

A regular meeting of the Roxbury Central School District Board of Education was held on November 9, 2011

Present: Ed Fersch, Bonnie Walker, Will Finch, Tara Poniros and Phil Zorda
Superintendent: Thomas J. O'Brien
Principal: Eric Windover
Treasurer: Jean M. Menchen
Secretary: Marianne Schor

President Fersch called the meeting to order at 7:05 pm.

Pledge of Allegiance.

Additions to the Agenda:

1. There is a deletion from the agenda: There are no budget transfers this month.

Madalyn Warren gave an update on the activities the Garden Club has been involved with over the past year. She discussed how sustainability, technology and education were integrated into the program. Mr. O'Brien thanked her for bringing the Garden back to life.

Garden Club Update

Jane Ware and Brenda Hill gave a brief overview and demonstration of the new Google Apps program that has been made available to all students, staff and board members. The possibilities of these applications in relation to board meetings were demonstrated and discussed.

Google Apps

Bonnie Walker moved, seconded by Will Finch, to approve the Treasurer's Report for October, 2011. Motion approved unanimously.

Treasurer's Report

Will Finch moved, seconded by Phil Zorda, to approve the Collectors Report of Returned Taxes for the 2011 School Taxes. Motion approved unanimously.

Returned Taxes

Bonnie Walker moved, seconded by Will Finch to approve the Budget Calendar Planning for 2012-2013. Motion approved unanimously.

Budget Calendar

The fund balance and budget status reports were reviewed

Budget Status Report

Bonnie Walker moved, seconded by Will Finch, to approve new banking relationships with the National Bank of Coxsackie and the Delaware National Bank of Delhi. Motion approved unanimously.

New Banking Relationships

Phil Zorda moved, seconded by Tara Poniros, to approve the bills for audit as follows:

Bills

	<u>General Fund</u>	<u>Cks.</u>	<u>Federal Fund</u>	<u>Cks</u>	<u>School Lunch</u>	<u>Cks</u>	<u>Capital Fund</u>	<u>Cks</u>
Oct.	\$ 15,330.34	61	0	0	\$ 192.69	1	\$1,000	1
Nov.	\$ 591,607.54	108	\$32,175.92	17	\$11,098.81	11	0	0

Motion was approved unanimously.

The findings summary from the internal claims auditor was attached.

Tara Poniros moved, seconded by Phil Zorda, to approve the extra-classroom activity fund account for October, 2011. Motion approved unanimously.

Student Fund

Phil Zorda moved, seconded by Will Finch, to approve the minutes of the meeting that was held on October 12, 2011. Motion approved unanimously.

Minutes

Public Comments: None

President's Report:

1. Annual NYSSBA Conference: Mr. Fersch and Mr. O'Brien attended the Conference in Buffalo on October 27, 28, and 29, and Mr. Fersch was able to sit in on the Delegate's Meeting, where they voted unanimously to add the resolution our board put up on cyber-consolidation study as part of NYSSBA's legislating agenda. Both Mr. O'Brien and Mr. Fersch attended workshops throughout the weekend that were helpful and informative.
2. Mr. Fersch discussed an article he had read in the Daily Star regarding a grant program that was helping fund the schools in Delhi's initiative to purchase locally grown produce. Mr. O'Brien commented he would be contacting Delhi to learn more about this opportunity.

Superintendent's Report:

1. Wall Project – The contactors will hopefully be done by Friday, November 18th. Mr. O'Brien reviewed some of the additional issues that were discovered as the project went on and that have been addressed

2. Tech Center – Mr. O’Brien gave an update on the Tech Center and discussions he’s had with Guy Numann. He discussed the next steps that will need to be taken before the project will actually get underway.
3. FEMA – Mr. O’Brien gave an update on the FEMA meeting he and Jean Menchen attended last week and gave the board a printout of the insurance claims and reimbursements. We will be getting most of our funds back.
4. Administrative Coverage – Mr. O’Brien shared his concerns regarding the amount of time he and Mr. Windover are being required to be out of the building for various trainings and conferences. He is asking the board to consider advertising for a substitute administrator or dean of students for the time when he and Mr. Windover will both be out of the building for multiple days.

Bonnie Walker moved, seconded by Tara Poniros, to advertise for an experienced and certified substitute administrator/dean of students to be available on a per diem basis for periods of time when both the Superintendent and the Principal are scheduled to be out, at a rate not to exceed \$300.00 per day.

Sub. Administrator

Motion approved unanimously.

Principal’s Report:

1. A College and Career Fair was held here on November 2nd. Four colleges and 22 professionals gave presentations, and approximately 50 students along with their parents came through during the course of the evening.
2. Mr. Windover gave an update on the New York State agenda, including the Common Core, Data Driven Instruction, Observations and the SINI process.

Board Comments and Questions: None

Old Business: None

New Business:

A. Superintendent’s Recommendations: None

B. Personnel:

Bonnie Walker moved, seconded by Will Finch, to approve the following personnel items:

Personnel

1. Approve the following CROP personnel:
 - Marissa Greene – Substitute Peer Tutor
 - Megan Cronk – Substitute Peer Tutor
2. Approve unpaid leave for Jessica Kennedy for 10/25/11.

Motion approved unanimously.

C. Other:

1. Tara Poniros moved, seconded by Phil Zorda, to approve the CSE recommendations for the following students:
3026, 2716, 3046, 2581, 3035, 2681, 2769, 2951, 2775, 2576, 2448 & 2361.
Motion approved unanimously. **CSE Recs.**

2. Bonnie Walker moved, seconded by Tara Poniros, to approve the following charter club applications:
 - Science Olympiad
 - Drama ClubMotion approved unanimously. **Club Apps.**

3. The first reading of policy # 8242 Animals in the School (Instructional Purposes) was completed. **1st Reading**

4. Phil Zorda moved, seconded by Will Finch to approve the revisions to the following policies: **Policy Revisions**
 - 5410 Purchasing
 - 5510 Accounting of Funds
 - 5633 Pest Management, Pesticide Use and Fertilizer Use
 - 5750 School Bus Safety Program
 - 6511 Retiree Health Insurance
 - 7222 Credential Options for Students with Disabilities
 - 7513 Administration of Medication
 - 7560 Notification of Sex Offenders

Policy #7130 Entitlement to Attend – Age and Residency was tabled.

Motion approved unanimously.

Public Comments: None

Mr. Windover requested that the Board enter into executive session to discuss an employee history.

Will Finch moved, seconded by Tara Poniros, to enter into executive session at 9:04 pm to discuss employee history. Motion approved unanimously. **Exec. Session**

Bonnie Walker moved, seconded by Tara Poniros, to come out of executive session at 9:20 pm. Motion approved unanimously. **Out of Exec. Session**

Bonnie Walker moved, seconded by Phil Zorda, to adjourn the meeting at 9:20 pm. Motion approved unanimously.

Adjourn

Marianne Schor, Secretary

Edward Fersch
Board of Education

Thomas J. O'Brien, Superintendent