

**Roxbury Central School**  
**53729 State Highway 30**  
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**BOARD OF EDUCATION:**

**EDWARD FERSCH, *President***

**JIM CUTTITA, *Vice President***

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**THOMAS J. O'BRIEN**

*Superintendent*

**ERIC WINDOVER**

*Principal*

**JEAN M. MENCHEN**

*Treasurer*

8/27/10

To: All Staff Members

From: Tom O'Brien

Re: School Closing

Due to the on-going roofing project, the schedule for next week has been revised to err on the side of caution. The odor from the fumes from the final application process can be potentially offensive. As the first application of this process will take place on Tuesday, we will have the opportunity to observe it, which will give us the opportunity to determine the level of intrusion it has into the building. If deemed safe, entry will be permitted Wednesday afternoon and we will have our 2<sup>nd</sup> conference day on Thursday in the Cafetorium. The schedule will be as follows:

Monday, Aug. 30<sup>th</sup> – Building will be open

Tuesday, Aug. 31<sup>st</sup> –NO ENTRY INTO BUILDING

Wednesday, Sept. 1 – Conference Day – will be held at the **Carriage House** from 7:30 to 12:30. Breakfast and lunch will be served. NO ENTRY INTO BUILDING unless deemed otherwise.

Thursday, Sept. 2 – Conference Day– schedule & location TBD

**Revised Agenda For September 1<sup>st</sup>**

**7:30 - 8:30**

**---Breakfast--- (*provided by the District, Mr. Millington and crew*)**

**8:30 – 9:00**

**Superintendent & Board President's Welcome – *Mr. O'Brien/ Mr. Fersch***

**9:00 – 10:30**

**Welcome Back presentation – *Eric Windover***

**10:30 – 10:45**

**---Break---**

**10:45- 12:00**

**Open House Planning and Preparation – *CDEP & Faculty members***

**12:00 – 12:30**

**---Lunch--- (*catered, compliments of the BOE*)**

TOB/ms

