

**Roxbury Central School
Board of Education Agenda
Organizational and Special Meeting
July 1, 2020**

Meeting called to order

Jeffrey Bennett

Pledge of Allegiance

OATHS-NOMINATIONS AND APPOINTMENTS:

- | | | |
|-----|---|-----------------|
| 1. | Administer oath of faithful performance to Edward Fersch | |
| 2. | Nominations for President of Board | Jeffrey Bennett |
| 3. | Administer oath of faithful performance to President | |
| 4. | Nominations for Vice President of Board | Jeffrey Bennett |
| 5. | Administer oath of faithful performance to Vice President | |
| 6. | President assume chair | Jeffrey Bennett |
| 7. | Administer oath of faithful performance to Superintendent | Board President |
| 8. | Administer oath of faithful performance to Treasurer | Board President |
| 9. | Administer oath of faithful performance to Clerk of the Board | Board President |
| 10. | Administer oath of faithful performance to Deputy Clerk
of the Board | Board President |

APPOINTMENTS:

1. Clerk of the Board – Jeffrey Bennett
2. Deputy Clerk of the Board – Marianne Schor
3. Treasurer – Wendy Sprague
4. Records Retention Officer – Wendy Sprague
5. Official Receiver of Court Notices – Jeffrey Bennett
6. Extra-Classroom Activities Fund Treasurer – Marianne Schor
7. Claims Auditor/Bank Reconciliation Monitor – ONC BOCES Central Business
Office
8. Purchasing Agent – Jeffrey Bennett
9. Deputy Purchasing Agent – Jill Ten Eyck
10. Asbestos Designee – Alan Davis
11. Pesticide Representative – Alan Davis
12. Auditor – Mostert, Manzanero & Scott, LLP
13. Educational Law Attorney – Ferrara Law Firm, with fee schedule as attached
14. School Physician – McLaughlin Family Practice
15. Tax Collector – Joan Moore with a stipend of \$6,559
16. Attendance Officer - TBD
17. NBT, Wayne Bank and NYLAF as official banks
18. Official Bank Signatures – as attached
19. Regular BOE meetings - 7:00 pm on the dates scheduled as follows:

- July 15, 2020
- August 12, 2020
- September 9, 2020
- October 14, 2020
- November 18, 2020
- December 9, 2020
- January 13, 2021
- February 10, 2021
- March 10, 2021
- March 24, 2021
- April 14, 2021
- May 12, 2021
- June 9, 2021

20. Chief School Officer to Certify Payroll – Jeffrey Bennett
21. Official Newspapers - Daily Star and Mountain Eagle
22. Newsletter – Wendy Greene, salary as per CSEA contract.
23. Child Nutrition Program Official – Jeffrey Bennett
24. Child Nutrition Program Reviewing Official – Jeffrey Bennett
25. Child Nutrition Program Hearing Official – Jill Ten Eyck
26. Child Nutrition Program Verification Official – Jeffrey Bennett
27. Anti-Harassment Compliance Officers – Karen Hinkley and Jill Ten Eyck
28. AV Coordinator – Maria Johnson as per RTA contract
29. Athletic Director – Thomas Faraci as per RTA contract
30. Music Activity Director – Julia Manetta as per RTA contract
31. McKinney-Vento/Foster Care Liaison – Jill Ten Eyck
32. CASEBP designee – Jeffrey Bennett
33. Interim CASEBP designee – Wendy Sprague
34. Medicaid Compliance Officer – Wendy Sprague
35. Medicaid Billing Clerk – Wendy Greene with a stipend of \$2,500
36. Title IX Coordinators – Jill Ten Eyck and Karen Hinkley
37. DASA Coordinator - Jo Hinkley
38. District Data Coordinator - Marianne Schor with a stipend of \$4,175
39. Arts in Education Coordinator - Amy Royal with a stipend of \$614
40. Wellness Coordinator: Karen Hinkley
41. Substance Abuse Drug Liaisons – Jo Hinkley and Karen Hinkley
42. Title I/ESSA Coordinator – Jeffrey Bennett
43. Chief Emergency Officer Jeffrey Bennett
44. Chemical Hygiene Officer – Alan Davis
45. Website Accessibility Contact – Marianne Schor
46. Data Protection Officer – Jeffrey Bennett

FINANCIAL:

1. Bonding – Members of the Board, Superintendent, Treasurer, Central Treasurer, Tax Collector, and Principal

2. Petty Cash:
 - a. Petty Cash – General Fund - \$75
 - b. Petty Cash – Cafeteria - \$75
 - c. Extra-Classroom Change Box – \$ 50
3. Mileage – as per current IRS Rate
4. Transfers – All budget transfers must be approved by the Board prior to payment
5. Equipment Valuation Limits – Set financial value at \$2,000 and insurable value at \$500
6. Impartial Hearing Officer - For 3020a Proceedings - not to exceed \$1,400/day; for Section 75 Proceedings - not to exceed \$1,000/day; and not to exceed \$750 for less than a full day; for Special Ed - \$100/hr.
7. Approve Substitute rates for 2020-21 as attached
8. Approve miscellaneous special rates for 2020-2021 as per attached.
9. Adopt Federal Guidelines for Free and Reduced Price Meals (July 2020-June 2021) as attached

CSE-COMMITTEE ON SPECIAL EDUCATION:

1. CSE Chair – Mary Hinkley
Alt. CSE Chair – Jill Ten Eyck
2. School Psychologist
3. Special Education Teacher
4. Regular Education Classroom Teacher
5. Related Service Provider(s) if applicable
6. Secretary – Wendy Greene

CPSE-PRE SCHOOL COMMITTEE FOR SPECIAL EDUCATION:

1. CPSE Chair - Mary Hinkley
Alt. CPSE Chair – Jill Ten Eyck
2. School Psychologist
3. Classroom Teacher of Student – ex. Head Start, Pre-School and/or SEIT
4. Evaluator – if first time referral to CPSE
5. County Representative –Kyra Shew as designee
6. Related Services Provider(s) if applicable
7. Secretary – Wendy Greene

REGISTRATION COMMITTEE: \$60 per sitting:

1. Maryellen Schuman
2. Kathy Sass

ELECTION COMMITTEE:

1. Chairperson – District Clerk with the alternate being the Deputy Clerk
2. Chief Inspector – Debbie Lalosh - \$60/per election
3. Members: 3 per election @ \$60/per each:
Barbara Vigna

Margaret Finch
Anita Miskovsky
Marianne Schor (alternate)
Robyn Vamosy – substitute
Sarah Cronk - substitute

POLICY COMMITTEE:

FACILITIES PLANNING COMMITTEE:

CURRICULUM AND INSTRUCTION COMMITTEE:

LABOR MANAGEMENT COMMITTEE

BUDGET AND FINANCE COMMITTEE

AUDIT COMMITTEE:

RCMT REPRESENTATIVE

NYSSBA LEGISLATIVE LIASON

WELLNESS AND SAFETY COMMITTEE MONITORING

BOARD GOALS COMMITTEE
