

Board of Education Minutes
March 11, 2009

A regular meeting of the Roxbury Central School District Board of Education was held on March 11, 2009.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Will Finch and Tara Poniros.
Superintendent: Thomas J. O'Brien
Principal: Eric Windover
Treasurer: Jean M. Menchen
Secretary: Cherie Serrie

President Zorda called the meeting to order at 7:00 pm.

Additions to agenda:

- Executive session for personnel evaluations.
- #9 – Superintendent's Report - Update on events taking place

Lisa Faraci gave a presentation on the Pre-K program. Lisa discussed the curriculum she is developing for the current Pre-K class and distributed examples of work from the classroom along with a classroom schedule. A thank you note was presented to the Board of Education on behalf of the class. Mr. O'Brien thanked Lisa for her hard work and wonderful job she has done in the Pre-K classroom.

The 1st public budget review was held.

Ed Fersch moved, seconded by Will Finch to approve the treasurer's report for February, 2009. Motion approved unanimously.

Treas. Report

Jean Menchen went over the fund balance review.

Ed Fersch moved, seconded by Jim Cuttita to approve the Catskill Area School Study Council participation agreement for 2009-2010. Motion approved unanimously.

**CASSC
Agreement**

Jim Cuttita moved, seconded by Will Finch to approve the following resolution:

Bread Bid

RESOLVED, that the Board of Education of Roxbury Central School participate in cooperative bidding for bread and bread products for the school year 2009-2010 with other school districts in the Southern Tier of New York State, and

BE IT FURTHER RESOLVED, that Doretta Hughson, Clerk of the Board of Education, GDT BOCES, be designated to advertise, receive and open said bids and

BE IT FURTHER RESOLVED, that the Board of Education of Roxbury Central School reserves the right to accept or reject any or all bids.

Motion approved unanimously.

Jim Cuttita moved, seconded by Ed Fersch to approve the appropriation of funds as follows:

Fund Balance

Approve the use of un-appropriated fund balance, not to exceed the amount of \$9,999.00, for the purpose of removal of the old, and replacement of a new 1000 gallon Diesel Storage Tank at the Roxbury Central School District bus garage. The reason for this resolution is regarding the Health and Safety of our property and employees.

Motion approved unanimously.

Ed Fersch moved, seconded by Tara Poniros to approve the letter of intent to purchase a 2010, 60 passenger Thomas Saf-T-Liner C2 school bus, subject to voters approval on May 19, 2009. Motion approved unanimously.

Intent to Purchase School Bus

Ed Fersch moved, seconded by Jim Cuttita to approve the amendment to NYSSBA Policy # 9290, *Retirement*, regarding Medicare Part B reimbursement. Motion approved unanimously.

Policy # 9290 Revision

Jim Cuttita moved, seconded by Will Finch to approve the 2009-2010 Erie BOCES Initial Service Request. Motion approved unanimously.

Erie 1 Service Request

Jim Cuttita moved, seconded by Will Finch to approve the annual notice for the budget vote. Motion approved unanimously.

Annual Notice

Ed Fersch moved, seconded by Jim Cuttita to approve the establishment of a retirement contribution reserve (Account code: A827). Motion approved unanimously.

Retirement Account Contribution Reserve

Will Finch moved, seconded by Tara Poniros to approve budget transfer schedule #8 in the amount of \$16,306. Motion approved unanimously.

Budget Transfers

Ed Fersch moved, seconded by Will Finch to approve the bills for audit as follows:

	General Fund	cks	School Lunch	cks	Fed. Fund	cks	Capital Fund.	cks
Feb.	\$ 12,913.47	1	\$ 130.85	0	\$ 0	0	\$ 0	0
Mar.	\$ 284,152.79	81	\$ 7,217.72	18	\$ 657.01	5	\$ 11,347.51	2

Motion approved unanimously.

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Jim Cuttita moved, seconded by Will Finch to approve the extra-curricular activity fund account for February, 2009. Motion approved unanimously.

**Student Fund
Account**

Ed Fersch moved, seconded by Jim Cuttita to approve the minutes of February 11, 2009 as corrected. Motion approved unanimously.

Minutes

Public Comments: None

President's Report: None

Superintendent's Report:

1. Tom O'Brien reported on the NYSBBA conference.
2. Tom has personally spoken with Assemblyman Crouch and Senator Bonacic regarding the district's concerns over the proposed state property tax freeze and Employee Benefit Accrued Liability Reserve.
3. Board of Education candidate petitions are available.
4. Cyr Center – The ONC BOCES board has approved the “relocation project” for BOCES administrative services. Phil Zorda received a letter from Karen Hinkley, Grand Gorge, who expressed concern over the possible use of new classrooms at NCOC for administrative offices versus using the older part of the building, should the relocation take place.
5. A Wellness Monitoring Committee was held. Minutes of the meeting were discussed. Tara Poniros volunteered to serve on the committee.
6. The BOCES annual meeting is April 7th.
7. Annual Visual Structural Inspection Report – Tabled until the April 8, 2009 meeting.
8. Tom will be making a recommendation to the board regarding the cook/manager position. Information is also being gathered regarding “a point of sale system.”
9. A local farmer has donated a hormone and antibiotic free cow for beef to the school.
10. Eric Windover reported on the following:
 - o There are several professional days available for teachers during March.
 - o March 2nd was the kick-off for a reading event. Eric will “walk the plank” into the “slimy sea” on April 1 at the conclusion of the event.
 - o 6th grade will be taking a trip to ARC. They also read the book *Petey*, by Ben Mikaelson and contacted the author who will be available via distance learning for a question and answer session with students. Joe Moscovitz will tape the student interview with the author.
11. Tom and Mary Lucas will be attending a workshop in Hamden offered by Delaware County ARC.

Board Comments and Questions:

Ed Fersch:

- o Both the senior high and junior high Science Olympiad teams were successful at the regional level and will go on to compete at the state level.

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- A policy meeting will be held on March 25th after the special board of education meeting.
- The RCS Varsity Ski Team won the Section IV championship.

Superintendent's Recommendations:

Ed Fersch moved, seconded by Jim Cuttita to approve the 2009-2010 calendar. Motion approved unanimously.

2009-10 Calendar

Jim Cuttita moved, seconded by Will Finch to approve the proposal from the Sluiter Agency to include computer fraud/funds transfer fraud at a limit of \$100,000 for \$125. Motion approved unanimously.

Approve Sluiter Agency Policy for Computer Fraud

Personnel:

Personnel

Jim Cuttita moved, seconded by Will Finch to approve the following personnel:

1. Approve unpaid leave for Elaine Andryshak from April 20 through April 28, 2009.
2. Approve Lisa Faraci as a co-advisor for the Record Board (yearbook), salary as per RTA contract.
3. Accept resignation as advisor for the Class of 2012 from Bob Cook, effective at the end of the 2008-09 school year.
4. Approve the following coaches for spring, 2009:
 - Boys modified coach – Robert Nash at \$1,620.
 - Tennis coach – Kellie Sullivan at \$2,671.
5. Approve Deborah Burroughs, 35632 St. Hwy. 30, Grand Gorge, NY as the summer gardener at \$15.00 per hour for up to a maximum of 240 hours from May 1 – Oct. 15, 2009, pending fingerprint clearance as required by SAVE legislation.

Motion approved unanimously.

Jim Cuttita moved, seconded by Ed Fersch to accept a donation of \$75 from the RTA to the RCS library in memory of Thomas Rouleau. Motion approved unanimously.

Donation in Memory of Thomas Rouleau

Ed Fersch moved, seconded by Jim Cuttita to approve the following:

Policy Approval

WHEREAS, the Board of Education of the Roxbury Central School District is authorized by Education Law Section 1804 to adopt by-laws and policies as necessary for the effective and orderly operation of the schools; and

WHEREAS, the Board of Education has revised its policies and made certain revisions and changes thereto; therefore

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BE IT RESOLVED that the Board of Education hereby adopts the following policies as per the Erie BOCES numbering system which shall be made part of the Board's Policy manual: Policies numbered 7610, 7611, 7612, 7613, 7614, 7615, 7616, 7617, 7618, 7620, 7621, 7631, 7632, 7640, 7641, 7642, 7643, 7660, 7680, 7690, 8280 and 8490 and,

BE IT RESOLVED that the policies adopted shall supercede all previous policies adopted by the Board of Education covering the same topics. Specifically the adopted polices supercede all of or portions of policies 1900, 1920, 4321, 4321.1, 4321.2, 4321.3, 4321.5, 4325, 4331, 4410, 4714, 5020.3, and 5500.1, in the NYSSBA numbering system, and,

BE IT RESOLVED that in the event any policy, part of policy or section of the by-laws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction, or is invalidated by a policy or contract duly adopted by this Board, the remaining by-laws, policies, and parts of policies shall remain in full effect.

Motion approved unanimously.

Jim Cuttita moved, seconded by Tara Poniros to approve the building use request for Community Chorale Rehearsals. Motion approved unanimously.

**Bldg. Use
Request**

Ed Fersch moved, seconded by Jim Cuttita to approve the CSE recommendations for the following students: #'s 2543, 2133, 2888, 2114, 2849, 2544, 2697, 2576, 3006, 2673, 2697, 3010, 2961, 3006, 1797 and 1993. Motion approved unanimously.

CSE

Public Comments: None

Will Finch moved, seconded by Jim Cuttita to enter into executive session at 9:05 pm to discuss a personnel evaluation. Motion approved unanimously.

**Into Exec.
Session**

Ed Fersch moved, seconded by Jim Cuttita to come out of executive session at 9:35 pm. Motion approved unanimously.

**Out of Exec.
Session**

No action was taken during executive session.

Tara Poniros moved, seconded by Will Finch to adjourn the meeting at 9:35 pm. Motion approved unanimously.

Adjourn

Cherie Serrie, Secretary

Phillip Zorda, Board President

Thomas J. O'Brien, Superintendent