

Roxbury Central School District
Board of Education Meeting
September 12, 2007

A regular meeting of the Roxbury Central School District Board of Education was held on September 12, 2007.

Present: Phil Zorda, Ed Fersch, Vic Barraclough, Will Finch.
Absent: Jim Cuttita

Superintendent: Dr. Craig Carr
Treasurer: Jean Menchen
Secretary: Wendy Sprague

President Zorda called the meeting to order at 7:05 pm.

Pledge of Allegiance.

Additions to agenda: Executive Session –

1. To discuss the employment history of a particular employee.
2. Negotiations.
3. Parental issues.

Jane Ware and Jo Hinkley gave a presentation on iSafe. There will be a table with information on iSafe on Back to School night.

Ed Fersch moved, seconded by Will Finch
to approve the Treasurer's report for August, 2007.
Motion approved unanimously.

Treas. Report

Vic Barraclough moved, seconded by Ed Fersch to
approve the bills for audit as follows:

Bills

	General Fund	cks	School Lunch	cks	Federal Fund	cks
Aug.	\$ 5,976.87	4	\$ 46.55	0	\$ 0	0
Sept.	\$ 387,868.33	137	\$ 4,049.18	4	\$ 22,412.99	10

Motion approved unanimously.

Ed Fersch moved, seconded by Will Finch to
approve the Extra-Classroom Activity Fund
report for August, 2007. Motion approved
unanimously.

Student Fund

Ed Fersch moved, seconded by Vic Barraclough
to approve the minutes of the meeting of
August 8, 2007 as corrected. Motion approved
unanimously.

Minutes

Ed Fersch moved, seconded by Will Finch to approve the Corrective Action Plan for submission to the NYS Office of the State Comptroller. Motion approved unanimously.

**Corrective Action
Plan**

The Board reviewed Policy #5410 – Purchasing and Policy # 5220 – District Investments.

Public Comments:

1. Question regarding CROP prep time.

President's Report:

1. Audit Committee Meeting: A conference call with the internal auditor is scheduled on September 26th at 3:00 pm.
2. NYC Assessments: The Board will need numbers prior to the next meeting.
3. Board of Education Goals and the Long Term Agenda were discussed. A written copy of the goals and agenda was distributed to each board member for their review. Suggestions should be brought to the board's attention at the next board meeting.
4. The board will conduct a building walk through, starting at the bus garage at 6:00 pm on October 10, 2007.

Superintendent's Report:

1. Tom O'Brien presented the Consolidated Application to the board.
2. There is a possibility of a new scholarship foundation starting.
3. CROP will have Community Fridays (with movies) and a Holiday Saturday.
4. Summer Projects Report.
5. Orientation Day Schedule.
6. Superintendent's Conference Day Report.
7. Opening Day Report.
8. Wellness Report was received. The Board thanked the committee for their work.
9. Summer Recreation Report.

Board Comments and Questions:

1. Ed Fersch inquired when the scoreboard would be working. Alan Davis stated that it should be working by 9/13/07.
2. Vic Barraclough commented that Alan and his crew did a good job this summer.

Old Business:

Ed Fersch moved, seconded by Will Finch to approve the revisions of the following policies:

Policy
Revisions

- 5323 – Reimbursement for Meals/Refreshments
- 5720 – Scheduling and Routing
- 5661 – Wellness Policy

Motion approved unanimously.

New Business:

Superintendent's Recommendations: None

Personnel:

Vic Barraclough moved, seconded by Will Finch to approve the following:

1. Approve the following substitutes:
 - Ellen Greene-Stewart – K – 12 (teacher)
 - Tina Halvatzis – K – 12 (teacher)
 - Cheryl McGinnis – Cafeteria
 - Tracey Falzano – K – 12
 - Mike Carr – Substitute bus driver
 - Connie McAfee – K – 12 (teacher)
 - Sarah Hubbell – K – 12 (teacher)
2. Approve Cherie Serrie as hall monitor from 3 – 5pm at \$15./hr. (4 day maximum); dependent upon school's daily needs.
3. Approve Deb Lalosh as sub hall monitor at \$15./hr.
4. Approve Stacey Johnson, 59 Johnson lane, Arkville, NY as a substitute teacher aide or assistant pending fingerprint clearance as required by SAVE legislation.
5. Approve Hope Tone-Pah-Hote, PO Box 20, Roxbury, NY to work as substitute breakfast monitor at \$7.15 per hour, approximately one hour per day, pending fingerprint clearance as required by SAVE legislation.
6. Approve Cheryl Stewart, 50439 State Hwy. 30, Roxbury, NY to work as a substitute teacher aide, teacher assistant or bus driver pending fingerprint clearance as required by DMV and SAVE legislation.
7. Approve Penny Davis, 441 Hornbeck Road, Harpersfield, NY to work as a substitute cafeteria worker or teacher's aide pending fingerprint clearance as required by SAVE legislation.
8. Approve Tracie Hunt, 141 Swart St., Margaretville, NY to work as a substitute teacher pending fingerprint clearance as required by SAVE legislation.

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9. Approve Kathy Carr, 100 Lake St., Roxbury, NY to work as a substitute teacher aide, hall monitor, study hall pending fingerprint clearance as required by SAVE legislation.
10. Approve Ashton Sanford, PO Box 731, Fleischmanns, NY to work as a substitute teacher, teacher assistant or teacher aide pending fingerprint clearance as required by SAVE legislation.
11. Approve Lorna Herman, 407 Bund Road, Gilboa, NY to work as a substitute teacher pending fingerprint clearance as required by SAVE legislation.
12. Approve for CROP –

Ellen Stewart	Site Coordinator	\$20 hourly
Cheryl Hadden	Activity Leader	\$15
Barbara Johnson	Activity Leader	\$15
Glenda Krom	Sub Activity Leader	\$15
Sandra Pettersen	Sub Activity Leader	\$15
Sue Cole	Sub Activity Leader	\$15
Bea Shepard	Sub Activity Leader	\$15
Raina Shepard	Sub Activity Leader	\$15
Kristi Hadden	Sub Activity Leader	\$15
Lisa Faraci	Sub Activity Leader	\$15
Joan Riordan	Sub Activity Leader	\$15
Wendy Greene	Sub Activity Leader	\$15
Deb Lalosh	Sub Activity Leader	\$15
Kathy McColgan	Peer Tutor	\$7.15
Alex Riordan	Peer Tutor	\$7.15
Cody Allison	Peer Tutor	\$7.15
Desiree Schuman	Sub Peer Tutor	\$7.15
Nevada Schuman	Sub Peer Tutor	\$7.15
Mike Pettersen	Sub Peer Tutor	\$7.15
Sebastian Munoz	Sub Peer Tutor	\$7.15
13. Approve for Homework Help teachers and SUBS – all at \$40 hourly

Michelle Gugino
Joan Riordan
Sue Sluiter
Jen O'Connor
Lisa Faraci
Greg Muehl
Mary Lucas
Stephanie Lalosh - SUB
Rinda Mattice - SUB
14. Approve Science Olympiad Coaches

Fred Zimmerman	Coordinator/Jr Hi Head Coach	\$3,173
Fred Zerega	H.S. Head Coach	1,986
Jaime Kellerhouse	Assistant Coach	1,297
Cathy Rappleyea	Assistant Coach	1,297
Al Vigna	Assistant Coach	1,297

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Hourly part-time coaches up to 20 hours each at 2007/08 rate:

Joan Riordan
Mary Rouleau

One part-time coach position remains unfilled.

One volunteer assistant coach:

Brandon Zimmerman – 6 year graduated team member, past Science Olympiad president (2 years) and full-time student at Delhi.

Other:

Vic Barraclough moved, seconded by Ed Fersch to approve the use of building request by The Town of Roxbury Planning Board on 9/19/07.
Motion approved unanimously.

**Bldg. Use
Tn. Planning Bd.**

Will Finch moved, seconded by Vic Barraclough to approve the designation of RCS as an evacuation location for Margaretville Central School, and for RCS to use Stamford Central School as an evacuation site if needed.
Motion approved unanimously.

Evacuation Site

Ed Fersch moved, seconded by Will Finch to approve the first reading of the following policies:

1st Reading Policies

- 5660 – School Food Service Program (Lunch and Breakfast)
- 5324 – Conference/Travel Expense Reimbursement
- 6310 – Support Staff
- 6470 – Staff Use of Computerized Information Resources
- 7110 – Comprehensive Student Attendance Policy
- 7111 – Released Time of Students
- 7112 – Student Withdrawal From School
- 7120 – Age of Entrance

Motion approved unanimously.

Julie Maurer from SUNY New Paltz will be a student teacher at RCS. Her mentor will be Cathy Rappleyea through 10/18/07.

Vic Barraclough moved, seconded by Ed Fersch to approve CSE recommendations for the following students: #'s 2830, 2905, 2696 and 2830. Motion approved unanimously.

CSE

Public Comments: None

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Ed Fersch moved, seconded by Vic Barraclough to enter into executive session at 9:10 pm for the following:

- Personnel history of a particular employee
- Negotiations
- Parental Issue

Motion approved unanimously.

Into Exec. Session

Vic Barraclough moved, seconded by Ed Fersch to come out of executive session at 9:45 pm. Motion approved unanimously.

Into Exec. Session

No action was taken during executive session.

Ed Fersch moved, seconded by Vic Barraclough to adjourn the meeting at 9:46 pm. Motion approved unanimously.

Adjourn

Wendy Sprague, Secretary

Phillip Zorda, BOE President

Craig G. Carr, Superintendent