

Roxbury Central School
Board of Education Meeting
November 14, 2007

A regular meeting of the Roxbury Central School District Board of Education was held on November 14, 2007.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Vic Barraclough, Will Finch.
Superintendent: Dr. Craig Carr
Treasurer: Jean Menchen
Secretary: Cherie Serrie

Absent: Tom O'Brien, Principal

President Zorda called the meeting to order at 7:00 PM.

Jennifer O'Connor and Maria Johnson gave a presentation on research writing for grades 7 – 12. The following people served on the committee to develop the guidelines: Rinda Mattice, Bob Cook, Maggie Pebler, Jennifer O'Connor and Maria Johnson. Handouts to the board included research goals and academic formatting guidelines.

Additions to the agenda: Executive session to discuss the employment history of a particular employee.

Dr. Carr stated that Barbara Johnson, an RCS CROP employee, became ill last week and is hospitalized in Albany Medical Center. He gave out the hospital address so that people may send cards.

Ed Fersch moved, seconded by Vic Barraclough to approve the treasurer's report for October, 2007. Motion approved unanimously.

Treas. Report

Jim Cuttita moved, seconded by Will Finch to approve the budget calendar for 2008/09. Motion approved unanimously.

Budget Calendar

Vic Barraclough moved, seconded by Jim Cuttita to approve the write off of exempt tax properties. Motion approved unanimously.

**Write Off Tax
Exempt Properties**

Jim Cuttita moved, seconded by Will Finch to approve the tax collector's report for 2007/08. Motion approved unanimously.

**Tax Collectors
Report**

Ed Fersch moved, seconded by Vic Barraclough
to approve the bills for audit as follows:

Bills

| | General Fund | cks | School Lunch | cks | Federal Fund | cks |
|------|---------------|-----|--------------|-----|--------------|-----|
| Oct. | \$ 32,783.83 | 10 | \$ 130.57 | 0 | \$ 0 | |
| Nov. | \$ 404,487.89 | 100 | \$ 11,515.11 | 13 | \$ 9,009.26 | 16 |

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to
approve the student fund report for October, 2007.
Motion approved unanimously.

Student Fund

Ed Fersch moved, seconded by Jim Cuttita to
approve the minutes of the meetings of
November 10, 2007 and November 31, 2007 as
corrected. Motion approved unanimously.

Minutes

Public Comments:

1. Request for clarification of the \$6,000 fee for mowing Kirkside Park.
2. Stone benches – who is responsible for upkeep? Dr. Carr stated that the school is responsible since they were received as a gift. A stone mason will repair the bench.
3. Ginny Scheer spoke in support of the continuation of the CROP program.

President's Report:

1. There is a new vacancy on the BOCES board due to the resignation of George Hotaling. Nominations are due to BOCES by the close of business on November 20, 2007.

Superintendent's Report:

1. There will be an information meeting by the Delaware County Dept. of Health on MRSA on 11/15/07 at 7 PM in the RCS auditorium.
2. CROP update – CROP will end on 1/9/08. The Board requested that Dr. Carr draft a plan to run a Roxbury after school program (not CROP) to possibly run through the end of the school year.

Ed Fersch moved, seconded by Will Finch to
approve the following motion: To approve the use
of the budgetary reimbursement of \$18,888 to continue an
after school program until the funds run out or the end of
the school year, whichever comes first. Motion approved
unanimously.

**After School
Program**

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3. Our curriculum has passed the AP accreditation guidelines for Calculus and AP Biology.
4. Two “movie nights” have been held to date. Approximately 30 students and parents attended each night. On December 1st a Santa’s workshop will be held on 8 am – 5 pm. Parents can drop off students. Lunch will be provided.

Board Comments and Questions:

Ed Fersch commented on the following:

1. There will be a meeting in Margaretville on 11/15 for interested parties concerning the new community pool (to be built).
2. 11/20 is School Related Professional Recognition Day.
3. The high school play received a great amount of community support and everyone’s help contributed to the success of the play. The students were amazing.

Old Business:

Jim Cuttita moved, seconded by Vic Barraclough to approve the following:

WHEREAS, the Board of Education of the Roxbury Central School District is authorized by Education Law Section 1804 to adopt by-laws and policies as necessary for the effective and orderly operation of the schools; and

WHEREAS, the Board of Education has revised its policies and made certain revisions and changes thereto; therefore

BE IT RESOLVED that the Board of Education hereby adopts the following policies as per the Erie BOCES numbering system, 7130, 7131, 7132, 7133, 7140 and 7211 which shall be made part of the Board’s Policy manual: Policies numbered and, and,

BE IT RESOLVED that the policies adopted shall supercede all previous policies adopted by the Board of Education covering the same topics. Specifically the adopted polices supercede all of or portions of policies 1925, 4343, 5150, 5152, 5152.1, 5154.1 and 5610 in the NYSSBA numbering system, and,

BE IT RESOLVED that in the event any policy, part of policy or section of the by-laws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction, or is invalidated by a policy or contract duly adopted by this Board, the remaining by-laws, policies, and parts of policies shall remain in full effect.

Motion approved unanimously.

Superintendent's Recommendation:

1. Dr. Carr thanked everyone who worked on the athletic contract and regulations. An accompanying regulation is being developed as well as an extra-curricular contract. The current contract has been used for winter sports. Changes will appear in the spring sports contract.

Jim Cuttita moved, seconded by Vic Barraclough to authorize the Superintendent to sign the CROP Memorandum of Agreement. Motion approved unanimously.

CROP MOA

Vic Barraclough moved, seconded by Will Finch to approve the following:

PERSONNEL

1. Jennifer Briggs, 77 Heather Lane, Hobart, NY as a substitute teacher, LTA and teacher aide pending fingerprint clearance as required by SAVE legislation.
2. Accept a letter of resignation from Lisa George
3. Kristin VanBenschoten as hourly part-time Science Olympiad coach for up to 20 hours at 2007/08 rate.
4. Chryste Springman, Meeker Hollow Road, Roxbury, NY as a substitute teacher, teacher aide or assistant pending fingerprint clearance as required by SAVE legislation.
5. Dora Bubach, 1994 S. Montgomery Hollow Rd., Roxbury, NY as a substitute teacher aide pending fingerprint clearance as required by SAVE legislation.

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the first reading of the following policies:

1ST Reading of Policies

- 7210 Student Evaluation
- 7213 Student Schedules and Course Loads
- 7215 Honor Rolls and Honor Society
- 7220 Graduation Requirements
- 7221 Early Graduation
- 7222 Credential Options For Students With Disabilities
- 7223 Commencement Exercises
- 7230 Dual Credit for College Courses
- 7231 Advanced College Placement

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve policy # 5305 – *Eligibility for Extra-Curricular Activities*, as modified. Motion approved unanimously.

Policy # 5305

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Jim Cuttita moved, seconded by Will Finch to approve the following applications for charter clubs:

- Class of 2014
- FLOB
- RCS Athletic Club

Motion approved unanimously.

Jim Cuttita moved, seconded by Ed Fersch to accept the gift of a player piano from Lily Golden and Garth Battista. A thank you note will be sent. Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the following building use request forms:

- Cub Scouts
- Daisy Troop (Girl Scouts)
- Webelow Cub Scouts
- Brownies

Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to approve the CSE recommendations for the following students: #2823, 2897, 2942, 2114, 2849 and 2544. Motion approved unanimously.

Public Comments:

1. Question regarding the proposed sound equipment for the gym.
2. Question regarding a school funded after-school program

Jim Cuttita moved, seconded by Vic Barraclough to enter into executive session at 8:40 pm to discuss the employment history of a particular employee. Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to come out of executive session at 9:05 pm. Motion approved unanimously.

No action was taken during executive session.

**Charter Clubs
Approved**

Gift of Player Piano

Bldg. Use Requests

CSE

Exec. Session

Out of Exec. Session

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Ed Fersch moved, seconded by Vic Barraclough to adjourn the meeting at 9:05 pm. Motion approved unanimously.

Adjourn

Cherie Serrie, Secretary

Phillip Zorda, Board President

Craig G. Carr, Ed.D., Superintendent