

Roxbury Central School
Board of Education Meeting
May 13, 2009

A regular meeting of the Roxbury Central School District Board of Education was held on May 13, 2009.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Will Finch and Tara Poniros.
Superintendent: Thomas J. O'Brien
Principal: Eric Windover
Treasurer: Jean M. Menchen
Secretary: Cherie Serrie

President Zorda called the meeting to order at 7:00 pm.

Pledge of Allegiance.

Additions to agenda:

1. Executive session to discuss:
 - Negotiations
 - The employment history of a particular employee
 - A student issue
2. Treasurer's Report: Add to item #3 – "and to advertise for bids"

Jim Cuttita moved, seconded by Will Finch to approve the treasurer's report for April, 2009.
Motion approved unanimously.

Treas. Report

The board reviewed the fund balance and budget status report.

Ed Fersch moved, seconded by Will Finch to appropriate unanticipated revenues received from Utica National Insurance Co. in the amount of \$11,239.33, and approval to advertise for bids for repair of the gymnasium floor. Motion approved unanimously.

Unanticipated Revenue

Ed Fersch moved, seconded by Tara Poniros to approve the following resolution:

CTE Equip. Reserve

BE IT RESOLVED, that the Board of Education of the Roxbury Central School, upon the recommendation of the Superintendent of Schools, and in accordance with the requirements of Education Law, Section 1950(4)(ee), as added by Chapter 530 of the Laws of 1985, and the requirement of Section 170.3(k) of the Regulations of the Commissioner of Education, does hereby approve the establishment of a career and technical education (CTE) equipment reserve fund at ONC BOCES.

Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the 2009-2010 milk and ice cream bids as follows:

- milk products – Crowley
- ice cream – Huff

Motion approved unanimously.

**Milk & Ice Cream
Bids**

Will Finch moved, seconded by Jim Cuttita to approve budget transfer schedule #10 in the amount of \$2,922.00. Motion approved unanimously.

Budget Transfers

Ed Fersch moved, seconded by Tara Poniros to approve the bills for audit as follows:

	General Fund	cks	School Lunch	cks	Fed. Fund	cks	Cap. Fund	cks
Apr.	\$ 11,617.72	2	\$ 477.30	0	\$ 0	0	\$ 0	0
May.	\$ 291,551.58	101	\$ 9,622.50	19	\$ 4,393.63	6	\$ 2,249.00	6

Motion approved unanimously.

Will Finch moved, seconded by Jim Cuttita to approve the Extra-Classroom Activity Fund report for April, 2009. Motion approved unanimously.

Student Fund

Ed Fersch moved, seconded by Will Finch to approve the minutes of the April 8, 2009 meeting as corrected. Motion approved unanimously.

Minutes

Public Comments: None

President's Report:

1. A workshop for educating students with disabilities will be held on May 21st at NYSSBA.

Superintendent's Report:

1. Tom reported briefly on the internal audit report. A draft management letter has been received. The recommendations from the auditor and the school's response will be discussed at the next meeting.
2. Tom participated in the Sex Offender Roundtable held in Sidney. New legislation, etc. were among the discussion items.
3. EXCEL aid payment has been received.

Principal's Report:

1. The 4th grade met their pen pals at Manhattan Country School.
2. A dance was held on 5/1/09 with approximately 40 students attending. More dances will be scheduled during the next school year.
3. The Golden Sneaker Challenge started on the April CDEP day. The staff was divided into teams with the goal of walking across America. Pedometers were purchased for the staff use but will be donated to the physical education department as soon as the sneaker challenge is complete.
4. The elementary concert as well as EMS recruitment day will be on May 20th. Local EMS providers will meet with the 10th and 11th grades.
5. The softball team is doing very well.
6. Eric is working on the master schedule for 2009-2010 as well as the new student handbook.
7. Applications for the positions posted are being reviewed (long term sub teacher and one LTA position).
8. Food Play was presented today at RCS for the K – 4th grades. Healthy eating habits was the focus of the presentation.

Board Comments and Questions: None

Old Business: None

Superintendent Recommendations:

Ed Fersch moved, seconded by Jim Cuttita to accept the donation from the Liddle Farm of a naturally raised beef cow. Motion approved unanimously.

**Donation Naturally
Raised Beef**

Jim Cuttita moved, seconded by Tara Poniros to approve tenure for Tina Peters as an English teacher effective 9/2/09. Motion approved unanimously.

Tenure – T. Peters

Ed Fersch moved, seconded by Will Finch to approve tenure for Kristen VanBenschoten as an elementary teacher effective 9/7/09. Motion approved unanimously.

**Tenure
K. VanBenschoten**

Ed Fersch moved, seconded by Jim Cuttita to approve the following personnel items:

Personnel

1. Approve Sandra Walcutt as a substitute CROP activity leader.
2. Approve Joseph Landriscina, Fleischmanns, NY as a substitute teacher for grades K-12. Fingerprint clearance on file.
3. Accept the resignation of Patricia Snyder as substitute coordinator as of 6/30/09.

4. Approve Paul Shultis, 53530 State Hwy. 30, Roxbury, NY as a substitute bus driver and substitute mechanic.
5. Approve the summer positions as follows:

Special Education Summer Program – July 06, 2009 – August 14, 2009

(5 days/6 weeks – 8:30 am – 11:45 am)

- 1 Teachers 8 am – 3 pm – Barbara Spanhake
- 2 Teachers 8 am – 12 pm (pending enrollment) – Rebecca Moskin and Stephanie Lalosh
- 1 Teacher – Orton Gillingham 8:30 am – 11:30 am – Lisa Faraci
- 1 Teacher – Remedial Math 8:30 am – 11:30 am – Greg Muehl
- 1-1 teacher aide – Lisa Hubbard
- 3 Teacher Assistants 8 am – 3 pm
 - Pat Keith
 - Cheryl Hadden
 - Pat Hagerott - \$71.20/day
- Substitutes for special education program
 - Joan Riordan
 - Mary Lucas
 - Stephanie Massell
 - Sue Cole
 - Karen Bramley

(Salary – 1/200 of annual salary per day, prorated per hours worked)

Summer Recreation Program – July 6, 2009 – July 31, 2009

(5 days/4 weeks – 8:30 am – 3:00 pm)

- 1 Director – Kristi Hadden \$2,500.00
- 1 Assistant Director – Kathy McColgan \$1,600.00
(pending fingerprint clearance as required by SAVE)

- 7 Student/Swim Aides* \$ 7.25/hr
 - Douglas Massell
 - Rachel Meckes
 - Abigail Wallace
 - Nevada Schuman
 - Kaitlyn Brew
 - Meghan Wallace
 - Christian Schor
- Substitutes for summer program
 - Heather Reinshagen
 - Tim Tryon

*Pending enrollment – additional student swim aide may be needed

Summer Custodial – July 6, 2009 – August 28, 2009
(5 days/8 weeks -7 am – 3:30 pm)

- 5 Students \$ 7.25/hr
- Owen Sanford
 - John Agostinello
 - Jon Dykstra
 - Logan Coss
 - Thomas Tryon
- Substitute custodians
- James Peters
 - Daniel Menne
 - John Cronk

Office Aide – (approx) July 13, 2009 – August 28, 2009
Part Time – As Needed 8 am – 12 pm

- 1 Office Aide - Debbie Lalosh \$ 7.25/hr

Motion approved unanimously.

Other:

Ed Fersch moved, seconded by Jim Cuttita to approve the following:

**Policy
Approval**

WHEREAS, the Board of Education of the Roxbury Central School District is authorized by Education Law Section 1804 to adopt by-laws and policies as necessary for the effective and orderly operation of the schools; and

WHEREAS, the Board of Education has revised its policies and made certain revisions and changes thereto; therefore

BE IT RESOLVED that the Board of Education hereby adopts the following policies as per the Erie BOCES numbering system which shall be made part of the Board's Policy manual: Policies numbered 7650, 7670, 8110, 8120, 8130, 8210, 8211, 8220, 8240, 8241, 8250 and 8290 and,

BE IT RESOLVED that the policies adopted shall supercede all previous policies adopted by the Board of Education covering the same topics. Specifically the adopted polices supercede all of or portions of policies 0100, 0350, 1530, 4100, 4200, 4300, 4310, 4311, 4314, 4315.1, 4317, 4321, 4321.4, 4322, 4830, 5020, 8120, and 8120.1, in the NYSSBA numbering system, and,

BE IT RESOLVED that in the event any policy, part of policy or section of the by-laws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction, or is invalidated by

a policy or contract duly adopted by this Board, the remaining by-laws, policies, and parts of policies shall remain in full effect.

Motion approved unanimously.

Ed Fersch moved, seconded by Tara Poniros to approve the first reading of the following policies:

- 8310 Instructional Materials
- 8320 Library/Media Center
- 8330 Complaints About Curricula or Instructional Materials
- 8331 Controversial Issues
- 8350 Use of Copyrighted Materials
- 8360 Religious Expression in the Instructional Program
- 8410 School Calendar and School Day
- 8420 Opening Exercises
- 8430 Independent Study for Transfer Credit
- 8440 Homework
- 8450 Homebound Instruction
- 8480 Alternative School Programs

Motion approved unanimously.

**1st Reading
Policies**

Will Finch moved, seconded by Jim Cuttita to approve the CSE recommendations for the following students:

#'s: 2961, 2904, 1765, 3009, 2676, 2769, 1874, 2653, 2572, 2423, 2272, 3010, 2680, 2681, 2853, 2195, 2884, 2883, 2885, 2581, 2960, 2961, 2959, 2965, 2823, 2904, 2463, 2660, 2393, 2576, 2807, 2800, and 1801. Motion approved unanimously.

**CSE
Recommendations**

Jim Cuttita moved, seconded by Will Finch to approve the following building use requests:

- American Legion Baseball
- PTSA

Motion approved unanimously.

Bldg. Use Requests

Ed Fersch moved, seconded by Tara Poniros to approve the following:

To comply with current auditing standards, move the Graduation Award account and FLOB account, currently within the Student Fund account to the Trust & Agency account and move the Honor Privilege/Celebrating Excellence account, currently within the Special Aid account, to the Trust & Agency account. Motion approved unanimously.

**Move Student
Fund Accounts**

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Jim Cuttita moved, seconded by Will Finch to approve bus transportation to Headwaters Soccer Camp, July 20-24, 2009. Motion approved unanimously.

**Bus Transp.
Headwaters
Soccer Camp**

Public Comments: None

Ed Fersch moved, seconded by Will Finch to enter into executive session at 8:05 pm to discuss the following:

Into Exec Session

- Negotiations
- To discuss the employment history of a particular employee
- A student issue

Motion approved unanimously.

Ed Fersch moved, seconded by Will Finch to come out of executive session at 8:37 pm. Motion approved unanimously.

Out of Exec. Session

No action was taken during executive session.

Jim Cuttita moved, seconded by Tara Poniros to adjourn the meeting at 8:37 pm. Motion approved unanimously.

Adjourn

Cherie Serrie, Secretary

Phillip Zorda, Board President

Thomas J. O'Brien, Superintendent