

Roxbury Central School
Board of Education Meeting
August 13, 2008

A regular meeting of the Roxbury Central School District Board of Education was held on August 13, 2008.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Will Finch.
Principal: Thomas J. O'Brien
Treasurer: Jean M. Menchen
Secretary: Wendy Sprague
Absent: Tara Poniros
Dr. Craig Carr

President Zorda called the meeting to order at 7:00 pm.

Pledge of Allegiance.

Ed Fersch moved, seconded by Jim Cuttita to enter into executive session at 7:04 pm to discuss the interim principal and superintendent positions. Motion approved unanimously.

Into Exec. Session

Jim Cuttita moved, seconded by Ed Fersch to come out of executive session at 7:30 pm. Motion approved unanimously.

Out of Exec. Session

No action was taken during executive session.

Ed Fersch moved, seconded by Jim Cuttita the following:

**Thomas J. O'Brien
Superintendent**

WHEREAS, the Board of Education has determined that Thomas J. O'Brien, currently serving as the District's K-12 Building Principal, possesses the necessary and desirable qualifications to serve as the Roxbury Central School District's Superintendent of Schools and wishes to appoint him as this District's new Superintendent; and

WHEREAS, Mr. O'Brien has agreed to accept the board's offer of appointment for a 5-year term to serve as the Superintendent, effective August 18, 2008,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby appoints Thomas J. O'Brien as the Superintendent of Schools of the Roxbury Central School District for an initial term of five (5) years, commencing August 18, 2008 at an initial annual base salary of One Hundred Five Thousand Dollars (\$105,000), subject to completion of a mutually acceptable contract of employment containing all other relevant and applicable benefits, terms and conditions of employment and subject to approval as to form and content by the District Counsel and further, subject to ratification and approval by the Board of Education.

Motion approved unanimously.

President Zorda administered the Oath of Allegiance to Thomas J. O'Brien as Superintendent.

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Additions to Agenda and Adoption of Consent Agenda

Jim Cuttita moved, seconded by Will Finch to move personnel item #17, the appointment of John Jordan as Interim Principal, for consideration now. Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the following motion:

John Jordan
Interim Principal

WHEREAS, the Board of Education has determined that it would be in the District's best interests to appoint an Interim Principal to oversee the transitional matters and the operation of the school during the period in which the Superintendent of Schools conducts a search for a successor Principal; and

WHEREAS, the Board of Education, upon recommendation of Thomas O'Brien, has determined that John G. Jordan, formerly serving as Interim Principal for Oteora High School, possesses the necessary qualifications and experience to serve as the Roxbury Central School District's Interim Principal and to assist in the orderly administration of the School's ongoing programs and projects; and

WHEREAS, Mr. Jordan has agreed to accept the Board's offer of appointment to serve as the Interim Principal effective August 28, 2008.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education hereby appoints John G. Jordan as the Interim Principal at the Roxbury Central School District for a term August 28, 2008 through November 26, 2008, unless sooner terminated or extended by agreement of the parties, at the per diem rate of Three Hundred Twenty-Five (\$325.00), and hereby ratifies and adopts a written contract of employment containing all of the relevant and applicable benefits, terms and conditions of employment.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the District and to file same with the Board Clerk.

Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the revised Treasurer's Report for June, 2008. Motion approved unanimously.

Treas. Report
June, 2008

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Jim Cuttita moved, seconded by Will Finch to approve the Treasurer's Report for July, 2008. Motion approved unanimously.

**Treas. Report
July, 2008**

Jim Cuttita moved, seconded by Will Finch not to participate in the large tax apportionment. Motion approved unanimously.

**Large Tax
Apportionment**

Information on an update on senior the citizens tax exemption was discussed. This exemption will not affect the school until September, 2009.

Ed Fersch moved, seconded by Jim Cuttita to approve the milk bid from Crowley and the ice cream bid from Huff for the 2008/09 school year. Motion approved unanimously.

**Milk & Ice Cream
Bids**

Will Finch moved, seconded by Jim Cuttita to accept the 2008/09 tax warrant. Motion approved unanimously.

Tax Warrant

Ed Fersch moved, seconded by Will Finch to approve the 2008/09 service contracts as presented. Motion approved unanimously.

**2008/09 Service
Contracts**

Ed Fersch moved, seconded by Jim Cuttita to approve Budget Transfer Schedule #1 in the amount of \$8,995. Motion approved unanimously.

Budget Transfer

Will Finch moved, seconded by Jim Cuttita to approve the bills for audit as follows:

Bills

	General Fund	cks	School Lunch	cks	Fed. Fund	cks	Debt. Ser.	cks
July	\$ 4,097.33	0	\$ 106.72	0	\$ 0	0	\$ 0	0
Aug	\$ 274,909.62	166	\$ 3,316.86	1	\$ 27,540.09	13	\$ 26,211.	1

Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the student fund account for July, 2008. Motion approved unanimously.

Student Fund

Jim Cuttita moved, seconded by Will Finch to approve the minutes of the meeting from July 9, 2008 and July 21, 2008 as amended. Motion approved unanimously.

Minutes

Public Comments

1. Question as to the rate of pay for a home based instructor.

President's Report:

1. Update on the law conference.
2. A Utica National Seminar on transportation will be held on Sept. 11th in Oneonta. Phil, Tom and Rob will attend.
3. An opening day agenda will be mailed to the board.

Superintendent's Report:

1. Tom O'Brien gave a report on the attendance and regents results.
2. The advertisement for the principal search has been extended for an additional two weeks.
3. Excel Project: Air testing was done yesterday with the removal phase complete, except for cleanup. The next step starts Monday. The Department of Labor has found no issues. The curb cut in front of the school also starts on Monday.

Board Comments and Questions:

1. Ed Fersch commented that Jo Hinkley, Dr. Carr and he went to the Value Added Grading workshop and they feel that the concept sounds like something that would work as a build in to our program. It would recognize students with a "jump" award.

New Business:

Ed Fersch moved, seconded by Will Finch to approve the textbooks requested for Social Studies and Math. Motion approved unanimously.

**Textbooks
Approved**

Jim Cuttita moved, seconded by Will Finch to approve the Agreement for Consulting Services with Vision for Learning. (Funded through Title II-A monies). Motion approved unanimously.

**Visions for
Learning**

Jim Cuttita moved, seconded by Will Finch to approve the cafeteria managed vending machines. Motion approved unanimously.

**Café. Managed
Vending Machines**

Personnel:

Ed Fersch moved, seconded by Jim Cuttita to approve the following:

1. Approve the following appointments:
 - Official Receiver of Court Notices – Thomas J. O’Brien
 - Purchasing Agent – Thomas J. O’Brien
 - Official Bank Signatures – add Thomas J. O’Brien
 - Chief School Officer to Certify Payroll – Thomas J. O’Brien
 - Child Nutrition Program Official – Thomas J. O’Brien
 - Child Nutrition program Reviewing Official – Thomas J. O’Brien
 - Child Nutrition Program Hearing Official – District Principal
 - Child Nutrition Program Verification Official – Thomas J. O’Brien
 - Anti-Harassment Compliance Officers – Karen Hinkley and District Principal
2. Accept letter of resignation from Patricia Zambri as CSE Chairperson with regret.
3. Approve Patricia Zambri as a consultant from August 25, 2008 through August 24, 2009 at \$11,000.
4. Approve Mary Lucas as CSE Chairperson from August 25, 2008 through August 24, 2009 at \$8,000.
5. Approve Lisa Faraci as girl’s varsity soccer coach at a stipend of \$2,651.
6. Approve bus drivers for the after school program to be paid at the rate of \$30/run or the driver’s hourly rate, whichever is greater, during the 10 month school year.

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the following:

1. Approve mentor list: Approve appointment of mentors as follows:

Jo Hinkley	Mentor Coordinator	\$800.
Denise Johnston	Level I Mentor (mentoring Gregory Funck)	\$2,400
Alice Fiske	Level I Mentor (mentoring Laura Brennen)	\$2,400

Other Mentors:

Mary McNaught	Level II (mentoring Dawn Kelleberg)	no stipend
Maria Johnson	Level II (mentoring Tina Peters)	no stipend

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| | Rebecca Griffing | Level III | no stipend |
| | (mentoring Tammy Allison) | | |
| | Sue Sluiter | Level III | no stipend |
| | (mentoring Mary Flood-Rouleau) | | |
| | Laurie Andrews | Level III | no stipend |
| | (mentoring Maggie Pebler) | | |
2. Approve Cherie Serrie as hall monitor from 3-5 pm at \$15/hr, 4 days/week, for 2008/09
 3. Approve the following as substitute hall monitors for 2008/09:
 - Debbie Lalosh
 - Joan Kemp-Riordan
 - Elizabeth Cowan
 - Sue Cole
 - Heather Biruk-Slauson
 - Kathy Carr
 4. Approve Heather Biruk-Slauson to conduct the census for the 2008/09 school year at the rate of \$1,420. A school vehicle may be used to conduct census.
 5. Approve the attached list of substitutes for the 2008/09 school year.
 6. Approve Jane Ware as webmaster for the summer of 2008 at a stipend of \$655.00.
 7. Approve Erick Powell, 2 Lake St., Apt. #5, Stamford, NY as a substitute teacher pending fingerprint clearance as required by SAVE legislation.
 8. Accept the letter requesting a leave of absence from Ellen Stewart as CROP coordinator from September, 2008 through December, 2008.
 9. Appoint Jennifer Schuman as interim CROP coordinator from September, 2008 through December, 2008, at the rate of \$20 per hour.
 10. Approve Christopher Erickson, 2680 Bragg Hollow Rd., Halcottsville, NY 12438, as a substitute teacher pending fingerprint clearance as required by SAVE legislation.

Motion approved unanimously.

Other:

Jim Cuttita moved, seconded by Will Finch to approve the following:

1. Bus routes for 200/09:

Vic Sprague	Bus #54, Stratton Falls Road
Loren Shultis	Bus #61, Grand Gorge/Prattsville Road
Fred Hulst	Bus #60, Greene Road/Carroll Hinkley Rd/ Montgomery Hollow
Pat Keith	Bus #58, Grand Gorge/Stamford
Cheryl Hinkley	Bus #57, Halcottsville/Route 30
Marlene Wright	Bus #62, Denver/Vega, Route 30, NCOC
Cindy Whitney	Bus #56, Grand Gorge
Mike Carr	Bus #63, Hubbell Corners, Hardscrabble, Stamford, NCOC
Maryellen Schuman	Car #64, Delhi

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2. Transfer of remaining balance of Hiram Persons Memorial Scholarship Fund to be used for a scholarship through Dollars for Scholars.
3. Placement of the Roxbury Central School building on the Turn of the Century Day Historic Tour, to be held on Saturday, August 30, 2008.

Motion approved unanimously.

Public Comments:

1. Question as to how many laptops would be needed for every student in high school English and Social Studies classes.
2. Question as to how many students take Physics.
3. Ed Fersch commented that an individual has expressed interest into possibly funding music (rentals) in our school system
4. Questions as to how many students will be in the Pre-K program.

Ed Fersch moved, seconded by Jim Cuttita to adjourn
the meeting at 9:10 pm. Motion approved unanimously.

Adjourn

Wendy Sprague, Secretary

Phil Zorda, BOE President

Thomas J. O'Brien, Superintendent