

Board of Education Meeting
December 12, 2018

The Regular Meeting of the Roxbury Central School District was held on December 12, 2018 at 6:00 PM.

Present:	Board President:	Ed Fersch
	Board Vice President:	Kelli Winnie
	Trustees:	Ed Dalski
		Dawn Kalleberg
	Secretary:	Marianne Schor
Absent:	Superintendent:	Thomas J. O'Brien
	Principal:	Jill Ten Eyck
	Trustee:	Denise Johnston
	Treasurer:	Wendy Sprague

President Fersch called the meeting to order at 6:02 PM.

Kellie Winnie moved, seconded by Dawn Kalleberg, to go into executive session at 6:02 PM for the purpose of discussing the Superintendent search process. Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Ed Dalski, to come out of executive session at 6:53 PM. Motion approved unanimously.

Out Of Exec. Session

Dawn Kalleberg moved, seconded by Kelli Winnie, to adjourn the meeting at 6:53 PM. Motion approved unanimously.

Adjourn

Denise Johnston, Jill Ten Eyck and Wendy Sprague arrived at 7:00 PM.

A Public Listening Session was held prior to the rest of the meeting.

President Fersch called the meeting back to order at 7:01 PM.

Additions to agenda:

1. Under President's Report, add #2 – Collaborative Group Report
2. Executive session at the end of the meeting to discuss a contractual issue.

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the treasurer's report for November, 2018. Motion approved unanimously.

Treas. Report

Kelli Winnie moved, seconded by Ed Dalski, to approve the budget transfers to be effective 12/12/18 in the amount of \$5,800.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for November were reviewed.

Bills & Claims

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Kelli Winnie moved, seconded by Ed Dalski to approve the extra-classroom activity fund report for November, 2018. Motion approved unanimously.

**Extra-Classroom
Activity Fund**

Dawn Kalleberg moved, seconded by Kelli Winnie to approve the minutes from the regular meeting on November 13, 2018 as corrected. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch read a letter from Mr. O'Brien stating his intent to resign for the purpose of retirement on January 2, 2020. The letter stated that Mr. O'Brien would like formal board action on this decision at this time.

**O'Brien Intent
to Retire**

Dawn Kalleberg moved, seconded by Kelli Winnie, to accept the letter of intent to retire on January 2, 2020 from Thomas J. O'Brien, Superintendent. Motion approved unanimously.

2. Mr. Fersch stated the collaboration group of board members and superintendents from Roxbury, Margaretville, Andes, Jefferson, Stamford and Gilboa met again last month. They came to an agreement on two items: the need to engage the community in discussions, and the need to get outside help to show them how to engage the community. The group will meet again in January.

Collaboration Group

Superintendent's Report:

1. Ms. Ten Eyck stated that we received notification from State Ed that the district is now compliant in the area of Special Education and all issues have been resolved. She added that we will still see Tracy Davidson, the Regional Associate for the Office of Special Education, in the building occasionally as she will be checking to make sure we stay compliant.
2. Mr. Fersch stated that Mr. O'Brien has entered into an agreement with Constellation Energy that will lower our energy costs significantly. Under the new agreement our cost will go from \$0.058 per kwh to \$0.049 per kwh, saving the district over \$4,000 a year.
3. Mr. Fersch stated that on Friday he, Wendy Sprague and Greg Beall from our Central Business Office will be meeting with a gentleman from the Comptroller's office regarding the State Audit. The meeting will

Special Ed Audit

Constellation Energy

**State Comptroller's
Audit**

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establish what they will be auditing this year and the timeline of the audit. He stated he will keep the board updated on the audit process.

4. Mr. Fersch stated that our Smartbond bid has finally been accepted, and Mr. O'Brien will be moving forward with the projects slated to be done.

Smartbond Bid

Principal's Report:

1. Ms. Ten Eyck shared the ESSA report we had we received from State Ed showing that we are a district in Good Standing. She added that our Students with Disabilities population is also in Good Standing but designated as a Potential Target District in 2019-2020. Ms. Ten Eyck will update the board as information becomes available. She also referred to a hand out she had distributed on 5 things parents should know about ESSA. Ms. Ten Eyck will be putting it in the January newsletter.

ESSA Report

2. Ms. Ten Eyck stated that there will be a No Place For Hate kick-off for students this Friday. Students will be signing the pledge, and there will be assemblies with activities planned for elementary and high school students.

No Place For Hate Kickoff

3. The Student Council is sponsoring Spirit Week next week, from the 17th to the 21st, culminating in a special program on the 21st.

Spirit Week

4. Ms. Ten Eyck stated that she has completed 22 staff evaluations and is working on completing the rest.

Status Rpt. on Staff Evaluations

Board Committee Reports:

1. RCM Committee:
Mr. Dalski stated that the last RCM meeting was mostly a planning meeting for all the items that Ms. Ten Eyck listed in here report. There was also a presentation on curriculum mapping.

RCM Committee

2. Policy Committee:

Policy Committee

Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the following policies:

Policy Approval

- 5410 – Purchasing
- 5660 – School Food Service Program (Lunch and Breakfast)
- 5661 – Wellness
- 6121 – Sexual Harassment in the Workplace

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Motion approved unanimously.

Ed Dalski moved, seconded by Kelli Winnie, to renumber following policies:

- 7242 - Student Directory Information: changed to 7241
- 7243 – Military Recruiter’s Access to Students: changed to 7242

Motion approved unanimously.

Renumber Policies

There was a First Reading of the following policy revisions:

- 1330 – Appointments and Designations by the Board of Education
- 6210 - Certification and Qualifications
- 7131 – Education of Students in Temporary Housing
- 7242 – Military Recruiters and Institutions of Higher Education
- 7512 – Student Physicals
- 7513 – Medication and Personal Care Items
- 8110 – Curriculum Development and Evaluation
- 8211 – Prevention Instruction

First Reading

There was a First Reading of the following new policies:

- 5673 – Employee Personal Identifying Information
- 7134 – Education of Students in Foster Care

Board Comments and Questions:

Mrs. Kalleberg stated that she had attended the Elementary Concert last night and that the students did a wonderful job. She commended the Music Department on a job well done. Mrs. Kalleberg also distributed a document she had gotten online that had information regarding what board members’ roles are for ESSA.

Old Business: None

New Business:

A. SUPERINTENDENT’S RECOMMENDATIONS:

1. Mr. Fersch stated that we normally do a letter of intent to purchase a bus in February, but that Leonard Bus has a program that will give extra warrantee if we get a letter to them now. Mr. Dalski asked Paul Shultis, Director of Transportation, to give a report on the number of busses we have, how many students are on each bus, and what the average mileage is per year prior to the approval of the Letter of Intent. Mr. Shultis discussed all those items, gave a breakdown by bus, and explained the cost of repairs. A discussion followed.

Leonard Bus Letter of Intent

Kelli Winnie moved, seconded by Denise Johnston, to approve the letter of intent to purchase a 48

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passenger school bus from Leonard Bus Sales in an amount not to exceed \$110,000 pending voter approval in May 2019. Motion approved unanimously.

B. PERSONNEL:

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following personnel items:

Personnel

1. Rescind approval of one day of unpaid leave for Susan Cole retroactive to November 20, 2018.
2. Approve one half day of unpaid leave for Susan Cole retroactive to November 20, 2018.
3. Approve Adriana Endaya, 1664 County Hwy. 41, Roxbury, NY as a substitute Teachers Aide pending fingerprint clearance.
4. Rescind the appointment of Jessica Boyer as High School Science Olympiad Head Coach.
5. Appoint Jessica Boyer as a Junior High School Science Olympiad Head Coach with the same stipend as the High School Head Coach.
6. Approve the following CROP personnel:
 - Erin Lyke as a CROP Activity Leader.
 - Sarah Cronk as a substitute Activity Leader.

Cole Rescind Full Day Unpaid Leave

Cole Half-Day Unpaid Leave

Endaya Sub Aide

Rescind Boyer HS Sci. Olym. Head Coach

Boyer Jr High Sci. Olym. Head Coach

Motion approved unanimously.

C. Other:

1. Kelli Winnie moved, seconded by Ed Dalski, to approve the CSE Recommendations for the following students:
#’s 3067, 4108, 3063, 4113, 4219, 4064, 4048, and 4085

CSE Recs.

Motion approved unanimously.

Public Comments: None

Denise Johnston moved, seconded by Kelli Winnie, to go into executive session at 7:48 pm to discuss a contractual issue. Motion approved unanimously.

Into Exec. Session

Dawn Kalleberg moved, seconded by Kelli Winnie to come out of executive session at 7:55 PM. Motion approved unanimously.

Out of Exec. Session

Ed Dalski moved, seconded by Kelli Winnie to adjourn

Adjourn

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the meeting at 7:55 PM. Motion approved unanimously.

Ed Fersch, BOE President

Marianne Schor, Secretary/Deputy
Clerk of the Board