

Board of Education Meeting
June 13, 2007

A regular meeting of the Roxbury Central School was held on June 13, 2007.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Vic Barraclough and Will Finch.
Superintendent: Craig G. Carr, Ed.D.
Treasurer: Jean Menchen
Secretary: Cherie Serrie

Absent: Tom O'Brien, Principal

President Zorda called the meeting to order at 7PM.

Pledge of Allegiance.

Phil Zorda welcomed new board member Will Finch.

Additions to Agenda:

1. Executive session for the purpose of:
 - Negotiations discussion
 - Superintendent's contract
 - Personnel history of a particular employee

2. Under treasurer's report: Approve DCMO BOCES resolutions

The CDEP plan was presented by Jo Hinkley and Laurie Andrews.

Ed Fersch moved, seconded by Vic Barraclough to approve the CDEP plan as presented. Motion approved unanimously.

Mike Reidlinger gave a report on a sculpture design to be placed on the front lawn of RCS. This sculpture is still in the planning stages and will be completed over several years.

Jim Cuttita moved, seconded by Ed Fersch to approve the treasurer's report for May, 2007. Motion approved unanimously.

Ed Fersch moved, seconded by Vic Barraclough to award the 2007/8 Southern Tier BOCES Bread and Bread Products award to Friehofer for bread/bread products and McKee Baking for Little Debbie Family Packs. Motion approved unanimously.

Board of Education Meeting
June 13, 2007

Jim Cuttita moved, seconded by Ed Fersch to approve the following:

COOPERATIVE PURCHASING
SCHOOL YEAR 2007-2008

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS,

the Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bids, accept, tabulate and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorized the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

FOOD and CAFETERIA SUPPLIES
SCHOOL YEAR 2007-2008

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract of the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion approved unanimously.

The establishment of a bank reconciliation monitor was discussed. Jean will contact Luke Armstrong (State auditor) to verify that the external claims monitor can also be the bank reconciliation monitor. The board agreed that if Mr. Armstrong was agreeable, that Jean could proceed and place the position of Internal Claims/Bank Reconciliation Monitor on the reorg. agenda for approval.

GENERIC
SCHOOL YEAR 2007-2008

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies, and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract of the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion approved unanimously.

Jim Cuttita moved, seconded by Vic Barraclough to approve the annual fixed asset adjustment report from Industrial Appraisal Insurance. Motion approved unanimously.

Board of Education Meeting
June 13, 2007

Ed Fersch moved, seconded by Jim Cuttita to approve the 2007/8 cafeteria budget. Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to approve the following resolution:

RESOLVED:

That Sue Hall, as Kindergarten Teacher of Roxbury Central is hereby authorized and directed to sign a contract with the Catskill Watershed Corporation for an education grant in the amount of \$1,300 for a project titled Trout in the Classroom, and to ensure that activities and programs funded by said grant are carried out in accordance with grant requirements.

Motion approved unanimously.

Jean Menchen distributed information on tentative equalization rates for the 2007 tax year.

Jim Cuttita moved, seconded by Vic Barraclough to approve budget transfer schedule #11 in the amount of \$17,125. Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to approve the bills for audit as follows:

	General Fund	cks	School Lunch	cks	Federal Fund	cks	Debt Ser	cks
May	\$ 11,651.19	0	\$ 117.34	0	\$ 0	0	\$ 0	0
June	\$ 934,128.54	136	\$ 11,741.43	13	\$ 3,531.96	15	\$595,108.75	0

Motion approved unanimously.

Ed Fersch moved, seconded by Will Finch to approve the revised student activity fund report for April, 2007 and the report for May, 2007. Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the minutes of the meetings on May 8, 2007 and May 15, 2007. Motion approved unanimously.

Public Comments

1. Inquiry about the sculpture planned for the front lawn and concern over electrical and telephone lines.

President's Report:

1. Phil Zorda and Jean Menchen attended a CWC meeting in Margaretville.
2. The Board received a book of thank you letters from the 5th and 6th grades in appreciation of their PA trip.

Board of Education Meeting
June 13, 2007

3. Recently there was an interesting article in the newspaper on regents security. RCS keeps all regents in a safe in the building.
5. A letter was received from the State Comptroller's office stating that they received RCS's letter of explanation.
6. School Board training for new board members and veteran board members will be offered in July at The Desmond. Phil has the paperwork for both.

Superintendent's Report

1. The results of the school budget and board member vote are as follows:

<u>Item</u>	<u>Yes</u>	<u>No</u>	<u>Total</u>	<u>Margin</u>
Budget	279	177	456	61%
Capital Reserve	280	164	444	63%
Repair Reserve	295	145	440	67%
Capital Project	287	152	439	65%

Board Seats

13 month	Jen Liddle 206	William Finch 246
5 year	Vic Barraclough 339	

2. Dr. Carr presented the School Report Card.
3. There was an update and discussion on the scheduling committee progress.
4. Research methods for English 7-12 were discussed.
5. Capital projects were discussed. The Board received information containing a project schedule from MARCH Associates.
6. Middle State Accreditation was discussed. It was the consensus of the Board that RCS would not pursue accreditation at this time.

Board Comments and Questions

1. Jim Cuttita expressed concern over the announcement by the State that there would be a lapse of time (possibly months) from when students took the algebra exam and the State

Board of Education Meeting
June 13, 2007

announced the scores. Both Dr. Carr and Mr. O'Brien will voice their concern to SED about not receiving the scores in a timely fashion.

2. Ed Fersch stated approximately 25 students took part in the music adjudication and approximately 40 students participated in a public art show at RAG.
3. Phil Zorda commented that the play by 3F was excellent.

Dr. Carr reviewed the cafeteria report for May, 2007.

Old Business:

Ed Fersch moved, seconded by Jim Cuttita to approve the following:

WHEREAS, the Board of Education of the Roxbury Central School District is authorized by Education Law Section 1804 to adopt by-laws and policies as necessary for the effective and orderly operation of the schools; and

WHEREAS, the Board of Education has revised its policies and made certain revisions and changes thereto; therefore

BE IT RESOLVED that the Board of Education hereby adopts the following policies as per the Erie BOCES numbering system, which shall be made part of the Board's Policy manual: Policy numbered 8260 and,

BE IT RESOLVED that the policies adopted shall supercede all previous policies adopted by the Board of Education covering the same topics. Specifically the adopted polices supercede all of or portions of policy # 1900 in the NYSSBA numbering system, and,

BE IT RESOLVED that in the event any policy, part of policy or section of the by-laws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction, or is invalidated by a policy or contract duly adopted by this Board, the remaining by-laws, policies, and parts of policies shall remain in full effect.

Motion approved unanimously.

Dr. Carr stated that Tom O'Brien has submitted Policy 8260, Programs and projects funded by Title I, to The State Education Department and Erie BOCES has previously reviewed this policy.

New Business

Superintendent Recommendations:

Dr. Carr gave updates on the following:

Board of Education Meeting
June 13, 2007

- Information regarding the Universal Pre-Kindergarten program, including a survey to parents to determine if there is interest in the program.
After discussion, the Board requested that the school conduct the survey and that a report be given at the board meeting in July.
- The after school program status (CROP) and distributed a memo to the board. Dr. Carr recommended not to have the program as outlined due to the program ending on 10/30/07. He also recommended that the Board not take any action regarding CROP II. He will bring an new information to the Board in July or August.

Personnel

1. Rescind motion appointing Tammy Schaaffe as assistant director for the 2007 summer recreation program.
2. Approve Tara Schor as the assistant director for the summer recreation program from July 2, 2007 through July 27, 2007 at \$1,600.
3. Approve Rachel Meckes as a student swim aide for the summer recreation program from July 2, 2007 through July 27, 2007 at \$7.15/hr.
4. Approve Carol McGinnis, Deseree Schuman and Ryan Skipper as substitute student swim aides for the summer recreation program from July 2, 2007 through July 27, 2007 at \$7.15/hr.
5. Approve Tammy Allison as the drama director for the 2007-08 school year at \$ 961.
6. Approve MaryAnn Schor as the assistant drama director for the 2007-08 school year at \$ 543.
7. Approve Gail Zumbach as part time summer office aide, as needed from 8 am – 12 pm from July 9, 2007 through August 31, 2007 at the rate of \$7.15/hour.
8. Accept resignation from Sandra Pettersen as CROP hall monitor effective May 10, 2007.
9. Approve Barbara Johnson in the summer gardener position at \$15.00 per hour for 10 hours a week, July 2 – September 7.
10. Accept resignation from Sharon Major as an LTA, effective June 22, 2007, with regret.
11. Appoint class/club advisors for 2007/08 as follows:
 - Class of 2008 (12th) - Stephanie Massell, Rinda Robillard-Mattice as per RTA contract.
 - Class of 2009 (11th) - Wendy Greene, Deb Lalosh @ \$696 each.
 - Class of 2010 (10th) - Tammy Allison, Joan Kemp-Riordan as per RTA contract.
 - Class of 2011 (9th) - Liz Cowan, Mary Lucas as per RTA contract.
 - Class of 2012 (8th) - Bob Cook, Maggie Pebler as per RTA contract.
 - Class of 2013 (7th) - Cyndi Lawrence, Tamara McIntosh as per RTA contract.
 - Class of 2014 (6th) - Jamie Kellerhouse, Tammy Allison – no stipend
 - Roxbury Athletic Club – Thom Faraci - no stipend

Board of Education Meeting
June 13, 2007

- Cheerleading – Wendy Greene at \$1,437.
 - Drama Club – Tammy Allison as per RTA contract.
 - Honor Privilege – Mike Reidlinger, Maggie Pebler no stipend
 - Honor Society – Dee Glas as per RTA contract.
 - Music Association – Mike McAfee, CarolAnn Dykstra – no stipend
 - F.L.O.B. – Jamie Kellerhouse – no stipend
 - Record Board – Maggie Pebler as per RTA contract.
 - Science Olympiad – Fred Zimmerman as per RTA contract.
 - Student Council – Wendy Greene @ \$372 and Liz Cowan per RTA contract.
12. Approve the following as substitute teachers for the summer special education program @ 1/200th of 07- 08 salary/7 hours.
- Jen O'Connor
 - Stephanie Lalosh
 - Rinda Robillard-Mattice
13. Approve the following as substitute LTA's for the summer special education program @ 1/200th of 07-08 salary/7 hours.
- Liz Cowan
 - Stephanie Massell
 - Sue Cole
14. Approve Sandra Pettersen as census taker for 2007/8 at the rate of \$1,359.
15. Accept resignation from Jenny Liddle from the audit committee.

Motion approved unanimously.

Other

Ed Fersch moved, seconded by Jim Cuttita to approve the first reading of the following policies:

- 6130 – Recruiting and Hiring
- 6131 – Faculty and Staff Positions
- 6132 – Evaluation of Personnel: Purposes
- 6180 – Staff-Student Relations (Fraternization)
- 6210 – Certification and Qualifications
- 6211 – Incidental Teaching
- 6212 – Probation and Tenure
- 6213 – Disciplining of a Tenured Teacher or Certified Personnel
- 6214 – Professional Staff: Separation
- 6220 – Temporary Personnel
- 6230 – Professional Growth/Staff Development
- 6430 – Employee Activities
- 6440 – Negotiations
- 6510 – Health Insurance
- 6530 – Payroll Deductions

Board of Education Meeting
June 13, 2007

- 7315 – Student Use of Computerized Information Resources (Acceptable Use Policy)
- 7316 – Web Publishing Policy
- 8270 – Instructional Technology
- 8271 – The Children’s Internet Protection Act: Internet Content Filtering/Safety Policy

Motion approved unanimously.

Vic Barraclough moved, seconded by Will Finch to approve the Organizational Chart for 2007/08. Motion approved unanimously.

Jim Cuttita moved, seconded by Ed Fersch to approve the CSE recommendations for the following students: #'s: 1801, 2878, 2717, 1711, 2884, 2850, 2739, 2800, 2660, 2676, 2728, 2900, 2899, 2901, 2047, 1993, 2897, 2906, and 2823. Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to set the date for the reorganization meeting For July 11, 2007. Motion approved unanimously.

Public Comments

Question as to whether the money for removing the asbestos has to be used during a certain time frame.

Question regarding the student sculpture time line. The answer is that there is no definitive date to move forward.

Ed Fersch moved, seconded by Vic Barraclough to enter into executive session at 9:50 pm for the following:

- Negotiations discussion
- Superintendent’s contract
- Personnel history of a particular employee

Motion approved unanimously.

Jim Cuttita moved, seconded by Will Finch to come out of executive session at 10:55 pm. Motion approved unanimously.

No action was taken during executive session.

Vic Barraclough moved, seconded by Ed Fersch to adjourn the meeting at 10:55 pm. Motion approve unanimously.