

A regular meeting of the Roxbury Central School District Board of Education was held on December 14, 2011

Present: Ed Fersch, Bonnie Walker, Will Finch, Tara Poniros and Phil Zorda  
 Superintendent: Thomas J. O'Brien  
 Principal: Eric Windover  
 Treasurer: Jean M. Menchen  
 Secretary: Marianne Schor

President Fersch called the meeting to order at 7:04 pm.

Pledge of Allegiance.

Additions to the Agenda:

1. Executive session to discuss the following:
  - Principal's contract
  - Employee history
2. Under "Other", add #5 NYSSBA Area Representative
3. Under "Superintendent's Report" add #9 APPR

Tara Poniros moved, seconded by Phil Zorda, to approve the Treasurer's Report for November, 2011. Motion approved unanimously.

**Treasurer's Report**

Bonnie Walker moved, seconded by Will Finch, to approve Budget Transfer Schedule #3 in the amount of 5,723. Motion approved unanimously.

**Budget Transfers**

Will Finch moved, seconded by Bonnie Walker, to approve the bills for audit as follows:

**Bills**

|      | <u>General Fund</u> | <u>Cks.</u> | <u>Federal Fund</u> | <u>Cks</u> | <u>School Lunch</u> | <u>Cks</u> | <u>Capital Fund</u> | <u>Cks</u> |
|------|---------------------|-------------|---------------------|------------|---------------------|------------|---------------------|------------|
| Nov. | \$ 13,442.22        | 1           | 0                   | 0          | \$ 176.69           | 0          | 0                   | 0          |
| Dec. | \$ 304,166.72       | 102         | \$1,133.24          | 8          | \$ 8,515.72         | 12         | \$130,738.79        | 4          |
|      | <u>Debt Service</u> | <u>Cks.</u> |                     |            |                     |            |                     |            |
| Dec. | \$48,941.25         | 1           |                     |            |                     |            |                     |            |

Motion was approved unanimously.

Bonnie Walker moved, seconded by Tara Poniros, to approve the extra-classroom activity fund account for November, 2011. Motion approved unanimously.

**Student Fund**

Phil Zorda moved, seconded by Will Finch, to approve the minutes of the meeting that was held on November 9, 2011 as corrected.  
Motion approved unanimously.

## Minutes

Public Comments: None

### President's Report:

1. Mr. Fersch showed a video of an interview with New York State Education Commissioner John King in which he discussed school consolidation/merger, Governor Cuomo's Tax Cap and state aid.
2. There is an ONC BOCES Collaborative Board Forum on January 5<sup>th</sup> at SUCO with Regent James Tallon, and Commissioner King.
3. The next Policy Committee meeting will be on January 25<sup>th</sup> at 6:30. The Superintendent's Evaluation Committee meeting will be scheduled for sometime in January.

### Superintendent's Report:

1. Wall Update – Mr. O'Brien thanked the board members who attended the Parent/Faculty Forums for their presence and support. He also thanked the custodial staff, and especially Alan Davis, for the large amount of support throughout the project. The final cost of the cleanup was approximately \$12,000, due to extra cleaning Mr. O'Brien asked ServPro to perform. There is still more masonry work to be done, and it will be scheduled for times when there are no students in the building. A building committee consisting of parents, community members, staff and administration will be assembled for all future projects.
2. The Safety and Wellness Committee had a meeting on December 6<sup>th</sup>. The next Wellness Committee meeting is scheduled for January 4<sup>th</sup>, and will now be chaired by Karen Hinkley, with assistance from Marianne Schor. The Safety Team will be meeting every 3-4 months.
3. Mr. O'Brien gave a brief outline of the impact of Governor Cuomo's Tax Proposal
4. 3<sup>rd</sup> Party Agreements: Mr. O'Brien has signed the 3<sup>rd</sup> party agreement with the National Bank of Coxsackie. Jean Menchen stated that she has also been working the Delaware National Bank of Delhi, but doesn't have anything from them yet.
5. Tech Center Update – There was a meeting last week with Jenn Schuman, Mr. O'Brien, Mr. Windover, Mr. Fersch and Jane Ware to discuss more of the plans and funding of the new Tech Center. As of right now, Mr. Guy Numann is ready to donate \$100,000 to GRLIC, with an additional \$150,000 after the first of the year. Mr. O'Brien reiterated that there would be no public funds used in this project. Mr. Windover added that Jenn Schuman had contacted the Mountain Eagle, who in turn contacted him and asked for a brief statement, which he gave them. Mr. O'Brien plans to have a recommendation for board for approval in March, but will not go ahead with anything until the funds are a reality.
6. FEMA Update – Mr. O'Brien and Jean Menchen had a meeting with a FEMA representative last week and gave him all the documents needed for a claim. The damage totaled out at approximately \$82,000, of which approximately \$42,000 was covered by insurance. We're looking to get approximately \$39,000 from FEMA.

7. Administrative Coverage – After a discussion with Tamara McIntosh, the decision was made not to go ahead with a substitute administrator. Mrs. McIntosh is willing to handle issues that arise while both Mr. O’Brien and Mr. Windover are out of the building, with the understanding that one or both will return in an extreme emergency situation.
8. Bassett Mini Grant – will be discussed with the Community Fitness Program under New Business.
9. Drug Surveillance Dogs – Mr. Windover gave an overview of the pros and cons of having drug surveillance dogs come into the school. He included results from a poll he took of random parents grades K-12 regarding their feelings on the subject. After some discussion, the board agreed that a policy about this issue already exists.
10. APPR – Mr. O’Brien shared a letter from the RTA stating that they voted to approve the NYSUT APPR Rubric.
11. Mr. O’Brien closed his report by sharing a letter from Mr. Tony Albanese, Superintendent at Margaretville Central School, thanking us for our help after Hurricane Irene had devastated their bus garage and busses. Their fleet is now up and running, but they’re still using our bus garage when necessary.

Principal’s Report:

1. Supplemental Educational Support (SES) – Mr. Windover gave an explanation of what SES is, how it relates to our School In Need Of Improvement (SINI) status, and who was eligible to receive the support.
2. NYS Reform Agenda – Mr. Windover reviewed a handout outlining three of the components of the New York State reform agenda. They are Core Curriculum Implementation, Data Driven Instruction, and Observation, Evaluation and APPR. Mr. Fersch reaffirmed the Board’s commitment to supporting him and the teachers as much as they can during this time, and commended the CDEP Committee for the hard work. Bonnie Walker stated that she was very impressed with our teachers and how they are working on these new implementations. Mr. Windover stated that the CDEP members are doubling as our School Quality Review Team without expecting any remuneration.

Board Comments and Questions:

Mr. Fersch commented on how much he enjoyed the RCS Drama Club’s production of “Little Shop Of Horrors” last month and congratulated them on a great job. Bonnie Walker added that the Elementary Concert the night before was also wonderful. Mr. Fersch went on to recognize those students who participated in last month’s Area All-State Concert.

Old Business: None

New Business:

A. Superintendent's Recommendations:

Bonnie Walker moved, seconded by Tara Poniros, to approve the following:

1. Approve an additional 1 teaching period per day for Dawn Kalleberg retroactive to 9/6/11 to provide additional special education services at \$5,333.00 **D. Kalleberg  
Add'l Services**
2. Appoint Eric Windover as the Title IX/Section 504/ADA Coordinator **Title IX Coord.**

Motion approved unanimously.

B. Personnel:

Phil Zorda moved, seconded by Will Finch, to approve the following personnel items:

**Personnel**

1. Approve unpaid leave for Elaine Andryshak from December 19<sup>th</sup> through December 23<sup>rd</sup>, 2011.
2. Approve additional Homework Help time for teachers grades 2-6 as necessary.
3. Approve Nathan Meckes as a volunteer Science Olympiad coach with no stipend.
4. Approve Emanuel Birittieri as a substitute custodian pending fingerprint clearance.
5. Approve Keith Grieco as a substitute teacher K-12 pending fingerprint clearance.

Motion approved unanimously.

C. Other:

1. Bonnie Walker moved, seconded by Tara Poniros, to approve the CSE recommendations for the following students: 3010, 1801, 3057, 4040, 2850, and 3038 **CSE Recs.**  
Motion approved unanimously.
2. Bonnie Walker moved, seconded by Will Finch, to approve the following policy: #8242 Animals in the School (Instructional Purposes) **Policy Approval**  
Motion approved unanimously.
3. Marianne Schor outlined the plans for a Community Fitness program that will start in January. This has coincided with the availability of a \$2,000 mini-grant from Bassett Healthcare for nutritional and exercise programs. Some items being discussed for the grant are a vacuum sealer for the cafeteria in order to freeze vegetables from our garden for use in school food programs, yoga mats and resistance bands. **Fitness Program**

Bonnie Walker moved, seconded by Will Finch to approve the Community Fitness Program. Motion approved unanimously.

4. Phil Zorda moved, seconded by Tara Poniros to approve the amended resolution for NYS ERS. Motion approved unanimously.

**NYS ERS**

5. Bonnie Walker moved, seconded by Will Finch to nominate Joanne L. Freeman from the HFM BOCES as the Area 8 director. Motion approved unanimously.

**NYSSBA Dir.  
Nomination**

Public Comments: None

Tara Poniros moved, seconded by Bonnie Walker, to enter into executive session at 8:50 pm to discuss the Principal's contract and an employee history. Motion approved unanimously.

**Exec. Session**

Bonnie Walker moved, seconded by Will Finch, to come out of executive session at 9:12 pm. Motion approved unanimously.

**Out of Exec.  
Session**

Tara Poniros moved, seconded by Phil Zorda, to adjourn the meeting at 9:12 pm. Motion approved unanimously.

**Adjourn**

---

Marianne Schor, Secretary

---

Edward Fersch  
Board of Education

---

Thomas J. O'Brien, Superintendent