

Roxbury Central School
Board of Education Minutes
May 9, 2007

A regular meeting of the Roxbury Central School District Board of Education was held on May 9, 2007.

Present: Phil Zorda, Ed Fersch, Jim Cuttita, Vic Barraclough and Jenny Liddle.
Superintendent: Craig G. Carr, Ed.D.
Principal: Thomas O'Brien
Treasurer: Jean Menchen
Secretary: Cherie Serrie

Prior to the start of the meeting Dr. Carr thanked the PTSA for coordinating a "meet the candidates" event at 6:30 pm.

Dr. Carr presented an award to Fred Zerega. Mr. Zerega received the award for excellence in education.

President Zorda called the meeting to order at 7:04 pm.

Pledge of allegiance.

Additions to agenda: Executive session to discuss the history of particular employees.

Ed Fersch moved, seconded by Jim Cuttita to enter into executive session at 7:05 pm to discuss a student issue. Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to come out of executive session at 7:37 pm. Motion approved unanimously.

No action was taken during executive session.

Al Vigna gave an overview of the crisis team which included team members responsibilities and the emergency management plan. Flip charts were distributed to the board members for reference. The lock-down of April 24th was discussed. Ed Fersch and Jenny Liddle thanked the team for their efforts on April 24, 2007.

There was a brief discussion on what the procedure is for emergencies after school has ended and the main office is closed for the day. Currently the coaches are receiving additional training for after hour emergencies. Other employees in the building after hours will be contacted and additional information/training will be provided.

Jim Cuttita moved, seconded by Ed Fersch to approve the treasurer's report for April, 2007. Motion approved unanimously.

Ed Fersch moved, seconded by Vic Barraclough to approve the 2007-08 contract with ONC BOCES for the Distance Learning room. Motion approved unanimously.

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Jean Menchen gave an audit update. The State auditors will be at RCS on 5/11/07 at 9:30 am for approximately one hour to review their findings with the Jean, the board and administration.

Jim Cuttita moved, seconded by Jenny Liddle to approve budget transfer #10 in the amount of \$20,625. Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to approve the bills for audit as follows:

	General Fund	cks	School Lunch	cks	Federal Fund	cks
April	\$ 11,747.81	1	\$ 148.94	0	0	
May	\$ 298,944.08	102	\$ 5,661.39	16	\$ 11,083.26	14

Motion approved unanimously.

Ed Fersch moved, seconded by Jim Cuttita to approve the corrected student fund report for March, 2007 and the student fund report for April, 2007. Motion approved unanimously.

Ed Fersch moved, seconded by Vic Barraclough to approve the minutes of the meeting on April 11, 2007. Motion approved unanimously.

Public Comments: None

President's Report:

1. The Rural Schools Conference will be held at The Otesaga.
2. Phil and Jean will attend the CWC meeting on May 10, 2007.

Superintendent's Report:

1. A memo was received from the NYS Dept. of Health outlining the changes in immunization requirements.
2. The Dept. of Health was here to inspect the cafeteria. There were a few minor issues which have since been corrected.
3. The Board of Education was given a copy of the incident report from the lock-down of April 24, 2007.
4. Pre-K Update: The school will received \$54,000 for a Pre-K program. Dr. Carr outlined some of the information he received at a meeting on the Pre-K program in Albany. Information included the following:
 - Eligibility for outside providers.
 - Age requirement.
 - The school is not required to provide transportation.
 - The teacher must be certified.
 - Classes are 9:1 or 18:1:1
 - All students are selected by lottery regardless of income or if they are currently enrolled elsewhere.
 - Specials must be provided: PE/music/art

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- A snack or a meal must be provided (not both).
- 5. The school report card is embargoed. Tom O'Brien reported that in Delaware County, RCS had the 2nd highest graduation rate at 93% and pointed out that the other 7% are still enrolled and making an attempt to graduate. (Percentage is based on 9th grade through 12th grade)
- 6. The scheduling committee has met. The 07-08 schedule is in draft form and the committee will meet again on Monday.
- 7. Dr. Carr has generated 2 different lists of policy regulations which were distributed to the Board. An administrative regulations manual will be developed. It was noted that regulations do not require approval by the Board.
- 8. The upcoming budget vote was discussed. Press releases and information papers have been mailed/sent out.
- 9. The school applied for a transitions grant but did not receive approval.
- 10. The Honor Privilege trip will be on May 30th to Rye Playland.
- 11. The Town of Roxbury applied for school zone signage and received approval. The signs will indicate a 20 mph speed limit from 7 am until 6 pm. The crosswalk will remain the same. The signs and reflective tape will be placed over the summer. The school would be responsible for the cost of a flashing light (if the school wanted one). The Board thanked Dr. Carr and Tom Hynes for their efforts.
- 12. The 3rd grade play will be held on June 11 at 7 pm.

Board Comments or Questions:

Ed Fersch asked who won the BOCES board seats. Dr. Carr replied that the 3 incumbents did.

Old Business:

Ed Fersch moved, seconded by Jenny Liddle to approve the following:

WHEREAS, the Board of Education of the Roxbury Central School District is authorized by Education Law Section 1804 to adopt by-laws and policies as necessary for the effective and orderly operation of the schools; and

WHEREAS, the Board of Education has revised its policies and made certain revisions and changes thereto; therefore

BE IT RESOLVED that the Board of Education hereby adopts the following policies as per the Erie BOCES numbering system, which shall be made part of the Board's Policy manual: Policy numbered 4310 and,

BE IT RESOLVED that the policies adopted shall supercede all previous policies adopted by the Board of Education covering the same topics. Specifically the adopted polices supercede all of or portions of policies 3000, 3100, 3110, 3111, and 3120 in the NYSSBA numbering system, and,

BE IT RESOLVED that in the event any policy, part of policy or section of the by-laws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction, or is invalidated by a policy or contract duly adopted by this Board, the remaining by-laws, policies, and parts of policies shall remain in full effect.

Motion approved unanimously.

The following policies have been held for further consideration

- 6130 – Evaluation of Personnel: Purposes
- 6160 – Professional Growth/Staff Development
- 6180 – Staff-Student Relations (Fraternization)
- 6210 – Certified Personnel
- 6211 – Recruitment
- 6212 – Certification and Qualifications
- 6213 – Incidental Teaching
- 6214 – Probation and Tenure
- 6215 – Disciplining of a Tenured Teacher or Certified Personnel
- 6216 – Professional Staff: Separation
- 6217 – Employment of Relatives of Board of Education Members
- 6220 – Temporary Personnel

New Business:

Jim Cuttita moved, seconded by Ed Fersch to re-dedicate the Finley Shepard field on May 15, 2007 at 4:00 pm. Motion approved unanimously.

Jim Cuttita moved, seconded by Vic Barraclough to approve a bus for use by Kirkside Park on May 26th July 7th and Sept. 1. Motion approved unanimously.

The Board and administration discussed the request for approval for the high school sculpture class to create an outdoor sculpture. The Board felt that additional information is needed. Dr. Carr will contact Mike Reidlinger and request additional information requested by the board.

Personnel:

Vic Barraclough moved, seconded by Ed Fersch to approve the following personnel items:

1. Appoint Heather Slason, 122 Mountain Crest Road, South Kortright, NY as attendance clerk, in a 10 month position at \$9.96/hr, with benefits as per pending CSEA contract, and fingerprint clearance as required by SAVE legislation starting July 1, 2007.
2. Approval of contract for Jean Menchen for the 2007/08 school year at \$43,472.
3. Approval of contract for Brenda Hill for the 2007/08 school year at \$34,300.

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4. Approval of contract for Cherie Serrie for the 2007/08 school year at \$35,352.
5. Approval of contract for Thomas O'Brien for the 2007/08 school year at \$84,552.
6. Approval of contract for Craig G. Carr for the 2007/08 school year at \$107,600.
7. Approve summer gardener position at \$15.00 per hour for 10 hours a week July 2– September 7, funded by the Summer Garden Grant from the O'Connor Foundation, pending finger print clearance as required by SAVE legislation.
8. Approve the following summer positions -

Pre-K Program – (1 Week – “TBD”) – August, 2007
(5 days – 8:30 am – 11:30 pm)

- 2 Teachers 8 am – 12 pm @ 1/200th 07-08 salary x .5 per day
 - Sue Hall
 - Carol Meckes
- 2 Teacher Aides 8 am – 12 pm @ regular 07-08 hourly rate
 - Bea Shepard
 - Donna Rossman

Special Education Summer Program – July 02, 2007 – August 10, 2007
(5 days/6 weeks – 8:30 am – 11:45 am)

- 1 Teachers 8 am – 3 pm @ 1/200th 07-08 salary
 - Barbara Spanhake
- 2 Teachers 8 am – 12pm @ 1/200th 07-08 salary x .5 per day
 - Mary Lucas
 - Heather Walts
- 1 Teacher – Orton Gillingham 8:30 am – 11:30 am @ 1/200th of 07-08 salary/7 hours
 - Lisa Faraci
- 1 Teacher – Remedial Math 8:30 am – 11:30 am @ 1/200th of 07-08 salary/7 hours
 - Greg Muehl
- 2 Teacher Assistants 8 am – 3 pm @ 1/200th 07-08 salary
 - CherylAnn Hadden
 - Pat Keith

Summer Recreation Program – July 2, 2007 – July 27, 2007
(5 days/4 weeks – 8:30 am – 3:00 pm)

- 1 Director - Jen Schuman \$2,500.00
- 1 Assistant Director – Tammy Schaaffe \$1,600.00

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- 7 Student/Swim Aides* \$ 7.15/hr
- Cody Allison
 - Kelsey O'Brien
 - Tara Schor
 - Nevada Schuman
 - Marlise Cammer
 - Karly Bolger
 - Rudy Staab
 - Substitute swim aide – Rachel Meckes

*Pending enrollment – an additional student/swim aide may be needed

Summer Custodial – July 1, 2007 – August 31, 2007
(5 days/9 weeks -7 am – 3:30 pm)

- 6 Students \$ 7.15/hr
- Andrew Merwin
 - Alyssa Fane
 - Brandon Zimmerman
 - Kevin Kessell
 - Kathy McColgan
 - Ben Dorrance

Motion approved unanimously.

Other:

Ed Fersch moved, seconded by Jim Cuttita to approve the first reading of policy # 8260, Programs and Projects Funded by Title 1. Motion approved unanimously.

Vic Barraclough moved, seconded by Ed Fersch to approve the following CSE recommendations: #'s 2855, 2894, 2823, 2904, 2834, 2835, 2673, 2840, 1879, 2090, 2300, 2463, 2697, 2341, 2081, 2544, 2543, 2855, 2833, 2830, 1797, and 2891. Motion approved unanimously.

Jim Cuttita moved, seconded by Jenny Liddle to approve the request for the use of the school by Roxbury Rampage (summer softball). Motion approved unanimously.

Roxbury Rampage

Public Comments:

1. Is this the first year for the Orton-Gillingham program to be offered during the summer?
Answer: No
2. Will the budget vote results be announced? Answer: Yes.
3. Is the scoreboard dedication on the same day as the budget vote? Answer: Yes.

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4. Comment on the school zone signs.

Ed Fersch moved, seconded by Jim Cuttita to hold a special Board of Education meeting on May 14, 2007 at approximately 9:30 pm for the purpose of administering the oath of office to the newly elected board member. Motion approved unanimously.

Vic Barraclough moved, seconded by Ed Fersch to enter into executive session at 9:25 pm to discuss the employment history of particular employees. Motion approved unanimously.

Vic Barraclough moved, seconded by Jim Cuttita to come out of executive session at 10:00 pm. Motion approved unanimously.

No action was taken during executive session.

Ed Fersch moved, seconded by Jim Cuttita to adjourn the meeting at 10:03 pm. Motion approved unanimously.

Cherie Serrie, Secretary

Phillip Zorda, BOE President

Craig G. Carr, Superintendent