

A regular meeting of the Roxbury Central School District Board of Education was held on September 14, 2011

Present: Ed Fersch, Bonnie Walker, Will Finch, Tara Poniros and Phil Zorda
Superintendent: Thomas J. O'Brien
Principal: Eric Windover
Treasurer: Jean M. Menchen
Secretary: Marianne Schor

President Fersch called the meeting to order at 7:03 pm.

Pledge of Allegiance.

Additions to the Agenda:

1. Under Superintendent's Recommendations:
 - #6 – Emergency Resolution to Initiate Potential Emergency Repairs
 - #7 – SEQRA Resolution for Emergency Resolution
 - #8 – Student Request for Early Graduation
2. Executive session to discuss:
 - Employee History and Negotiations
 - Students issues

Bonnie Walker moved, seconded by Will Finch to authorize the Superintendent and Board President to sign the CSEA contract effective July 1, 2011 – June 30, 2014. Mrs. Walker also signed the contract on behalf of the district as she was a member of the negotiating team. Motion approved unanimously.

CSEA Contract

Will Finch moved, seconded by Bonnie Walker, to approve the Treasurer's Report for August, 2011. Motion approved unanimously.

Treasurer's Report

The Procurement Policy, #5410 and the Investment Policy, #5220, were reviewed. There were no suggested revisions.

Bonnie Walker moved, seconded by Tara Poniros, to approve budget transfer schedule #1 for \$4,000. Motion approved unanimously.

Budget Transfers

Bonnie Walker moved, seconded by Phil Zorda, to approve the bills for audit as follows:

Bills

	<u>General Fund</u>	<u>Cks.</u>	<u>Federal Fund</u>	<u>Cks</u>	<u>School Lunch</u>	<u>Cks</u>	<u>Capital Fund</u>	<u>Cks</u>
Aug.	\$ 8,758.29	0	3,107.10	5	\$ 4.50	0	0	0
Sept.	\$ 333,593.68	109	\$46,221.96	11	\$ 3,317.50	1	\$ 2,000	0

Motion was approved unanimously.

The findings summary from the internal claims auditor was attached.

Tara Poniros moved, seconded by Will Finch, to approve the extra-classroom activity fund account for August, 2011. Motion approved unanimously.

Student Fund

Will Finch moved, seconded by Tara Poniros, to approve the minutes of the meeting that was held on August 10, 2011. Motion approved unanimously.

Minutes

Public Comments: None

President's Report:

1. The outside building walkthrough will be October 12th at 6:00 prior to the regular board meeting starting at the bus garage. The inside walkthrough will be November 9th at 6:00 prior to the regular board meeting starting in the Main Office.
2. Mr. Fersch discussed a sheet he had given the board as an FYI regarding traits of effective school boards.
3. There will be a webinar on Tuesday, September 20th from NYSBBA on school efficiencies that Jean will sign us up for. Any number of board members can attend. Mr. O'Brien offered the use of his office for the webinar.
4. Mr. Fersch commented on a meeting he attended on consolidation where the concept of cyber-consolidation was discussed; NYSED Commissioner King was present. He went on to say that the resolution that was drafted by the board last year on cyber-consolidation and submitted to NYSBBA as been accepted for recommendation.

Superintendent's Report:

1. Tenure Update – the tenure schedule was reviewed with the board.

2. Flood Damage – Mr. O’Brien shared pictures of the flood in the school building and the surrounding grounds. He went on to explain damages and claims. Mr. Fersch thanked Mr. O’Brien, Alan Davis and the custodial staff for the time and effort they put in during the event. He also commended the community at large for their support and hard work during this time.
3. NYSED Facilities Planning Visit – The heads of NYSED’s Facilities Planning were here to assess our damage. They were visiting every school hit by the flooding. This led to a meeting in Cobleskill to talk about the problems everyone was facing. Mr. O’Brien stated that he was happy to see the government cutting through the “red tape”, and felt that they would pass resolutions as soon as possible to help the district if needed.
4. Consolidated Application – Due to the timing and nature of the impact of the hurricane, the date has been extended for filing the Consolidated Application.
5. Wall Project – The wall project had not started before the storm, but should start sometime in the next month. The red brick will be delivered next week. A discussion followed as to some new areas the contractor should look at after leaks during the flooding, including to the northwest peak on the brick façade that took place a week later due to lightning.
6. FEMA process – Mr. O’Brien stated that we would turn to FEMA for funding only as a last resort. The resolution that is being proposed under Superintendent’s Recommendations does give permission for us to go that route if absolutely necessary. It will depend on the condition of our boilers and our overall loss when completely understood.
7. Tax Penalty Deferral – The Governor’s office is asking school districts whether they would support a deferral of penalties to people who pay their school taxes late due to the flood. Mr. O’Brien is in communication with our neighboring school superintendents to see what the consensus is.

Bonnie Walker moved, seconded by Phil Zorda, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Roxbury Central School authorizes the Superintendent of schools to approve a deferral of tax penalties for 21 days as per Governor Cuomo’s recommendation if the Superintendent considers it to be appropriate and beneficial to the community.

Motion approved unanimously.

Principal’s Report:

1. Mr. Windover gave a presentation on the English portion of the School Report Card. The math portion will be covered at next month’s meeting.

Board Comments and Questions:

Tara Poniros reminded the board that Open House will be held on September 29th, and encouraged all members to attend.

Old Business:

1. The board discussed the draft of the board goals, and will table it until next month.
2. The long term agenda was reviewed and revisions were made.

New Business:

Superintendent's Recommendations:

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| 1. Phil Zorda moved, seconded by Tara Poniros, to approve the direct distribution agreement with NYS/OGS. Motion approved unanimously. | NYS/OGS Agreement |
| 2. The Emergency Management Plan will be revised and reviewed next month. | Emerg. Mgmt. Plan |
| 3. Will Finch moved, seconded by Bonnie Walker, to approve the shared teaching agreement with Stamford Central School retroactive to September 1, 2011. Motion approved unanimously. | Stamford Shared Teaching Agreement |
| 4. Phil Zorda moved, seconded by Bonnie Walker, to approve change order on special order block retroactive to August 17, 2011. Motion approved unanimously. | Lupini Change the Order |
| 5. Bonnie Walker moved, seconded by Phil Zorda, to approve the CASEBP/ONC Dental open enrollment period. Motion approved unanimously. | CASEBP/ONC Dental Enrollment |
| 6. Bonnie Walker moved, seconded by Will Finch, to approve the following resolution: | Emergency Repair Resolution |

WHEREAS, the School District suffered damage to the School District K-12 school building, bus garage, and field storage garage ("School Buildings") on August 28, 2011 as a result of Hurricane Irene; and

WHEREAS, William Taylor Architects, will provide any necessary architectural/engineering services in connection with the Emergency Repair of the School Building. This work could include repair of the building's HVAC system, elevator, masonry damage to the old part of the building, field repair, road repair and roofing and flashing repair of the bus garage; and

WHEREAS, it is essential to repair any part of the School Building to create water-tight and safe facilities as a result of the hurricane.

BE IT RESOLVED by the Board of Education of the Roxbury Central School District as follows:

1. The Board of Education hereby finds pursuant to the Education Law that such storm related repairs as a result of Hurricane Irene are emergency projects which must be accomplished as soon as practicable.
2. The Board of Education further declares that such repair/replacement is essential or protection of the health and safety of the students and staff and for protection of the District's property and that the Project constitutes an ordinary contingent expense.
3. The maximum estimated cost of the Project is less than \$65,000; the Project will be financed by the School District Repair Reserve account, not to exceed \$50,000, and will only be used if deemed necessary after receipt of funds (\$15,000) through insurance. Such reserve shall be replenished with the portion of funds eventually reimbursed by FEMA.
4. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete.
5. This resolution shall take effect immediately.

Motion approved unanimously.

7. Will Finch moved, seconded by Tara Poniros, to approve the following resolution:

SEQRA

WHEREAS, the Board of Education of the Roxbury Central School District (the "District") has considered the impacts to the environment of following Scope of Work to be completed: This work could include repair of the building's HVAC system, elevator, masonry damage to the old part of the building, field repair, road repair and roofing and flashing repair of the bus garage.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of William Taylor Architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action, does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action which will have no negative affect on the environment.
3. No further review of the Proposed Action is required under SEQRA.

Motion approved unanimously.

Personnel:

Bonnie Walker moved, seconded by Tara Poniros, to approve the following personnel items:

Personnel

1. Approve appointment of mentors as follows:
 - Fred Zimmerman Level I Mentor as per RTA contract (mentoring Jason Stevenson)
 - Rebecca Griffing Level I Mentor as per RTA contract (mentoring Lorraine Lang-Bolger)
 - Denise Johnston Level II Mentor No stipend (mentoring Blanca Calderone)
2. Approve the following CROP personnel:
 - Simona David as substitute activity leader
 - Doug Massell as CROP peer tutor
 - Jen Wallace as substitute peer tutor
3. Approve the following teachers as Homework Help Instructors per RTA contract, starting 9/19/11:
 - Grades 7-12:
 - Stephanie Lalosh
 - Suzanne Sluiter
 - Rinda Mattice
 - Grades 5&6:
 - Greg Muehl
 - Suzanne Sluiter
 - Jessica Kennedy
 - Jamie Kellerhouse
 - Mary Rouleau
4. Approve substitutes as follows (fingerprint clearance received):
 - Connie McAfee as substitute teacher K-12 (previously approved 2010-2011)
 - Elisabeth LaPierre substitute teacher K-12 (previously approved 2010-2011)
 - Donna Marsh substitute teacher K-12 (previously approved 2010-2011)
 - Anita Miskovsky substitute TA
 - Shannon Kinney substitute LTA/TA
 - Adelia Hunter substitute teacher K-12
5. Approve substitutes as follows (pending fingerprint clearance):
 - Max Sapinsky as substitute teacher K-12.
 - Paul Jensen as substitute teacher K-12
6. Approve Cyndi Lawrence as a volunteer substitute advisor for FCCLA.

7. Approve following Science Olympiad coaches as per RTA contract:
 - Fred Zimmerman Coordinator
 - Jessica Boyer Asst. Varsity (Step 2)
 - Jamie Kellerhouse Full Time Assistant Coach
 - Al Vigna Full Time Assistant Coach
 - Joan Riordan Full Time Assistant Coach
 - Jason Stevenson Part Time Assistant Coach (up to 20 hrs.)

8. Approve an additional 1 teaching period per day for Rebecca Moskin retroactive from 9/6/11 through 6/22/12 to provide additional special education services at \$4,914.

Other:

1. Bonnie Walker moved, seconded by Will Finch, to approve the following resolution: **Shared Services**

WHEREAS, the Roxbury Central School Board of Education is committed to continuing to offer high quality educational opportunities to the children in the school district; and,

WHEREAS, the Roxbury Central School Board of Education is committed to continuing to use the district resources in a fiscally prudent manner;

BE IT RESOLVED that the Roxbury Central School Board of Education establishes a committee which will work with other school districts to identify educational and support services which can be shared and whose sharing will increase the educational opportunity of the students and reduce the district expenditures; and

BE IT FURTHER RESOLVED that the Roxbury Central School Board of Education will search for funding to hire consultants in the field of school consolidation, service sharing and digital technologies. The consultant will conduct research in ways in which we can re-shape our educational structure to better prepare our students to be productive members of society in the 21st century.

Motion approved unanimously.

2. Phil Zorda moved, seconded by Tara Poniros, to accept the donation of a sump pump from Kevin Johnson at a value of \$75.00 with thanks and gratitude. **Sump Pump**

3. Tara Poniros moved, seconded by Phil Zorda, to approve the CSE recommendations for the following students: **CSE Recs.**
2974, 4020, 4021, 4033, 4034, 2423, 2676, 2361, 3063

Motion approved unanimously.

4. Will Finch moved, seconded by Tara Poniros, to approve the following charter club applications:

Club Apps.

- Class of 2013
- Class of 2014
- Class of 2015
- Class of 2016
- Class of 2017
- FCCLA
- Honor Society
- Student Council
- Athletic Club

Motion approved unanimously.

Public Comments: None

Tara Poniros moved, seconded by Bonnie Walker, to enter into executive session at 8:47 pm to discuss student issues and employee history and negotiations. Motion approved unanimously.

Exec. Session

Bonnie Walker moved, seconded by Phil Zorda to come out of executive session at 9:10 pm. Motion approved unanimously.

Out of Exec. Session

Tara Poniros moved, seconded by Bonnie Walker to adjourn the meeting at 9:10 pm. Motion approved unanimously.

Adjourn

Marianne Schor, Secretary

Edward Fersch
Board of Education

Thomas J. O'Brien, Superintendent