

Roxbury Central School  
Board of Education Minutes  
August 8, 2007

A regular meeting of the Roxbury Central School District Board of Education was held on August 8, 2007.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Will Finch and Vic Barraclough (arrived 7:15 pm).

Superintendent: Dr. Craig Carr

Principal: Thomas O'Brien

Treasurer: Jean Menchen

Secretary: Cherie Serrie

President Zorda called the meeting to order at 7:05 pm.

Pledge of Allegiance.

Additions to agenda:

- Executive Session: To discuss the employment history of a particular employee.
- The Board will send flowers to past board member Jenny Liddle when she returns home from the hospital.

Jim Cuttita moved, seconded by Ed Fersch to approve the treasurer's report for July, 2007. Motion approved unanimously.

Will Finch moved, seconded by Jim Cuttita to approve the revised fund balance placing an additional \$182,000 into the Employee Benefit Accrual, as of 6/30/07. Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the service contracts for 2007/8 as listed. Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the ONC BOCES firm commitments (attached). Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to approve the tax warrant and legal notice for the tax collector (attachment to minutes). Motion approved unanimously.

Vic Barraclough arrived at 7:15 pm.

Jim Cuttita moved, seconded by Vic Barraclough not to join the large tax apportionment. Motion approved unanimously.

Jean Menchen distributed the following items to the Board:

- Semi-Annual Report of Reserve Balances
- History of Heating Fuel Usage
- Federal Grant Allocations from 06/07 to 07/08.

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Vic Barraclough moved, seconded by Will Finch to approve the bills for audit as follows:

	General Fund	cks	School Lunch	cks	Federal Fund	cks
July	\$ 7,148.69	3	\$ 0		\$ 0	
Aug	\$ 205,661.43	147	\$ 3,372.64	4	\$ 6,074.00	4

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the extra-classroom activity fund for July, 2007. Motion approved unanimously.

Ed Fersch moved, seconded by Vic Barraclough to approve the minutes of the meeting of 7/11/07 as corrected. Motion approved unanimously.

Public Comments: None

President's Report:

1. Phil Zorda and Ed Fersch attended legal training offered for school board members.
2. The Audit Committee will schedule a meeting with the internal auditor sometime during the week of August 20<sup>th</sup> pending the auditor's availability.
3. The Board discussed the candidates running for the BOCES Board.

Ed Fersch moved, seconded by Jim Cuttita to elect Harry E. Nissen (effective date 8/23/07) as a BOCES Board Member. Motion approved unanimously.

Superintendent's Report:

1. Tom O'Brien reviewed the regents results for January '07 and June '07 with the Board.
2. Dr. Carr gave an update and distributed a spreadsheet on the summer work schedule for the Buildings & Grounds Dept.
3. The school received a report from the NYS Dept. of Transportation stating that the bus passing rate for RCS was 96.4% for 2006/7.

Board Comments and Questions: None

Old Business: None

Superintendent's Recommendations:

Vic Barraclough moved, seconded by Will Finch to approve a request from Kirkside Park for additional buses and the use of the athletic fields for the Turn of The Century Day on September 1, 2007. Motion approved unanimously.

CROP II funding was discussed by the Board.

Ed Fersch moved, seconded by Will Finch to approve the CROP II grant and the CROP II program until November 30, 2007. Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the new textbooks (as listed) for 2007/8. Motion approved unanimously.

A summer garden progress report was submitted from Barbara Johnson.

Personnel:

1. Approve Kelsey O'Brien as the substitute assistant director for the summer recreation program, effective 7/16/07.
2. Approve Karen Bramley as a substitute teacher for the summer special education program, effective 7/20/07.
3. Approve the following list of substitutes for 2007/08:

Teachers

- Howard Futterman – K – 12
- Susan George – K-6
- Beatrice Hinkley – K-12
- Robert Kurtzer – K-12
- Lorraine Lang-Bolger – K - 12
- Stephen Mattice – K-6
- Kathleen McCarthy – K-6
- Laura O'Brien – K - 6

Non-Teaching

- Penny DiVita – Teacher Aide/Assistant
- Kristi Hadden – Teacher Aide/Assistant
- Donna Rossman – Teacher Aide
- Ed Sanford – School Nurse
- Glenda Krom – School Nurse
- Raina Shepard – Teacher Aide
- Gail Zumbach – Teacher Aide/Assistant
- Barbara Vigna – Teacher Aide/Secretary
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Bus Drivers

- Alan Davis
- Wayne Pebler

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Custodians

- Paul Shultis
- Ben Dorrance
- Alyssa Fane
- Kathy McColgan
- Andrew Merwin
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Mechanic

- Paul Shultis

4. Approve Sandra Pettersen as main office secretary, in a permanent 12 month position as per Civil Service laws, at \$10.28/hr, then as modified by the CSEA settlement.
5. Appoint Jeff Surgent, PO Box 196, Highmount, NY, as a full year long term substitute, at BA, Step 1 of the RTA contract.
6. Approve Barry Seiler, Box 82, Roxbury, NY as a substitute teacher in grades 7-12, pending fingerprint clearance as required by SAVE legislation.
7. Remove the substitute rate of “no degree teacher sub” and modify the associate’s title to read “up to associates degree.”
8. Approve Miriam Weller, Box 13, 12 Ridge Road, Roxbury, NY as a substitute cafeteria worker pending fingerprint clearance as required by SAVE legislation.
9. Continue Principal’s Article 4 contract contribution of 8%.

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the following bus routes for the 2007/8 school year:

Vic Sprague	Bus #54, Stratton Falls Road
Loren Shultis	Bus #61, Grand Gorge/Prattsville Road
Fred Hults	Bus #60, Greene Road/Carroll Hinkley Rd/ Montgomery Hollow
Pat Keith	Bus #58, Grand Gorge/Stamford
Cheryl Hinkley	Bus #57, Halcottsville/Route 30
Marlene Wright	Bus #62, Denver/Vega, Route 30, NCOC
Cindy Whitney	Bus #51, Grand Gorge
Paul Shultis	Bus #63, Hubbell Corners, Hardscrabble, Stamford, NCOC

Maryellen Schuman Car #59, Delhi

Motion approved unanimously.

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Jim Cuttita moved, seconded by Will Finch to approve the use of a school bus by Manhattan Country School for a road test in Cobleskill, NY on 7/31/07, at no cost to the district.

<u>Ayes</u>	<u>Abstain</u>
Barraclough	Fersch
Cuttita	
Finch	
Zorda	

Motion passed.

Vic Barraclough moved, seconded by Jim Cuttita to enter into executive session at 8:45 pm to discuss the employment history of a particular employee. Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to come out of executive session at 9:10 pm. Motion approved unanimously.

No action was taken during executive session.

Ed Fersch moved, seconded by Jim Cuttita to adjourn the meeting at 9:10 pm. Motion approved unanimously.