

A Public Hearing on the Code of Conduct and the Regular Meeting of the Roxbury Central School District Board of Education was held on June 9, 2021 at 7:00 PM in the bandroom.

Present: Ed Fersch, Denise Johnston, Ed Dalski, Kelli Winnie and Tracy Sanford  
Superintendent: Jeff Bennett  
Principal: Jill Ten Eyck  
Treasurer: Wendy Sprague  
Secretary: Marianne Schor

Jo Hinkley reviewed the new Code of Conduct. There is a new format, and the new document is more comprehensive than the old one. Mrs. Hinkley reviewed substantive changes, and answered questions from the board and community members. The Code of Conduct will continue to be on the Roxbury Central School webpage to be reviewed by the public for comments and questions. Mr. Bennett thanked the Code of Conduct committee for their work on the new document.

**Code of Conduct  
Public Hearing**

Mr. Fersch called the meeting to order at 7:18 PM

Mr. Fersch welcomed new board member Tracy Sanford. He also thanked Jenny Rosenzweig for her work as a board member this past year.

**Welcome New Board**

Tom Murphy, from the ONC BOCES Central Business Office, reviewed the year end fund balances for the district.

**Fund Balance Review**

Additions to agenda:

1. Executive sessions at the end of the meeting to discuss the following:
  - Legal issue
  - Contract negotiations
  - Superintendent's evaluation

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for May, 2021. Motion approved unanimously.

**Treas. Report**

Denise Johnston moved, seconded by Kelli Winnie to approve the Year-End Reserve Appropriation as follows:

**Year-End Reserve  
Appropriation**

RESOLVED, that the Board of Education of Roxbury Central School District hereby authorized the funding of the District approved reserves with the excess of 4% from unassigned fund balance on June 30, 2021. The allocation of such fund balance will be determined subsequent to June 30, 2021 and prior to setting the tax levy.

Motion approved unanimously.

Kelli Winnie moved, seconded by Ed Dalski to approve the 2021-2022 Cafeteria Budget. Motion approved unanimously.

**21-22 Cafeteria  
Budget**

Kelli Winnie moved, seconded by Ed Dalski to approve the 2021-2022 Milk and Ice Cream Awards as follows:

**21-22 Milk & Ice  
Cream Awards**

- Sinon Farms – Milk & Milk Products at 19-20 pricing
- Gillette Creamery – Ice Cream Products at 19-20 pricing

Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston to approve the budget transfers to be effective 6/9/21 in the amount of \$225,136.22. Motion approved unanimously.

**Budget Transfers**

The bills and the Claims Auditor's Report for May were reviewed.

**Bills & Claims**

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for May, 2021.

**Extra-Classroom  
Activity Fund**

Motion approved unanimously.

Ed Dalski moved, seconded by Kelli Winnie to approve the minutes from the special meeting on May 5, 2021 and the regular meeting on May 12, 2021 as corrected. Motion approved unanimously.

**Minutes**

President's Report:

1. The Organizational Meeting was set for July 1, 2021.
2. Mr. Fersch stated that the Catskill Area School Study Council is holding a NYSSBA Governance and Finance Training in September. This is a required training for new board members, but is also a great refresher for anyone on the board. Mr. Fersch asked members to let Mrs. Schor know if they would like to attend.
3. Mr. Fersch stated that in March the board approved the creation of a Communications Committee. Mr. Fersch stated that he felt this is an important committee to maintain, and asked that it be added to the Organizational Meeting agenda.
4. The CSEA contract will expire at the end of next year. Mr. Fersch would like to meet over the summer to start going over the contract. He will set a meeting date at the next board meeting.

**2021 Org. Meeting**

**SBI Training**

**Communications  
Committee**

**CSEA Negotiations**

Superintendent's Report:

1. Mr. Bennett discussed the different projects we will be starting with some of the Federal funds we will be receiving. He discussed the emergency project, which is the replacement of the windows, the capital outlay project, which will include other building improvements, and the Corona Response Relief funds. He stated the architect, Bill Taylor will be in next week to do a walk through.
2. Mr. Bennett stated that we have two surveys available on the website. The one that deals with public input regarding the Federal Funds has gotten 47 responses, and will remain up for input. The other survey is about masks in school, and has gotten 100 responses so far. Most people who filled it out would like more flexibility for mask use, and 61% would like to do away with masks in the classroom. Mr. Bennett stated that protocols have not changed for inside the school building or for graduation, and masks will remain on.
3. Mr. Bennett stated that he and Ms. Ten Eyck are reviewing different APPR documents to try and find one that is streamlined and less cumbersome. The RTA is behind the change Mr. Fersch would like to have a presentation in July.
4. Mr. Bennett has reached out to the Bassett Healthcare Network's School-Based Health program to see what the feasibility of having them start a program here. With the loss of our town health-care provider, there is a local need for this service. He discussed the process, which includes input and support from the public, and stated that funding to accommodate the changes needed in the building could come from the American Rescue Fund.

**Federal Funding**

**Online Surveys**

**New APPR Document**

**Bassett Health Care**

Principal's Report:

1. Ms. Ten Eyck stated that we will have three programs running simultaneously this summer: Summer CROP, Summer School, and Credit Recovery grant program. We will also be taking the students to Minekill in the afternoon. So far for Credit Recovery, we have teachers for 7-12 math, English and Social Studies. We have not gotten any teachers for elementary. A discussion followed.
2. Ms. Ten Eyck went over the schedule for the last week

**Summer Program**

**Last Week of School**

which includes Regents exams, the 7-12 concert, Moving Up day, 7-8 Grade Award Ceremony, our Night of Celebration, Baccalaureate, and Graduation.

Board Committee Reports: None

Board Comments and Questions: None

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Kelli Winnie moved, seconded by Denise Johnston to approve Memorandum of Understanding with Delaware Opportunities/Head Start. Motion approved unanimously.
2. Kelli Winnie moved, seconded by Denise Johnston to approve the proposal with BRG Corporation for window reconstruction in the amount of \$29,484.00. Motion approved unanimously.

**Headstart MOU**

**BRG Proposal**

Mr. Fersch temporarily ceded the Presidency to Vice President Denise Johnston.

Mrs. Johnston stated that the Board is nominating Ed Fersch for the New York State School Boards Association's Everett R. Dyer Award for distinguished school board service. She discussed the criteria and read the resolution that follows, which details many of Mr. Fersch's accomplishments over the last 21 years.

**Fersch Dyer Award**

Kelli Winnie moved, seconded by Ed Dalski to approve the following resolution:

WHEREAS, Edward Fersch has served with integrity as a member of the Roxbury Central School Board of Education since 2000, accumulating twenty-one years of dedicated and unwavering service to our district; and,

WHEREAS, during that time, Ed has kept the students of our district the focus of his work by advocating for programs such as free instrumental rental for all students, supporting the creation of a Pre-K program prior to the state mandate, and being present at athletic events, academic programs, concerts, and drama productions of Roxbury Central School; and,

WHEREAS, Ed has taken on the responsibility of improving our board of education by mentoring newly elected board members, initiating team building workshops and trainings for the board of education, and serving as the board of education representative on committees within the district such as facilities planning, budget and finance, labor relations and negotiations, and policy; and,

WHEREAS, Ed has served as policy committee chair, overseeing the writing and timely revision of the district policy manual for over two decades; and,

WHEREAS, Ed is a leader for our region and was recognized as a member of the NYS Commissioner's Roundtable. Here, he participated with a cross-section of school board members across the state to discuss emerging issues in education. Mr. Fersch led the Roxbury Central School Board of Education in proposing a resolution to NYSSBA that called for an investment at the state level in distance learning and cyber consolidation for New York State schools. He was also the lead in spearheading on-going discussions with neighboring school districts to find collaborative ways to creatively share resources and meet local needs; and,

WHEREAS, throughout his years of service he has had four opinion editorials published in The Daily Star that addressed education topics that were impacting area schools; and,

WHEREAS, Ed has been active in joining the Rural Schools Association of New York in advocating for the interests of small and rural schools. He has attended many conferences and participated in activities within this organization; and,

WHEREAS, Ed has displayed a commitment to continuing education by participating in numerous NYSSBA conferences and training sessions; and,

WHEREAS, Edward Fersch has been instrumental in navigating employee relation issues and negotiating multiple contracts in a gracious, respectful, and professional manner that validates the worth of all stakeholders.

THEREFORE, BE IT RESOLVED that, the Roxbury Central School Board of Education does hereby nominate Edward Fersch for the New York State School Boards Association Evertt R. Dyer Award for distinguished school board service.

Motion approved by a vote of 4-0, with Mr. Fersch abstaining from the vote. Mr. Fersch thanked the board for this honor.

Mrs. Johnston ceded the Presidency back to Mr. Fersch.

**B. PERSONNEL:**

1. Kelli Winnie moved, seconded by Denise Johnston to approve the request for maternity leave for Jessica Boyer from 9/1/21 through 11/5/21. Motion approved unanimously.

**Boyer Maternity  
Leave**

Kellie Winnie moved, seconded by Denise Johnston to approve the following personnel items:

2. Accept the letter of resignation from Julia Manetta as instrumental music instructor effective August 31, 2021.
3. Accept the letter of resignation from Mary Ann Orin as Spanish teacher effective June 25, 2021.

**Manetta Resignation  
Music**

**Orin Resignation Spanish**

Motion approved unanimously.

Denise Johnston moved, seconded by Kelli Winnie, to approve the following personnel items:

4. Rescind approval of Cheryl Hadden as an LTA for the Special Ed Summer School program.
5. Approve Cheryl Hadden as a summer CROP Activity Leader from 7/6/21 through 7/30/21 from 8:00 am – 12:00 pm at a rate as per the CROP agreement, and as a summer adult swim aide depending upon enrollment .
6. Rescind approval of Elizabeth Cowan as an LTA for the Summer School program.
7. Approve Elizabeth Cowan as an LTA for the Special Ed Summer School program from 7/5/21 through 8/13/21, 5 days/6 weeks from 8:00 – 11:30 am at a rate of 1/200<sup>th</sup> of her annual salary x .5.
8. Rescind approval of Nelta Miller as a summer CROP Activity Leader.
9. Approve Nelta Miller as an LTA for the Summer School Program from 7/5/21 through 7/30/21, 5 days/4 weeks from 8:00 – 11:30 am at a rate of 1/200<sup>th</sup> of her annual salary x .5.
10. Approve Holly Bresee as a substitute summer kitchen worker from 7/5/21 through 7/30/21 at her normal rate of salary.
11. Approve Laura O'Brien as a substitute summer CROP Activity Leader on an as needed basis from 7/6/21 through 7/30/21, 8:00 am – 12:00 pm at a rate as per the CROP agreement.

**C. Hadden Rescind Summer  
Special Ed Program**

**C. Hadden Summer Crop/  
Swim**

**Cowan Rescind Summer  
School Program**

**Cowan Special Ed Summer  
School Program**

**Miller Rescind Summer CROP**

**Miller Summer School Prog.**

**Bresee Sub Summer Kitchen**

**O'Brien Sub Summer CROP**

Motion approved unanimously.

12. Denise Johnston moved, seconded by Ed Dalski to approve the contract amendment for C. Jill Ten Eyck with a 3% salary

**Ten Eyke 21-22  
Contract Amend.**

- increase for the 2021-2022 school year at \$101,211, and maintaining the percentage of health and dental insurance premium paid by the district at 86%. Motion approved unanimously.
13. Kelli Winnie moved, seconded by Ed Dalski to approve request from C. Jill Ten Eyck to compensated for the balance of eight (8) unused vacation days as per her contract. Motion approved unanimously. **Ten Eyck Vacation Day Compensation**
14. Denise Johnston moved, seconded by Kelli Winnie to approve CSE Chairperson contract with Mary Hinkley for July 1, 2021 through June 30, 2022 with a stipend of \$11,330. Motion approved unanimously. **M. Hinkley CSE Chairperson 21-22**
15. Kelli Winnie moved, seconded by Denise Johnston to approve the contract for Wendy Sprague for the 2021-2022 school year with a 3% salary increase for a total amount of \$64,227, with an employee insurance contribution of 13% family/10% individual. Motion approved unanimously. **Sprague 21-22 Contract**
16. Ed Dalski moved, seconded by Kelli Winnie to approve the contract for Brenda Hill for the 2021-2022 school year with a 3% salary increase for a total amount of \$55,989 with an employee insurance contribution of 13% family/10% individual. Motion approved unanimously. **Hill 21-22 Contract**
17. Ed Dalski moved, seconded by Denise Johnston to approve the contract for Marianne Schor with a for the 2021-2022 school year with a 3% salary increase for a total amount of \$ 41,485, with an employee insurance contribution of 13% family/10% individual. Motion approved unanimously. **Schor 21-22 Contract**
- Kelli Winnie moved, seconded by Ed Dalski to approve the following personnel items:
18. Approve the following 2021-2022 positions:
- Class/Club Advisors:
    - Class of 2022 – Amy Kauffmann and Lisa Faraci at a rate as per the RTA contract **Kauffmann & Faraci Class of 2022**
    - Class of 2023 – Erin Lyke and Robyn Vamosy with stipends as per the RTA contract **Lyke & Vamosy Class of 2023**
    - Class of 2024 – Kristi Hadden with a stipend as per the RTA contract, Heather Slauson at a rate TBD upon approval of the RTA contract **Hadden & Slauson Class of 2024**
    - Class of 2025 – Elizabeth Cowan at a rate as per the RTA contract; Wendy Greene with a stipend TBD upon approval of the RTA contract **Cowan & Greene Class of 2025**

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| ○ Class of 2026 – Stephanie Shapiro and Ashley Pettersen with stipends as per the RTA contract   | <b>Shapiro &amp; Pettersen<br/>Class of 2026</b> |
| ○ Class of 2027 – Cathy Schuman and Stacy Vasta at a rate as per the RTA contract.   | <b>Schuman &amp; Vasta<br/>Class of 2027</b>     |
| ○ Student Council – Stephanie Shapiro with a stipend as per the RTA contract   | <b>Shapiro Student<br/>Council</b>               |
| ○ Work-Based Learning Club – Mary Hinkley with no stipend  | <b>Hinkley WBL</b>                               |
| ● <u>Other Positions:</u>  |  |
| ○ Homework Help Club Elementary: <ul style="list-style-type: none"><li>● Barbara Cella</li><li>● Karen Bramley</li><li>● Stacy Vasta</li><li>● Erin Lyke</li></ul> | <b>21-22 Elem. HWH</b>                           |
| ○ Homework Help Club Jr/Sr High: <ul style="list-style-type: none"><li>● Brian Kuhnau</li><li>● Neil Snedeker</li></ul>  | <b>21-22 7-12 HWH</b>                            |
| ○ RCMT Coordinator – Jo Hinkley at a rate as per the RTA contract  | <b>J. Hinkley RCMT<br/>Coordinator</b>           |
| ○ Mentoring Coordinator – Jo Hinkley at a rate as per the RTA contract   | <b>J. Hinkley Mentoring<br/>Coordinator</b>      |
| ○ HS RIST – Amy Kauffmann at a rate as per the RTA contract  | <b>Kauffmann HS RIST</b>                         |
| ○ Battle of the Books – Maria Johnson with a stipend as per the RTA contract   | <b>Johnson BOB</b>                               |
| ○ Drama Director – Rinda Mattice at a rate as per the RTA contract   | <b>Mattice Drama Director</b>                    |
| ○ Assistant Drama Director – Erin Lyke at a rate as per the RTA contract   | <b>Lyke Ass’t Drama Dir.</b>                     |
| ○ Sub Calling – Wendy Greene with a stipend of \$1,505   | <b>Greene Sub Calling</b>                        |
| 19. <u>Approve the following Fall 2021 sports coaches:</u>   |  |
| ○ Girls Varsity Soccer – Lisa Faraci with a stipend as per the RTA contract  | <b>L. Faraci Girls Varsity<br/>Soccer</b>        |
| ○ Boys Varsity Soccer – Tom Faraci with a stipend as per the RTA contract.   | <b>T. Faraci Boys Varsity<br/>Soccer</b>         |



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| <ul style="list-style-type: none"><li>○ Girls Modified Soccer Coach - Wendy Greene with a stipend TBD upon approval of the RTA contract</li><li>○ Boys Modified Soccer Coach – Anthony Camillone at a rate as per the RTA contract</li><li>○ Golf – Greg Funck with a stipend as per the RTA contract</li><li>○ Scorekeeper – Varsity Girls and Boys Soccer –Greg Muehl as per the RTA contract</li></ul>   | <p><b>Greene Mod. Soccer</b></p> <p><b>Camillone Boys Mod.</b></p> <p><b>Funck Golf</b></p> <p><b>Muehl Scorekeeper</b></p> |
| <p>20. Approve Student Fund advisors as follows:</p> <ul style="list-style-type: none"><li>● Class of 2022 – Amy Kauffmann &amp; Lisa Faraci</li><li>● Class of 2023 – Erin Lyke &amp; Robyn Vamosy</li><li>● Class of 2024 – Kristi Hadden and Heather Slauson</li><li>● Class of 2025 –Elizabeth Cowan and Wendy Greene</li><li>● Class of 2026 – Stephanie Shapiro &amp; Ashley Pettersen</li><li>● Class of 2027 – Cathy Schuman &amp; Stacy Vasta</li><li>● RCS Athletic Club – Tom Faraci</li><li>● Work Based Learning Club – Mary Hinkley</li></ul> | <p><b>Student Fund Advisors</b></p>   |
| <p>21. Approve Rebecca Wagner, 5 Miller St., Oneonta, NY as a K-12 substitute teacher. Fingerprints have been received.</p>   | <p><b>Wagner Sub K-12</b></p>   |
| <p>22. Approve Rebecca Wagner as a 7-12 English teacher for the Summer School program, 7/1/21 through 7/30/21, 5 days/4 weeks from 8:00 – 11:30 am at a rate of \$1,500 per class, 2 classes a day for a total of \$3,000.</p>  | <p><b>Wagner Summer ELA</b></p>   |
| <p>23. Approve Holly Bresee as part-time office aide, from approximately 7/1/21 through 8/31/21 from 8:00 am to 12:00 pm as needed at a rate of \$13/hr.</p>  | <p><b>Bresee Summer PT Aide</b></p>   |
| <p>C. <u>OTHER:</u></p> <p>1. Kelli Winnie moved, seconded by Denise Johnston to approve the following CSE Recommendations:</p> <p style="padding-left: 40px;">#’s 4025, 4015, 4262, 4082, 3049, 2993, 4409, 3061, 3002, 3018, 4065, 3058, 3019, 4303, 4082, 4048, 4040, 4377, 4418, 4347, 4071, 4352, 2960, 4175</p> <p style="padding-left: 40px;">Motion approved unanimously.</p>   | <p><b>CSE Recs.</b></p>   |

Kelli Winnie moved, seconded by Tracy Sanford to approve the following:

2. Approve Jessica Boyer as the speaker at the June 26, 2021 Commencement Exercises.

**Boyer Commencement  
Speaker**

3. Approve the donation of sub sandwiches from Freshtown for the Junior Prom on June 18, 2021.

**Subs Jr. Prom**

4. Approve agreement with Kirkside Park for the use of the facilities for the Junior Prom on June 18, 2021 in the amount of \$100.

**Kirkside Prom**

5. Approve contract with Chris Curtis to provide PA and music service for the Junior Prom on June 18, 2021 in the amount of \$250.

**Curtis Prom DJ**

6. Approve the contract with Debbie Burroughs for cupcakes for the Junior Prom on June 18, 2021 in the amount of \$220.

**Burroughs Prom  
Cupcakes**

7. Approve the contract with Jamie Lynn Photography for photos at the Junior Prom on June 18, 2021 in the amount of \$300.

**Prom Photographer**

Motion approved unanimously.

8. Kelli Winnie moved, seconded by Ed Dalski to approve the establishment of the Thomas S. Hynes scholarship for leadership within our community through volunteer, charitable and public service initiatives in the amount of \$250 each to one male and one female graduate. Motion approved unanimously.

**Hynes Award**

Public Comments: Members of the audience had questions regarding some of the positions appointed for next year, stipends for advisors and coaches, and the Code of Conduct, and administration. Mr. Fersch stated that if there needed to be further dialogue, a community member could send a letter to the Board to request a meeting which would not be in open session and would not jeopardize the confidentiality of students or staff members. Another member of the audience had questions about the Federal Fund survey and the summer school program. They also wanted to see a more updated web page. Mrs. Johnson asked if some of the Federal funding could go for individual families to seek outside companies to fill learning loss needs.

Kelli Winnie moved, seconded by Ed Dalski to go into executive session at 8:45 pm to discuss a legal issue, contract negotiations and the Superintendent's evaluation. Motion approved unanimously.

**Into Exec. Session**

Kelli Winnie moved, seconded by Tracy Sanford to come out of executive session at 9:26 pm. Motion approved unanimously.

**Out of Exec. Session**

Kelli Winnie moved, seconded by Ed Dalski to adjourn the meeting at 9:27 pm. Motion approved unanimously.

**Adjourn**

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Jeffrey J. Bennett, Superintendent

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Ed Fersch, BOE President

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Marianne Schor, Secretary