

Roxbury Central School  
Board of Education Meeting  
August 11, 2010

A regular meeting of the Roxbury Central School District Board of Education was held on August 11, 2010.

Present: Ed Fersch, Jim Cuttita, Will Finch, Bonnie Walker and Tara Poniros.

Absent: Eric Windover, Principal

Superintendent: Thomas J. O'Brien

Treasurer: Jean M. Menchen

Secretary: Cherie Serrie

President Fersch called the meeting to order at 7:00 pm.

Pledge of Allegiance.

Additions to Agenda:

1. Personnel, #5 – Appoint Jessica Provosti as a probationary clerk (attendance) effective 9/1/10 as per CSEA contract, pending fingerprint clearance as required by SAVE legislation.
2. Under Superintendent's Report – add Federal Legislation
3. Executive Session to discuss the following:
  - Pending litigation
  - The employment histories of particular employees
  - Contract negotiations

Item numbers 2 and 3 under Superintendent Recommendations will be moved to the top of the agenda.

Jo Hinkley gave an overview of the mentoring plan. Tom and Ed thanked Jo and the other mentors for all of the hard work they put into developing the plan. One copy of the appendices was given to the Board for review. Jo stated that Eric Windover has purchased the book Mentoring Matters which is very helpful.

Jim Cuttita moved, seconded by Tara Poniros to approve the district mentoring plan. Motion approved unanimously.

**Mentoring Plan**

Will Finch moved, seconded by Bonnie Walker to approve signing the RTA Contract for 7/1/10 through 6/30/13 with thanks to everyone for their work on the contract. Motion approved unanimously.

**RTA Contract  
2010 - 2013**

Jim Cuttita moved, seconded by Will Finch to approve the treasurer's report for July, 2010. Motion approved unanimously.

**Treas. Report**

Bonnie Walker moved, seconded by Jim Cuttita to approve the fund balance appropriations as follows:

**Fund Bal.  
Appropriations**

- Increase the Unemployment Insurance Reserve by \$75,000 (from Fund Balance journal entry A909/A2302).
- Transfer \$38,940.59 to School Lunch Fund
- Increase accruals for RTA by \$144,040.80 and ERS by \$8,548.82 (journal entry A522/A632 & A522/A637)
- Increase the accrued liability – employee benefit short term by \$38,530.24 and the Long Term Reserve for Employee Benefits by \$103,991.09 to cover the open commitment for sick/vacation and personal days on all employees (journal entry A522/A601 & A522/A867 1)
- Placement of \$140,000 into the Retirement Reserve for increasing employee pension costs (journal entry A909/A827).
- To use an additional \$25,000 surplus to reduce tax levy

Motion approved unanimously.

Bonnie Walker moved, seconded by Jim Cuttita to approve the 2010-2011 tax warrant and legal notice.  
Motion approved unanimously.

**Tax Warrant**

Bonnie Walker moved, seconded by Tara Poniros to approve the 2010/2011 breakfast/lunch prices for students at \$1.25 for breakfast and \$1.75 for lunch and at \$3.50 for an adult lunch (includes tax). Motion approved unanimously.

**2010/11  
Meal Prices**

The reimbursement rates for meals were reviewed.

Tara Poniros moved, seconded by Bonnie Walker to approve the appropriation of insurance recoveries funds in the amount of \$4,355. to repair the gym floor. Motion approved unanimously.

**Appropriation  
of Funds**

Jim Cuttita moved, seconded by Will Finch to approve the change in the student accident carrier through Sluiter Agency to AIG (insurance division). Motion approved unanimously.

**Student Accident  
Insurance**

Will Finch moved, seconded by Bonnie Walker to approve the service contracts for 2010/2011. Motion approved unanimously.

**Service Contracts**

Jim Cuttita moved, seconded by Will Finch to approve budget transfer schedule #13 in the amount of \$248,947.  
Motion approved unanimously.

**Budget Transfer**

The Board received information on the 2009/10 and 2010/11 meal reimbursement rates as an FYI.

Bonnie Walker moved, seconded by Tara Poniros to approve the bills for audit as follows:

**Bills**

	General Fund	cks	School Lunch	cks	Fed. Fund	cks
July	\$ 4,334.03	0	\$ 1,541.26	0	\$ 1,228.50	0
Aug	\$ 337,583.81	166	\$ 1,589.82	1	\$ 9,069.62	9

Motion approved unanimously.

The internal claims auditor's findings summary for July, 2010 was attached.

Tara Poniros moved, seconded by Bonnie Walker to approve the extra-classroom activity fund account for July, 2010.

**Student Fund**

Motion approved unanimously.

An extra-classroom activity fund summary from 7-1-09 through 7-1-10 was distributed as an FYI to the board.

Bonnie Walker moved, seconded by Will Finch to approve the reorganizational and regular minutes of the meeting of 7/7/10, and the special board of education meeting minutes held on 7/26/10. Motion approved unanimously.

**Minutes**

Public Comments:

1. There was a question regarding the new roof warranty. Mr. O'Brien responded that there is a 30 year warranty.

President's Report:

1. Goals of the Board of Education were distributed and reviewed. Setting goals for the upcoming school year will need to be determined partly due to the State adopting new learning standards and changing test scoring and procedures. The board will hold a workshop in the future to discuss these issues.
2. The long term agenda was reviewed.
3. Ed Fersch attended two conferences in July –
  - o Rural Schools Association Conference at the Otesaga
  - o Tom and Ed attended a BOCES School Board Institute conference. Included was an anti-bullying presentation and "experiences" concerning school consolidation.

The tenure list was reviewed.

Superintendent's Report:

1. Tom thanked the board for having the special board meeting in his absence. Tom gave the board a memo which stated that the same problems over the cafeteria (concerning the roof and wall) were found in the gym wall. The work on the roof is progressing slowly. An additional problem has been discovered over the library. Tom will meet with the field manager tomorrow to discuss what additional work may be required.
2. NYS Budget Impact – The State passed a budget. There will be a 5% decrease in State aid.
3. 1<sup>st</sup> Days of School – The handbook will be reviewed along with test scores and expectations in the classrooms. Sub-committee meetings will be held. The board is invited to the first conference day.
4. Cut Score – 3-8 Assessments – The regents have changed the scoring. Eric Windover will give a PowerPoint presentation at the September board meeting on test scores.
5. Verizon and NYC petitions – Petitions have been received regarding assessments. RCS is a co litigant with the town.

Principal's Report:

1. Eric is in Ithaca for a week long training session to become a trainer of TCI.

Board Comments and Questions: None

Superintendent's Recommendations:

Bonnie Walker moved, seconded by Tara Poniros to approve the SACI Agreement for 2010/2011.  
Motion approved unanimously.

**SACI Agreement**

Bonnie Walker moved, seconded by Will Finch to accept the donation of grass fed beef at a value of \$3,000 from the Liddle Farm of Halcottsville, NY. Motion approved unanimously.

**Grass Fed Beef  
Donation**

Personnel:

Bonnie Walker moved, seconded by Tara Poniros to approve the following personnel items:

**Personnel**

1. Approve unpaid leave from 9/30/10 – 10/8/10 for Rose Squires.
2. Approve Kristi Hadden in a 3 year probationary position as a Licensed Teacher Assistant effective 9/1/10.

3. Approve substitutes as follows (all previously approved last school year):

***Teachers:***

- Anthony Camillone
- Richard Funck
- Susan George
- Tina Halvatzis
- Bea Hinkley
- Christine Kemble-Johnson
- Joseph Landriscina
- Lorraine Lang-Bolger
- Tonya Liberatore
- Laura O'Brien
- Laura Underwood
- Marie Windover
- Marta Weitz-Margiotta
- Simona David
- John Chimento
- Elizabeth LaPierre
- Melissa Cole

***Non-Teaching:***

- William Allison
- Marshella Bell
- Danielle Burrows
- Gail Dengler
- Patricia Hagerott
- Maureen Slater
- Lynda Stratton-Fane
- Vicky Thomas
- Rita Treski
- Sandra Walcut
- Brenda Martin
- Seana Haskin

***Nurse:***

- Amy Hallock

***Bus Drivers:***

- Paul Shultis

***Mechanics:***

- Paul Shultis

4. Approve CROP personnel:
  - ***Site Coordinator*** – Ellen Stewart
  - ***Activity Leaders:***
    - Cheryl Hadden
    - Susan Cole
    - Stephanie Massell
    - Ken Meskill
    - Seana Haksin
  - ***Substitute Activity Leaders***
    - Richard Millington
    - Bob Stewart
    - Violet Borfitz
    - Jessica Schor
    - Sandra Walcutt
  - ***Peer Tutors***
    - John Cronk
    - Doug Massell
    - Meghan Wallace
    - Christian Schor
  - ***Substitute Activity Leaders***
    - George Gregg
    - Abby Wallace
    - Stephanie Finch
    - Danny Bird
    - Katie Fairbairn
    - Katie Cronk
    - Eric Shultis
    - Chelsea Coss
    - Heather Reinshagen
5. Approve Jessica Prevosti as a probationary clerk (attendance) effective 9/1/10 as per CSEA contract, pending fingerprint clearance as required by SAVE legislation.

Motion approved unanimously.

Other:

Jim Cuttita moved, seconded by Will Finch to approve the following bus routes:

**Bus Routes**

Bus routes for 2010/11:

Paul Shultis - (Long term substitute)	Bus #67, Stratton Falls Road
Loren Shultis	Bus #61, Grand Gorge/Prattsville Road
Alan Davis	Bus #60, Greene Road/Carroll Hinkley Rd/ Montgomery Hollow
Pat Keith	Bus #58, Grand Gorge/Stamford
Cheryl Hinkley	Bus #69, Halcottsville/Route 30
Marlene Wright	Bus #62, Denver/Vega, Route 30, NCOC
Cindy Whitney	Bus #66, Grand Gorge
Mike Carr	Bus #63, Hubbell Corners, Hardscrabble, Stamford, NCOC
Maryellen Schuman	Bus #68, Milford

Motion approved unanimously.

Jim Cuttita moved, seconded by Bonnie Walker to accept the donation of \$3,214.15 as a gift from the Class of 2010 for the purchase of chairs for the athletic department. Motion approved unanimously.

**Class of 2010  
Donation**

Jim Cuttita moved, seconded by Will Finch to approve Thomas J. O'Brien as the CASEBP designee and Wendy Sprague as the interim designee. Motion approved unanimously.

**CASEBP  
Designee**

Public Comments:

1. Question regarding the lilac tree.
2. Clarification of the next scheduled board meeting.

Will Finch moved, seconded by Bonnie Walker to enter into executive session at 8:15 pm to discuss the following:

**Into Exec Session**

- o Pending litigation
- o The employment histories of particular employees
- o Contract negotiations

Motion approved unanimously.

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Bonnie Walker moved, seconded by Jim Cuttita to come out of executive session at 8:28 pm.

**Out of Exec  
Session**

Jim Cuttita moved, seconded by Bonnie Walker to adjourn the meeting at 8:28 pm.

**Adjourn**

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Cherie Serrie, Secretary

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Edward Fersch, BOE President

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Thomas J. O'Brien, Superintendent