

Roxbury Central School
Board of Education Meeting
December 10, 2009

A regular meeting of the Roxbury Central School District Board of Education was held on Thursday, December 10, 2009.

Present: Ed Fersch, Jim Cuttita, Will Finch, Tara Poniros, Bonnie Walker.
Superintendent: Thomas J. O'Brien
Principal: Eric Windover
Treasurer: Jean M. Menchen
Secretary: Cherie Serrie

President Fersch called the meeting to order at 7:00 pm.

Additions to Agenda:

1. Under Personnel, add Demaria Koh as a substitute teacher for grades K-12.
2. At the beginning of the meeting add an executive session to discuss the employment histories of particular employees.

Ed Fersch moved, seconded by Jim Cuttita to enter into executive session at 7:04pm to discuss the employment histories of particular employees. Motion approved unanimously.

Into Exec Session

Jim Cuttita moved, seconded by Will Finch to come out of executive session at 7:40 pm. No action was taken during executive session.

Out of Exec Session

No action was taken during executive session.

Bonnie Walker moved, seconded by Tara Poniros to approve the treasurer's report for November, 2009. Motion approved unanimously.

Treas. Report

Jim Cuttita moved, seconded by Bonnie Walker to approve budget transfer schedule #4 in the amount of \$1,600.00. Motion approved unanimously.

Budget Transfers

Bonnie Walker moved, seconded by Will Finch to approve the following resolution:

WHEREAS, the Roxbury Central School ("District") maintains the Roxbury Central School District 403(b) Retirement Plan ("Plan"); and

WHEREAS, the Plan was duly adopted on the 1st day of January, 2009 by the District's Board of Education ("Board"); and

NOW, THEREFORE, BE IT RESOLVED that section 2.1 of the Plan is hereby restated and amended to read as follows:

2.1 Eligibility

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

IN WITNESS WHEREOF, the District has caused this Resolution and Amendment to be adopted this 10th day of December, 2009.

Motion approved unanimously.

Jim Cuttita moved, seconded by Bonnie Walker to approve the Frost Valley Outreach Program Agreement. Motion approved unanimously.

**Frost Valley
Agreement**

Tara Poniros moved, seconded by Will Finch to approve the change in the IRS Mileage Reimbursement Rate to reflect the current rate. Motion approved unanimously.

**IRS Mileage
Reimbursement
Rate**

Will Finch moved, seconded by Jim Cuttita to approve the bills for audit as follows:

	General Fund	cks	School Lunch	cks	Fed. Fund	cks	Debt. Ser	cks
Nov.	\$ 12,264.43	0	\$ 169.13	0	\$ 0	0	0	0
Dec.	\$ 321,225.55	99	\$ 9,626.24	16	\$ 47,497.27	19	\$67,506.25	1

Motion approved unanimously.

A findings summary from the Internal Claims Auditor for December, 2009 was attached to the bills for audit.

Bonnie Walker moved, seconded by Tara Poniros to approve the Extra-Classroom Activity Fund Report for November, 2009. Motion approve unanimously.

**Student Fund
Report**

Jim Cuttita moved, seconded by Will Finch to approve the minutes of the November 12, 2009 meeting. Motion approved unanimously.

Minutes

Public Comments: None

President's Report:

1. On 12/1/09 Tom O'Brien, Ed Fersch and Jim Cuttita attended an ONC BOCES Collaborative Meeting. The two topics were population decline and frozen/reduction in State Aid for schools.
2. Nick Savin will address the Board at the January, 2010 meeting regarding the possibility of shared services among schools and other cost cutting measures.

Superintendent's Report:

1. The BOCES Board of Education would like to present some of their ideas at the January meeting.
2. Roxbury Central School does not have enough election inspectors. A notice will be placed in the newsletter and on the web for volunteers.

Principal's Report:

1. In the Board packet are copies of the contract between Roxbury Central School and Leapfrog Enterprises for the "Tag Kindergarten Program Agreement".

Jim Cuttita moved, seconded by Will Finch to approve the contract with Leapfrog Enterprises. Motion approved unanimously.

Leapfrog Contract

2. Eric Windover and 6 teachers attended a workshop today in Albany which discussed ways to motivate students and discipline with integrity.
3. Investigator James Coldiron spoke to RCS students today regarding cyberbullying.

Board Comments and Questions:

1. Bonnie Walker spoke about the upcoming Community Christmas Project. Mary MacNaught and her 8th grade class have volunteered to make 40 frozen turkey dinners for distribution during the holidays. Mrs. MacNaught's class will be cooking the turkeys and making all the side dishes. Tom O'Brien will arrange for pictures to be taken and a news article to be sent to The Catskill Mountain News.
2. Tara Poniros comments on how wonderful it is that children as young as first grade are being introduced to using a SMARTboard.
3. Ed Fersch commented on what a great job the students did with the drama production and the outstanding community support that the drama club receives. The weekend after the drama production, at least 5 students participated in the All State Festival.

Eric Windover stated that he has meet with a number of teachers regarding their annual APPR's and will have an update for the Board in January.

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Old Business: None

Jim Cuttita moved, seconded by Will Finch to approve the following resolution:

SEQRA

WHEREAS, the Board of Education of the Roxbury Central School District (the “Board”) has considered the effect upon the environment of the proposed 2010 Construction Project, (Reconstruction of the Roof on the 1996 addition), SED Control Numbers 12150204-0001-012 (the “Project”), and

WHEREAS, the Board has received and reviewed the description of the scope of work of the Project prepared and submitted in connection with the Project by its Architect, William Taylor Architects, P.L.L.C., and has further received and considered all other relevant material and presentations regarding the Project and the advice of its Architect with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Board of Education of the Roxbury central School District as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Project is a Type II action that will not have a significant impact on the environment and is not subject to review under SEQRA.

Motion approved unanimously.

Jim Cuttita moved, seconded by Bonnie Walker to approve the following resolution:

**Referendum
Resolution**

BE IT RESOLVED, by the Board of Education of the Roxbury Central School District as follows:

Section 1. That a Special District Meeting of the qualified voters of said School District shall be held at the Roxbury Central School, in Roxbury, New York, in said School District, on the 2nd day of February, 2010, between the hours of 3:00 pm and 9:00 pm, prevailing time, for the purpose of voting by paper ballot upon the proposition hereinafter set forth.

Section 2. That the School District Clerk is hereby authorized to amend and or supplement the notice of the Special District Meeting hereinafter set forth from time to time as, in his or her discretion such amendment may be required.

Section 3. That the notice of said Special District Meeting, including the proposition to be voted upon, shall be in substantially the following form, to-wit:

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**NOTICE OF INFORMATIONAL MEETING AND SPECIAL DISTRICT MEETING
FOR A CAPITAL PROJECT VOTE**

ROXBURY CENTRAL SCHOOL DISTRICT

TOWN OF ROXBURY COUNTIES OF DELAWARE & SCHOHARIE, NY

NOTICE IS HEREBY GIVEN, that an information meeting of the qualified voters of the Roxbury Central School District, Towns of Roxbury, Middletown & Gilboa, Counties of Delaware & Schoharie, New York, will be held in the Cafetorium of the Roxbury Central School, Roxbury, New York on Wednesday evening, January 13, 2010, for the presentation of the proposed capital project.

The Board of Education of the Roxbury Central School District, Delaware County, New York, HEREBY GIVES NOTICE that a Special District Meeting of the qualified voters of said School District will be held at the Roxbury Central School, in Roxbury, New York, in said School District, on the 2nd day of February, 2010, between the hours of 3:00 pm and 9:00 pm, prevailing time, for the purpose of voting by paper ballot upon the proposition hereinafter set forth. The proposition is as follows:

PROPOSITION NO. 1

Shall the following resolution be adopted, to wit:

RESOLVED, that the Board of Education is hereby authorized to reconstruct or replace the roof over the new addition of the Roxbury Central School Building, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$600,000; and that such sum, or so much thereof as may be necessary, shall be paid from all federal stabilization funds received for such purpose in the anticipated amount of \$155,647, capital reserve funds in the amount of \$150,000 plus accrued earnings, and the remainder from the undesignated fund balance.

NOTICE IS GIVEN: that pursuant to section 2014 of the Education Law, personal registration of voters is required, and no person shall be entitled to vote at the Special Meeting to be held on February 2, 2010 whose name does not appear on the register of the District or who does not register as hereinafter provided, except a person who is otherwise disqualified to vote and is registered under the provisions of Article 5 of the Election Law. The times and place of registration are set forth below, and any person shall be entitled to have that person's name placed upon such register, provided that at such meeting of the Board of Registration, that person is known or proven to the satisfaction of the Board of Registration, to be then or thereafter entitled to vote at the school meeting for which such register is prepared.

The Board of Registration of the District will meet at the Grand Gorge Civic Center on Wednesday, January 27, 2010 between the hours of 4:00 pm and 8:00 pm., and again at the Roxbury Central School on Thursday, January 28, 2010, between the hours of 4:00 pm and 8:00

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pm prevailing time, to prepare the register of the School District for said Special Meeting and any person not heretofore registered shall be entitled to have his or her name placed upon such register, provided that at such meeting of the Board of Registration, he or she is known or proved to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said Special Meeting.

NOTICE IS FURTHER GIVEN: that, applications for absentee ballots may be applied for at the Office of the District Clerk. If the ballot is to be mailed to the voter, the completed application must be received by the District Clerk no later than January 26, 2010 at 4:00 p.m., prevailing time. If the ballot is to be issued personally to the voter, the completed application must be received by the District Clerk no later than February 1, 2010 at 4:00 p.m., prevailing time. Absentee Ballots must be received in the Office of the District Clerk no later than 5:00 p.m. prevailing time on February 2, 2010.

A list of all persons to whom absentee ballots shall have been issued will be available for public inspection in the Office of the District Clerk during regular business hours until the day of the Special Meeting.

Thomas J. O'Brien, District Clerk
Roxbury Central School
Town of Roxbury
Counties of Delaware & Schoharie

December 11, 2009

Motion Approved unanimously.

Bonnie Walker moved, seconded by Jim Cuttita
to approve the following legal notice.

Legal Notice

**NOTICE OF INFORMATIONAL MEETING AND SPECIAL DISTRICT MEETING
FOR A CAPITAL PROJECT VOTE**

ROXBURY CENTRAL SCHOOL DISTRICT

TOWN OF ROXBURY COUNTIES OF DELAWARE & SCHOHARIE, NY

NOTICE IS HEREBY GIVEN, that an information meeting of the qualified voters of the Roxbury Central School District, Towns of Roxbury, Middletown & Gilboa, Counties of Delaware & Schoharie, New York, will be held in the Cafetorium of the Roxbury Central School, Roxbury, New York on Wednesday evening, January 13, 2010 at 6:30 pm, for the presentation of the proposed capital project (reconstruction of the Roof on the 1996 addition).

The Board of Education of the Roxbury Central School District, Delaware County, New York, HEREBY GIVES NOTICE that a Special District Meeting of the qualified voters of said School District will be held at the Roxbury Central School, in Roxbury, New York, in said School District, on the 2nd day of February, 2010, between the hours of 3:00 pm and 9:00 pm,

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prevailing time, for the purpose of voting by paper ballot upon the proposition hereinafter set forth. The proposition is as follows:

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The Board of Registration of the District will meet at the Grand Gorge Civic Center on Wednesday, January 27, 2010 between the hours of 4:00 pm and 8:00 pm., and again at the Roxbury Central School on Thursday, January 28, 2010, between the hours of 4:00 pm and 8:00 pm prevailing time, to prepare the register of the School District for said Special Meeting and any person not heretofore registered shall be entitled to have his or her name placed upon such register, provided that at such meeting of the Board of Registration, he or she is known or proved to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said Special Meeting.

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Thomas J. O'Brien, District Clerk
Roxbury Central School
Town of Roxbury
Counties of Delaware & Schoharie

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Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve a contract with William Taylor Architects, PLLC, 6432 Baird Avenue, Syracuse, NY 13206, for the Reconstruction of the Roof on the 1996 Addition, pending review by the school attorney. Motion approved unanimously.

**Contract with
W. Taylor
Architect**

Will Finch moved, seconded by Bonnie Walker to approve the Delaware County Department of Health's use of the building on December 29, 2009 (set-up) and December 30, 2009 to hold a regional H1N1 vaccination clinic. (The county agrees to compensate the district for any extra custodial costs.) Motion approved unanimously.

H1N1 Clinic

Jim Cuttita moved, seconded by Will Finch to approve transportation to the Friday ski program at Plattekill Mountain. Motion approved unanimously.

**Transportation
Fri. Ski Prog.**

Personnel:

Jim Cuttita moved, seconded by Will Finch to accept a letter of retirement from Robert Cook, effective, June 24, 2010, with thanks for his many years of service to Roxbury Central School. Motion approved unanimously.

**R. Cook
Retirement**

Bonnie Walker moved, seconded by Will Finch to approve the following personnel items:

1. Approve Chivuta David, P.O. Box 106, Roxbury, NY as a substitute teacher for grades K-12.
2. Approve Lisa Coco, 4835 Washington St., Prattsville, NY a substitute teacher aide for grades K-12.
3. Approve Robert McDonough, Roxbury, NY as a substitute teacher for grades K-12.
4. Approve Gregory Funck as a substitute Homework Help Instructor at \$40/hour.
5. Approve Chelsea Coss as a substitute peer tutor for CROP.
6. Approve Damaris Koh, Andes, NY as a substitute teacher for grades K-12.

Motion approved unanimously.

Other:

Jim Cuttita moved, seconded by Will Finch to approve the application for a charter club from the RCS Athletic Club.

RCS Athletic Club

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Motion approved unanimously.

Tara Poniros moved, seconded by Jim Cuttita to approve the CSE recommendations for the following students: #'s 2959, 3057, 2884, 2717, 2716, 2757, 2660, 2407, 2408 and 2660.
Motion approved unanimously.

**CSE
Recommendations**

Bonnie Walker moved, seconded by Will Finch to adjourn the meeting at 8:35 pm. Motion approved unanimously.

Adjourn

Cherie Serrie, Secretary

Edward Fersch, President
Board of Education

Thomas J. O'Brien, Superintendent