Instruments – The district will provide musical instruments to those who do not own them. Parents will pay for any damages.

Jim Cuttita moved, seconded by Will Finch, that due to the SADD account being inactive for a period of two years the money from SADD be transferred to the Student Council account. Motion approved unanimously.

**SADD Account
Transfer to Student
Council**

Ed Fersch moved, seconded by Tara Poniros to approve the charter club for Cheerleaders. Motion approved unanimously.

**Charter Club
Cheerleaders**

Jim Cuttita moved, seconded by Will Finch to approve the senior class trip to Myrtle Beach from April 13 – 17, 2009. Motion approved unanimously.

**Senior Trip
Approved**

Will Finch moved, seconded by Jim Cuttita to approve the following building use requests:

Bldg. Use Request

- Girl Scouts – two Fridays per month from 3:15 – 4:30 pm
- PTSA 11/25/08 (6:30 movie)

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve Holly Bresee, Box 157, Grand Gorge, NY as a parent member of the CSE/CPSE Committee. Motion approved unanimously.

**CSE/CPSE
Committee**

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Tara Poniros moved, seconded by Ed Fersch to approve CSE recommendations for the following students: # 2961, 1879, 2965, 1765, 2583, 2676, 2654 and 2984. Motion approved unanimously.

**CSE
Recommendations**

Ed Fersch moved, seconded by Will Finch to enter into executive session at 8:45 pm to discuss a student issue and the employment history of a particular employee. Motion approved unanimously.

Into Exec. Session

Ed Fersch moved, seconded by Jim Cuttita to come out of executive session at 9:00 pm. Motion approved unanimously.

Out of Exec. Session

No action was taken during executive session.

Jim Cuttita moved, seconded by Tara Poniros to adjourn the meeting at 9:00 pm. Motion approved unanimously.

Adjourn

Barbara Vigna, Acting Secretary

Phillip Zorda, BOE President

Thomas J. O'Brien, Superintendent