

Roxbury Central School
Board of Education Meeting
April 9, 2008

A regular meeting of the Roxbury Central School District Board of Education was held on April 9, 2008.

Present: Phil Zorda, Ed Fersch, Jim Cuttita and Will Finch.
Superintendent: Dr. Craig Carr
Principal: Thomas O'Brien
Treasurer: Jean M. Menchen
Secretary: Cherie Serrie

The meeting was called to order at 7:00 pm by President Zorda.

Pledge of Allegiance

Additions to Agenda:

- Executive session to discuss the superintendent's contract.

The final public budget review was held. Dr. Carr went over the budget. Jean Menchen addressed any recent changes to the budget.

Maggie Pebler and Rinda Robillard-Mattice, representing Honor Privilege Committee, discussed and distributed the criteria for students in honor privilege. They requested that the board fund the cost of two school busses for the honor privilege trip to 6 Flags in MA. Jim Cuttita suggested that the Honor Society dinner be called the "Honor Society" dinner and invite the honor privilege students to attend, thus separating Honor Society and the induction ceremony into Honor Society.

It was the consensus of the Board to cover the cost of approximately \$1,000 for the two busses for the Honor Privilege trip to 6 Flags.

Ed Fersch moved, seconded by Jim Cuttita to approve the following:

Proposition

BE IT RESOLVED, that the Board of Education of the Roxbury Central School, is hereby authorized and directed to expend the sum not to exceed \$9,382,319 for the school year commencing July 1, 2008 and ending June 30, 2009, and to raise a Planned Balance of \$29,000, and a Property Loss Reserve of \$450, and to levy the necessary tax thereof.

Motion approved unanimously.

Ed Fersch thanked the budget committee and volunteers for their hard work in preparing the budget.

Jim Cuttita moved, seconded by Will Finch to approve the treasurer's report for March, 2008.
Motion approved unanimously.

Treas. Report

Roxbury Central School
 Board of Education Meeting
 April 9, 2008

Ed Fersch moved, seconded by Jim Cuttita to approve the BOCES firm commitments for ONC BOCES, Ulster, and Broome-Tioga BOCES. Motion approved unanimously.

BOCES Firm Commitments

Jim Cuttita moved, seconded by Will Finch to approve the Corporate Authorization Resolution with NBT Bank. Motion approved unanimously.

NBT Corp. Auth. Resolution

Jim Cuttita moved, seconded by Ed Fersch to approve a four year copier lease in the amount of \$1,345.45 per month. Motion approved unanimously.

Eastern Copier Lease

Ed Fersch moved, seconded by Jim Cuttita to approve the Pitney Bowes Postage Meter Equipment Lease. Motion approved unanimously.

Postage Meter Lease

Jean Menchen stated that one proposal for independent audit services was received.

Ed Fersch moved, seconded by Jim Cuttita to approve the proposal for independent audit services from Cwynar & Company, CPAs, LLC for 2008-09. Motion approved unanimously.

Audit Services

Ed Fersch moved, seconded by Will Finch to approve budget transfer schedule #6 in the amount of \$6,735.00. Motion approved unanimously.

Budget Transfers

Will Finch moved, seconded by Jim Cuttita to approve the bills for audit as follows:

Bills

	General Fund	cks	School Lunch	cks	Federal Fund	cks	Capital Fund	cks
Mar.	\$ 11,046.89	1	\$ 125.57	0	0		0	
Apr.	\$ 280,609.14	86	\$ 10,255.76	18	\$ 3,337.73	5	\$ 1,635.39	1

Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the extra-curricular activity fund report for March, 2008. Motion approved unanimously.

Student Fund

Jim Cuttita moved to approve the minutes from the meeting of March 12, 2008 which would include a statement by Mr. Cuttita in the body of the minutes (and not as an attachment). No second. Motion is lost.

Motion for approval of minutes – no second

Jim Cuttita left the meeting at 8:00 pm.

Mr. Cuttita left the meeting

Ed Fersch moved, seconded by Will Finch to approve the minutes of March 12, 2008 as presented, with one correction, and to approve the minutes of the meeting on March 26, 2008. Motion approved unanimously.

Minutes approved

Public Comments: None

President's Report:

1. NYSSBA Joint BOCES Workshop training in Albany on May 2 & 3. Please contact Cherie or Jean if you are interested in attending.

Superintendent's Report:

1. The grading systems regulation developed by Mr. O'Brien is attached.
2. RCS is a member of SACI. Dr. Carr has been asked to be the SE Regional Representative.
3. RCS has received a notice of claim regarding an injury sustained by a student from another school during a boy's basketball game. Utica National will argue the case.
4. ONC BOCES is considering a reserve account for equipment. This discussion item may be brought up in the future.
5. New Visions Academy has lost their grant. RCS will be required to pay for the week long summer program for district students who want to participate.

Board Comments and Questions:

Ed Fersch congratulated the 22 students selected to participate in the All County Music Festival which was held two weeks ago.

New Business:

RESOLVED, Ed Fersch moves and Will Finch seconds the motion to approve the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2008-09 school year. Motion approved by a vote of 3 yes and 0 no.

**ONC BOCES
Admin. Budget**

RESOLVED, Will Finch moves and Ed Fersch seconds the motion to elect the following three (3) candidates to the Otsego Northern Catskills BOCES Board of Education:

**ONC BOCES
Bd. Members**

- James Gray
- Theresa Hait
- Gerry Loucks

Motion to approve to elect James Gray by a vote of: 3 Yes 0 No

Motion to approve to elect Theresa Hait by a vote of: 3 Yes 0 No

Motion to approve to elect Gerry Loucks by a vote of: 3 Yes 0 No

Personnel:

Ed Fersch moved, seconded by Will Finch to approve the following personnel:

1. Accept letter of resignation from Tracy Dee as attendance officer, effective April 1, 2008.
2. Eloise Harris, PO Box 424, Denver, NY as a substitute teacher for grades K-12. Fingerprint clearance on file.
3. Elizabeth Cowan as a substitute hall monitor.
4. David Stewart as a substitute peer leader for the Roxbury After School Program.

Motion approved unanimously.

Ed Fersch moved, seconded by Will Finch to approve the contract for Jean M. Menchen for the 2008-09 school year at \$45,428.00. Motion approved unanimously.

J. Menchen Contract

Will Finch moved, seconded by Ed Fersch to approve the contract for Brenda Hill for the 2008-09 school year at \$ 35,844.00. Motion approved unanimously.

B. Hill Contract

Ed Fersch moved, seconded by Will Finch to approve the contract for Thomas J. O'Brien from 7/1/08 – 6/30/11 at \$88,357.00. Motion approved unanimously.

T. O'Brien Contract

Will Finch moved, seconded by Ed Fersch to approve the for Cherie Serrie for the 2008-09 school year at \$36,943.00. Motion approved unanimously.

C. Serrie Contract

Ed Fersch moved, seconded by Will Finch to approve the contract for Patricia Zambri as CSE Chairperson from July 1, 2008 - June 30, 2009 at \$27,500.00. Motion approved unanimously.

P. Zambri Contract

Roxbury Central School
Board of Education Meeting
April 9, 2008

Other:

Will Finch moved, seconded by Ed Fersch to accept the 2007-08 visual structural inspection report. Motion approved unanimously.

**Visual Structural
Inspection Report**

Ed Fersch moved, seconded by Will Finch to approve the Honor Privilege trip to Six Flags, Agawam, MA on May 28, 2008. Motion approved unanimously.

Honor Priv. Trip

Will Finch moved, seconded by Ed Fersch to approve the 5th & 6th Grade trip on May 15 – 16, 2008 to Boston and Cape Cod. Motion approved unanimously.

5th & 6th Grade Trip

Will Finch moved, seconded by Ed Fersch to approve Maryellen Schuman, Roxbury, NY as a member of the registration committee. Motion approved unanimously.

**M. Schuman member
Registration Committee**

Ed Fersch moved, seconded by Will Finch to approve revisions to the following policies:

Policy Revisions

- 3310 – Public Access to Records
- 3410 - Code of Conduct on School Property
- 3412 - Threats of Violence in School
- 3420 - Anti-Harassment in the School District

Motion approved unanimously.

Will Finch moved, seconded by Ed Fersch to approve the first reading of the following policies:

1st Reading of Policies

- 6540 - Defense and Indemnification of Board Members and Employees
- 7214 – Grading Systems
- 7250 - Student Privacy
- 7320 - Alcohol, Tobacco, Drugs and Other Substances (Students)
- 7330 - Searches and Interrogations
- 7340 - Bus Rules and Regulations
- 7350 - Corporal Punishment/Emergency Interventions
- 7360 – Weapons in School and the Gun-Free Schools Act

Motion approved unanimously.

Will Finch moved, seconded by Ed Fersch to approve the following building use requests:

Bldg. Use Requests

- ARC for Bike-A-Thon promotion on 4/9/08
- Community Chorale of Catskills on 6/13/08, 7pm

Motion approved unanimously.

Roxbury Central School
Board of Education Meeting
April 9, 2008

Ed Fersch moved, seconded by Will Finch to approve the CSE recommendations for the following students: #'s 2133, 2905, 2888, 2884, 2114, 2544, 2849, 2904, 2114, 2849, 1611, 2861, 1771, 2576, 2807, 2090, 2300, 2660, 2463, 2654, 2800, 1874, 2676, 2589, 2272, 2896, 2885, 2883, 2195, 2579, 2728, 1797, 2697, and 2572. Motion approved unanimously.

Public Comments: None

Will Finch moved, seconded by Ed Fersch to enter into executive session at 8:35 pm for the purpose of discussing the superintendent's contract. Motion approved unanimously.

Ed Fersch moved, seconded by Will Finch to come out of executive session at 9:30 pm. Motion approved unanimously.

No action was taken during executive session.

Will Finch moved, seconded by Ed Fersch to adjourn the meeting at 9:30 pm. Motion approved unanimously.

CSE Recommendations

Executive Session

Out of Exec. Session

Adjourn

Cherie Serrie, Secretary

Phillip Zorda, BOE President

Craig G. Carr, Superintendent