

The regular meeting of the Roxbury Central School District was held on April 10, 2019.

Present: Board President: Ed Fersch
Board Vice President: Kelli Winnie
Trustees: Denise Johnston
Dawn Kalleberg
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor
Absent: Thomas O'Brien
Ed Dalski

A Public Listening Session was held prior to the rest of the meeting.

President Fersch called the meeting to order at 7:01 PM.

Nicholas Savin, BOCES District Superintendent, gave a presentation of the 2019-2020 proposed BOCES budget.

**BOCES Budget
Presentation**

Ed Fersch gave the final PowerPoint presentation on the proposed budget for 2019-2020. The annual Public Budget Hearing will be held on Wednesday, May 8th at 6:30 PM Prior to the regular May Board of Education meeting.

**3rd Public
Budget
Presentation**

Additions to agenda:

1. Executive session at the beginning of the meeting to discuss a contractual issue.
2. Executive session at the end of the meeting to discuss contractual issues, legal issues, and employee histories.
3. Table item #'s 1-4 under Personnel
4. Delete #7 under Superintendent's Recommendations

Kelli Winnie moved, seconded by Denise Johnston, to go into executive session at 7:33 PM. Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Denise Johnston, to come out of executive session at 7:51 PM. Motions approved unanimously.

Out of Exec. Session

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the treasurer's report for March, 2019. Motion approved unanimously.

Treas. Report

Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the budget transfers to be effective 4/10/19 in the amount of \$30,986.00. Motion approved unanimously.

Budget Transfers

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Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the following BOCES Firm Commitments:

- ONC BOCES
- Capital Region BOCES
- Oswego County BOCES

Motion approved unanimously.

BOCES Firm Commitments

The bills and the Claims Auditor's Report for March were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the extra-classroom activity fund report for March, 2019. Motion approved unanimously.

Extra-Classroom Activity Fund

Kelli Winnie moved, seconded by Ed Dalski to approve the minutes from the regular meeting on March 13, 2019 as corrected and the special meeting on Marcy 27, 2019 as corrected. Motion approved unanimously.

Minutes

President's Report:

1. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following resolution:

WHEREAS, pursuant to the terms of the Employment Agreement with Thomas J. O'Brien as Superintendent of Schools, the Board of Education and the Superintendent having met and conferred, are desirous of modifying the Agreement; and,

WHEREAS, the Superintendent has informed the Board of his intent to retire effective January 2, 2020; and,

WHEREAS, the Board has prepared an Amendment to the original Employment Agreement between the Superintendent and the Board of Education, with such Amendment maintaining the rate of compensation for the 2019-20 school year; pro-rating vacation and sick days; providing for distribution of leave time benefit upon retirement; and maintaining the health insurance premium percentages paid by the Superintendent and District; and

WHEREAS, the Board and the Superintendent agree to such proposed Amendment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts and agrees to the Amendment to the Agreement, dated April 10, 2019 (as attached herewith), and hereby authorizes the President

O'Brien Contract Amendment 19-20

of the Board, or the Vice President in his absence, to execute said Agreement on behalf of the District and to file same with the District Clerk.

Motion approved unanimously.

2. Mr. Fersch stated that in March he and Ms. Winnie had met with teachers regarding this year's calendar, and the issue with full days for elementary students during Regents week in June. He explained the mandate from the state regarding the number of hours and days required to for a school year. The teachers are concerned about having elementary students here while high school students take Regents, and also are concerned about losing collaboration time and time to prepare for the following year which usually is done during Regents week. After a discussion, it was decided that there will be 3 half-days on June 21st, 24th and 25th.

Kelli Winnie moved, seconded by Dawn Kalleberg, to amend the 2018-2019 calendar to having half-days on June 21, 24 and 25, 2019. Motion approved unanimously.

Calendar Discussion

18-19 Calendar Amendment

Superintendent's Report:

Mr. Fersch gave the Superintendent's Report in Mr. O'Brien's absence.

1. Mr. Fersch shared highlights of the New York State Budget and the impact it has to our 19-20 budget.
2. Mr. Fersch stated that there is a new law that states that we need to appoint a designated substance abuse liaison in the district not only for students but for community members who may be seeking help for substance abuse.
3. Mr. Fersch gave an update on the Smart Bond project. Mrs. Sprague stated that a lot of the equipment was in but work may not start until the summer because we have to get on their schedule.

NYS Budget Highlights

Designated Substance Abuse Liaison

Smart Bond Project

Principal's Report:

1. Ms. Ten Eyck gave a list of all the things Roxbury students were involved in during the month of March. Some highlights included:
 - 11th & 12th graders visiting a career fair at SUNY Delhi
 - The drama club's production of "Peter and the Starcatcher"
 - FLOB final assembly with Corey the Dribbler

RCS Update

- The cake decorating contest
- Volleyball tournament
- PK-2 attended a play at UPAC
- 3-8 ELA Exams
- SAT Day
- 12th grade job shadowing program – Ms. Ten Eyck listed the different companies and organizations that allowed our students to job shadowing, from WIOX to local businesses and construction companies to the state senate. Mrs. Kalleberg wanted to recognize Mrs. Lawrence, the Senior Seminar teacher, for putting this program together. Mr. Fersch thanked Mrs. Lawrence for her work with our seniors.

Board Committee Reports:

1 RCM Committee:

RCM Committee

Mrs. Kalleberg stated that the RCM Committee met last week and did planning for the RCMT day. They also discussed a printout she had provided on Social and Emotional Learning. She discussed what the topic was about, and stated there was a film that was available that she would like to get for our district. Ms. Ten Eyck agreed and thought that it might be something that we invite other district staff members to come and see.

2 Policy Committee:

Policy Committee

There was a First Reading of the following revised policies:

- 1335 – Appointment and Duties of the Claims Auditor
- 1338 – Duties of the School Physician/Nurse Practitioner
- 3280 – Use of School Facilities, Materials and Equipment
- 5110 – Budget Planning and Development
- 5120 – School District Budget Hearing
- 5130 – Budget Adoption
- 5140 – Administration of the Budget
- 5150 – Contingency Budget
- 5681 – School Safety Plans
- 5683 – Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills
- 6213 – Registration and Professional Development
- 7222 – Diploma or Credential Options for Students with Disabilities
- 7260 – Designation of Person in Parental Relation
- 7522 – Concussion Management
- 7530 – Child Abuse and Maltreatment

There was a First Reading of the following new policies:

- 5413 – Procurement: Uniform Grant Guidance for Federal Awards
- 7221 – Participation in Graduation Ceremonies

3 Other Committees: None

Board Comments and Questions: Mrs. Kalleberg stated that she had attended the play and stated that it was wonderful, and that the students did a great job. She added that she had also attended the volleyball tournament and that it was a fun event. She thanked the advisors for doing a great job for both events. Mrs. Winnie added that she had been to the play both nights and agreed that the students did a great job both nights.

Mr. Fersch stated that he and Mrs. Kalleberg had attended the BOCES annual meeting last night, and had a great meal prepared and served by the BOCES culinary students. Mrs. Kalleberg added that they not only had a great meal, but BOCES had some of the classrooms open, particularly Cosmetology and Visual Communications. She stated that she was happy to see the support between local school district and BOCES when she learned that the Visual Communications Department is designing t-shirts for one of the Roxbury school clubs who will use them for an upcoming event.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2019-20 school year. Motion approved unanimously.

**BOCES Admin
Budget**

Dawn Kalleberg moved, seconded by Kelli Winnie to approve the following:

BOCES BOE

2. Cast votes for three of the following BOCES Board of Education candidates appointed to complete year terms 2019 - 2023:
 - Paul Beisler
 - Antoinette Hull
 - Keith Parr
3. Cast votes for two of the following BOCES Board of Education candidates appointed to finish two-year terms 2018 – 2022:
 - Johnnie Nemec
 - Jacqueline Parry

Motion approved unanimously.

4. Denise Johnston moved, seconded by Dawn Kalleberg, to authorize the Superintendent or the Principal in his absence to cast one vote on the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2019-2020 school year and cast five votes for BOCES Board of Education members, as approved by the Board on April 10, 2019. Motion approved unanimously.

**Auth. Supt. BOCES
Vote**

5. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the 2019-2020 proposed school budget in an amount not to exceed \$10,306,311. Motion approved unanimously.
6. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the Property Tax Report Card/6 Day Notice. Motion approved unanimously.

19-20 Budget Approval

**Prop. Tax Rpt. Card/
6 Day Notice**

B. PERSONNEL:

Denise Johnston moved, seconded by Kelli Winnie, to approve the following personnel items:

Personnel

- 1 Approve one day of leave without pay for Amy Kauffmann on April 22, 2019.
- 2 Approve one day of leave without pay for Elizabeth Cowan on April 12, 2019.
- 3 Approve two days of leave without pay for Susan Cole on May 22 & 23, 2019.
- 4 Approve Pat Keith as a substitute CROP Activity Leader at a rate as per the CROP agreement.

Motion approved unanimously.

C. Other:

1. Dawn Kalleberg moved, seconded by Denise Johnston, to approve the CSE Recommendations for the following students:
#’s 4059, 3081, 4064, 4004, 4348, 3026, 4145,
4043, 3018, 4180, 4133,
Motion approved unanimously.

CSE Recs.

Public Comments: None

Kelli Winnie moved, seconded by Dawn Kalleberg, to go into executive session at 8:54 pm to discuss legal issues, contractual issues and employee histories. Motion approved unanimously.

**Into Exec.
Session**

_____ moved, seconded by _____ to come out of executive session at _____ pm. Motion approved unanimously.

**Out of Exec.
Session**

_____ - moved, seconded by _____ to adjourn the meeting at _____ pm. Motion approved unanimously.

Adjourn

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Marianne Schor, Secretary