

The regular meeting of the Roxbury Central School District was held on June 12, 2019.

Present: Board President: Ed Fersch
Board Vice President: Kelli Winnie
Trustees: Denise Johnston
Dawn Kalleberg
Ed Dalski
Superintendent: Thomas O'Brien
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

A Public Listening Session was held prior to the rest of the meeting.

President Fersch called the meeting to order at 7:01 PM.

Greg Beall from the BOCES Central Business Office gave a presentation on the district's fund balances.

Beall Fund Balance

Jo Hinkley, Dean of Students, gave a report on the number of DASA incidents for 2018-2019 and broke them down by category.

J. Hinkley DASA Rpt.

Additions to agenda:

1. Executive session at the end of the meeting to discuss employee histories, student issues and a legal issue.
2. Under President's Report, add:
#3 – National Rural Health Resource Award
#4 – NCOC Completer Program
#5 – Superintendent's Search
3. Under Old Business, ad #1 – Social Emotional Literacy

Additions to Agenda

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for May, 2019. Motion approved unanimously.

Treas. Report

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following resolution:

Year-End Reserve Appropriation

RESOLVED, that the Board of Education of Roxbury Central School District hereby authorizes the funding of the District approved reserves with the excess of 4% from unassigned fund balance on June 30, 2019. The allocation of such fund balance will be determined subsequent to June 30, 2019 and prior to setting the tax levy.

Motion approved unanimously.

Roxbury Central School
Board of Education Meeting
June 12, 2019

Kelli Winnie moved, seconded by Ed Dalski, to approve the AS-7 contract for BOCES services for 2019-2020. Motion approved unanimously.

19-20 BOCES AS-7

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the 2019-2020 Cafeteria Budget. Motion approved unanimously.

**2019-2020
Cafeteria Budget**

Kelli Winnie moved, seconded by Denise Johnston, to approve the budget transfers to be effective 6/12/19 in the amount of \$42,424.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for April were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the extra-classroom activity fund report for May, 2019. Motion approved unanimously.

**Extra-Classroom
Activity Fund**

Kelli Winnie moved, seconded by Dawn Kalleberg to approve the minutes from the regular meeting on May 8, 2019 as corrected. Motion approved unanimously.

Minutes

President's Report:

1. The Organizational Meeting was scheduled for July 1, 2019 at 7:00 PM.
2. Mr. Fersch stated that the Code of Conduct Public Hearing will be held in July.
3. Margaretville Hospital was given an award by the U.S. Rural Health Office for the mental health program that is in our school. The Critical Access Hospital Recognition certificate was given to only four hospitals in the country. Mr. O'Brien was noted for being instrumental in the development of the program.
4. Mr. Fersch stated that the NCOC Completer Program will be held on June 20th at Gilboa.
5. Mr. Fersch gave the board a few dates for the next meeting Nick Savin for the Superintendent's Search process. The meeting was scheduled for June 26th at 6:00.

Org. Meeting

**Code of Conduct
Hearing**

**M'Ville Hospital
Award**

NCOC Completer

**Superintendent's
Search**

Superintendent's Report:

1. Mr. O'Brien stated that the wiring for the Smart Bond project is done. The cameras are ready to be put in. He added that we are waiting on E-rate approval from the government to install the wireless buds.

Smart Bond Project

2. Mr. O'Brien discussed the new election law. The district must notify employees 10 days prior to any election that they can take up to 4 hours off work time to go vote. Any employees who need to take the time must give 48 hours' notice.

New NYS Election Law

3. Mr. O'Brien asked Mrs. Sprague and Mrs. Schor to explain Community Eligibility Program through Child Nutrition which would allow all students to eat breakfast and lunch at no charge. Mrs. Sprague and Mrs. Schor explained the application process for getting approval from the state, the anticipated cost to the district, and how the program would run. The district's application has been sent in, and we are waiting to hear back on whether or not we have been accepted into the program.

Community Eligibility Program

Principal's Report:

1. Ms. Ten Eyck stated that the participation rate for the 3-8 grade tests was approximately 68%.

3-8 Grade Testing

Board Committee Reports:

1. RCM Committee:
Mr. Dalski stated that the last meeting had been very poorly attended and he would like to see the numbers improve. At the meeting there were discussions regarding No Place for Hate and social emotional learning. He added that they also reviewed the 2018-2019 goals.

RCM Committee

2. Policy Committee: None

Policy Committee

3. Other Committees: None

Board Comments and Questions: Mr. Dalski stated that he had attended the athletic banquet and was concerned about the sound system. He stated that the sound was extremely poor and you couldn't hear any of what was said.

Mr. Fersch stated that he had gone to the academic banquet at Hanah. Mr. Dalski was the speaker at the banquet and did an excellent job.

Mrs. Kalleberg stated that she had attended the elementary concert and that the music department had done an excellent job.

Mrs. Kalleberg attended the Fun Run and stated that it was a great community event.

Mrs. Kalleberg also discussed the senior project presentations, which she attended, and congratulated the seniors on a job well done. She added some ideas on how to make the program even stronger. Mr. Dalski added that he had also attended the senior presentations and that they were very solid presentations. Mrs. Johnston stated that the mentorship/shadowing programs really help students stop and think about the fields they may want to go into.

Old Business:

1. Mrs. Kalleberg passed out an excerpt from the March 2019 NYSED Guide to Social Emotional Learning. This section dealt with adult needs and professional development.

Social Emotional

New Business:

A. SUPERINTENDENT’S RECOMMENDATIONS:

1. Ed Dalski moved, seconded by Kelli Winnie, to approve the Memorandum of Understanding between Roxbury Central School and Delaware Opportunities, Inc. Head Start Program. Motion approved unanimously.
2. Kelli Winnie moved, seconded by Ed Dalski, to approve the following resolution:

Head Start MOU

BE IT RESOLVED, that the Board of Education of the Roxbury Central School is hereby authorized to fund the established TRS reserve with \$66,140 of fund balance which is the allowable level based on education law.

TRS Reserve Fund Balance

Motion approved unanimously.

3. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following resolution:

Repair Reserve Fund Balance

BE IT RESOLVED, that the Board of Education of the Roxbury Central School, is hereby authorized to fund the established Repair Reserve with \$26,000 of fund balance to bring it to the currently approved limit of \$60,000. The Board of Education is hereby authorized to pay into such fund through available monies from the 2018-2019 school year, which are not required by law to be paid into any other fund or account.

Motion approved unanimously

4. Ed Dalski moved, seconded by Kelli Winnie, to approve the following resolution:

Capital Reserve Fund

BE IT RESOLVED, that the Board of Education of the Roxbury Central School, is hereby authorized to fund the established Capital Reserve with \$250,000 of fund balance. The Board of Education is hereby authorized to pay into such fund through available monies from the 2018-2019 school year, which are not required by law to be paid into any other fund or account.

Motion approved unanimously.

MCA w/Margaretville

5. Dawn Kalleberg moved, seconded by Kelli Winnie to approve 2018-2019 Municipal Cooperation Agreement with Margaretville Central School. Motion approved unanimously.

B. PERSONNEL:

1. Dawn Kalleberg moved, seconded by Ed Dalski, to
Contract
approve the following resolution:

TenEyck

WHEREAS, C. Jill TenEyck was appointed as the District's K-12 Principal to a four-year probationary appointment for the period September 21, 2015 through September 30, 2019; and

WHEREAS, the Board approved of terms and conditions of employment for Ms. TenEyck as set forth in an employment contract, the term of which was aligned to a first date of employment of September 21, 2015; and

WHEREAS, Ms. TenEyck has been conditionally and prospectively awarded tenure effective September 21, 2019 contingent upon her receipt of qualifying ratings under the Annual Professional Performance Review system; and

WHEREAS, the District and Ms. TenEyck wish to align the term of Ms. TenEyck's employment contract to the standard school year of July 1 through June 30; and

WHEREAS, the parties wish to retain all other terms and conditions of Ms. TenEyck's employment contract as entered into effective October 1, 2015;

NOW, THEREFORE, IT IS RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves of an employment contract with Ms. TenEyck for the period July 1, 2019 through June 30, 2022, with all other terms and conditions of employment as set forth in Ms. TenEyck's original employment contract unchanged.

Motion approved unanimously.

2. Denise Johnston moved, seconded by Kelli Winnie, to approve the contract amendment for C. Jill Ten Eyck with a 4.5% salary increase for the 2019-2020 school year at \$94,032, and maintaining the percentage of health and dental insurance premium paid by the district at 86%.

**TenEyck Contract
Amendment**

Motion approved unanimously.

3. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the request from C. Jill Ten Eyck to compensated for the balance of ten (10) unused vacation days as per her contract. Motion approved unanimously.
4. Kelli Winnie moved, seconded by Dawn Kalleberg, to approve the carryover of 10 vacation days for Thomas O'Brien, as per the Superintendent's contract. Motion approved unanimously.
5. Dawn Kalleberg moved, seconded by Kelli Winnie to approve CSE Chairperson contract with Mary Hinkley for July 1, 2019 through June 30, 2020 with a stipend of \$11,000. Motion approved unanimously.
6. Denise Johnston moved, seconded by Kelli Winnie, to accept the letter of resignation for the purpose of retirement from Susan Cole as a Licensed Teachers Assistant effective June 30, 2019 with thanks for her many years of service. Motion approved unanimously.
7. Dawn Kalleberg moved, seconded by Kelli Winnie, to accept the letter of resignation for the purpose of retirement from Maryellen Schuman as a bus driver effective June 30, with thanks for her many years of service. Motion approved unanimously.
8. Kelli Winnie moved, seconded by Denise Johnston to accept the letter of resignation for the purpose of retirement from Marlene Wright as a bus driver effective June 30, 2019. Motion approved unanimously.
9. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the probationary appointment of Rachel Andrews, 200 Main St., Andes, NY who will be applying for the Special Education initial certificate, to a position in the Special Education tenure area commencing on 9/1/19 and ending on 8/31/23 at a rate of BA Step 2, \$44,334 as per the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education. and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion

**TenEyck Unused
Vacation Days**

**O'Brien Vacation Days
Carryover**

Hinkley CSE Chair

Cole Retirement

Schuman Retirement

Wright Retirement

Andrews Spec. Ed.

approved unanimously.

10. Denise Johnston moved, seconded by Kelli Winnie, to appoint Ashley Petterson to a 4-year probationary Level I LTA position, Step 2 effective September 1, 2019 at a rate as per the RTA contract. Motion approved unanimously.

Petterson LTA

11. Kelli Winnie moved, seconded by Dawn Kalleberg, to accept the letter of resignation from Katherine Leahy as school psychologist effective June 26, 2019. Motion approved unanimously.

**Leahy Resignation
School Psychologist**

Ed Dalski moved, seconded by Kelli Winnie, to approve the following personnel items:

Personnel

12. Appoint Holly Bresee as a part-time office aide, from approximately 7/1/19 through 8/31/19 from 8:00 am to 12:00 pm as needed at a rate of \$12/hr.

Bresee P/T Office Aide

13. Approve the following Class/Club advisors for 2019-2020:

**19-20 Class/Club
Advisors**

- Class of 2020 - 12th - Stephanie Shapiro and Rinda Mattice as per RTA contract.
- Class of 2021 - 11th - Tina Peters and Stefanie Albano as per RTA contract.
- Class of 2022 - 10th - Lisa Faraci and Amy Kauffmann as per RTA contract
- Class of 2023 - 9th - Erin Lyke as per RTA contract; Robin Vamosy @ \$905
- Class of 2024 – 8th – Heather Slauson @ \$1,133 and Kristi Hadden as per RTA Contract
- Class of 2025 – 7th – Elizabeth Cowan as per RTA Contract; Wendy Green @ \$1,133
- RCS Athletic Club - Tom Faraci as per RTA contract
- FCCLA – Elaine Smith @ \$1,608.
- Science Olympiad – Jessica Boyer as per RTA contract.
- Honor Society - Elaine Smith @ \$1,162

14. Approve Student Fund advisors as follows:

**19-20 Student Fund
Advisors**

- Class of 2020 - Stephanie Shapiro and Rinda Mattice
- Class of 2021 - Tina Peters and Stefanie Albano
- Class of 2022 - Lisa Faraci and Amy Kauffmann
- Class of 2023 - Erin Lyke and Robin Vamosy
- Class of 2024 – Heather Slauson and Kristi Hadden
- Class of 2025 – Elizabeth Cowan and Wendy Greene
- RCS Athletic Club – Tom Faraci
- FCCLA - Elaine Smith
- Honor Society – Elaine Smith
- Science Olympiad – Jessica Boyer

15. Approve the following fall coaches:

- Boys Varsity Soccer - Tom Faraci, as per the RTA contract; Greg Funck as a volunteer assistant with no stipend

19-20 Fall Coaches

- Boys Modified Soccer- Anthony Camillone as per the RTA contract
- Girls Varsity Soccer - Lisa Faraci as per the RTA contract
- Girls Modified Soccer -Wendy Greene @ \$3,514
- Golf- Greg Funck as per the RTA contract

16. Approve the following summer positions:

- Eric Ianniello as a substitute summer CROP peer tutor at a rate as per the CROP agreement and substitute summer swim aide at a rate of \$11.10/hr.
- Katherine Jankowski as a substitute summer CROP peer tutor at a rate as per the CROP agreement and substitute summer swim aide at a rate of \$11.10/hr.

Ianniello Summer Sub

Jankowski Summer Sub

17. Approve the following substitutes:

- Maryellen Schuman as substitute bus driver pending fingerprint clearance.
- Marlene Wright as substitute bus driver pending fingerprint clearance.

Schuman Sub Bus

Wright Sub Bus

Motion approved unanimously.

C. OTHER:

1. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the CSE Recommendations for the following students:

#'s 3066, 4039, 3049, 4040, 4303, 4328, 4327, 4357, 3058, 3063, 4067, 2993, 4350, 4179, 3026, 4277, 4304, 4336, 4145, 4085, 4262

Motion approved unanimously.

CSE Recs.

Recommendation for student ID# 4064 was returned to the CSE/CPSE Committee unapproved.

2. Kelli Winnie moved, seconded by Denise Johnston, to approve transportation to Headwaters Soccer Camp July 22-25, 2019. Motion approved unanimously.

Headwaters Soccer Camp Trans.

3. Kelli Winnie moved, seconded by Ed Dalski, to approve the Athletic Club charter application. Motion approved unanimously.

**Athletic Club Charter
App**

Public Comments: There were questions from the public regarding the cost and attendance at the Academic Banquet; the cost and details of the Community Eligibility Program; the band uniforms at the Memorial Day Parade; the Athletic Banquet; student scores; and the RCMT Committee.

Kelli Winnie moved, seconded by Dawn Kalleberg, to go into executive session at 8:45 pm to discuss employee histories, student issues and a legal issue. Motion approved unanimously.

**Into Exec.
Session**

Dawn Kalleberg moved, seconded by Kelli Winnie to come out of executive session at 10:37 pm. Motion approved unanimously.

**Out of Exec.
Session**

Dawn Kalleberg moved, seconded by Kelli Winnie to adjourn the meeting at 10:37 pm. Motion approved unanimously.

Adjourn

Ed Fersch, BOE President

Thomas J. O'Brien, Superintendent

Marianne Schor, Secretary