

Roxbury Central School  
Board of Education Organizational Meeting  
July 1, 2020

The Reorganizational Meeting of the Roxbury Central School District was held on July 1, 2020.

Present: Kelli Winnie, Denise Johnston and Ed Dalski  
Superintendent: Jeffrey Bennett  
Treasurer: Wendy Sprague  
Secretary: Marianne Schor  
Absent: Jill Ten Eyck

The meeting was called to order at 7:00 pm by Superintendent Jeffrey Bennett.

Pledge of Allegiance

OATHS-NOMINATIONS AND APPOINTMENTS:

Mr. Bennett administered the oath of faithful performance to Edward Fersch.

Mr. Bennett called for nominations for the office of President, Board of Education.

Kelli Winnie moved, seconded by Denise Johnston to nominate Ed Fersch as President of the Board of Education.

Mr. Bennett closed the nominations.

Kelli Winnie moved, seconded by Denise Johnston to cast one ballot for Ed Fersch as President. Motion approved unanimously.

The Oath of Allegiance was given to Ed Fersch as President of the Board of Education.

President Fersch assumed the chair.

Mr. Bennett called for nominations for Vice-President, Board of Education. Ed Fersch moved, seconded by Kelli Winnie to nominate Denise Johnston as Vice-President of the Board of Education.

Mr. Bennett closed the nominations.

Ed Fersch moved, seconded by Kelli Winnie to cast one ballot for Denise Johnston as Vice-President. Motion approved unanimously.

The Oath of Allegiance was given to Denise Johnston as Vice-President of the Board of Education.

Vice-President Johnston assumed the chair.

The Oath of Allegiance was given to Jeffrey Bennett as Superintendent.

APPOINTMENTS:

Kelli Winnie moved, seconded by Ed Dalski to approve the following appointments:

1. Clerk of the Board – Jeffrey Bennett
2. Deputy Clerk of the Board – Marianne Schor
3. Treasurer – Wendy Sprague
4. Records Retention Officer – Wendy Sprague
5. Official Receiver of Court Notices – Jeffrey Bennett
6. Extra-Classroom Activities Fund Treasurer – Marianne Schor
7. Claims Auditor/Bank Reconciliation Monitor – ONC BOCES Central Business Office
8. Purchasing Agent – Jeffrey Bennett
9. Deputy Purchasing Agent – Jill Ten Eyck
10. Asbestos Designee – Alan Davis
11. Pesticide Representative – Alan Davis
12. Auditor – Mostert, Manzanero & Scott, LLP
13. Educational Law Attorney – Ferrara Law Firm, with fee schedule as attached
14. School Physician – McLaughlin Family Practice
15. Tax Collector – Joan Moore with a stipend of \$6,559
16. NBT, Wayne Bank and NYLAF as official banks
17. Official Bank Signatures – as attached
18. Regular BOE meetings - 7:00 pm on the dates scheduled as follows:
  - July 15, 2020
  - August 12, 2020
  - September 9, 2020
  - October 14, 2020
  - November 18, 2020
  - December 9, 2020
  - January 13, 2021
  - February 10, 2021
  - March 10, 2021
  - March 24, 2021
  - April 14, 2021
  - May 12, 2021
  - June 9, 2021
19. Chief School Officer to Certify Payroll – Jeffrey Bennett
20. Official Newspapers - Daily Star and Mountain Eagle
21. Newsletter – Wendy Greene, salary as per CSEA contract.
22. Child Nutrition Program Official – Jeffrey Bennett
23. Child Nutrition Program Reviewing Official – Jeffrey Bennett
24. Child Nutrition Program Hearing Official – Jill Ten Eyck
25. Child Nutrition Program Verification Official – Jeffrey Bennett
26. Anti-Harassment Compliance Officers – Karen Hinkley and Jill Ten Eyck

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27. AV Coordinator – Maria Johnson as per RTA contract
28. Athletic Director – Thomas Faraci as per RTA contract
29. Music Activity Director – Julia Manetta as per RTA contract
30. McKinney-Vento/Foster Care Liaison – Jill Ten Eyck
31. CASEBP designee – Jeffrey Bennett
32. Interim CASEBP designee – Wendy Sprague
33. Medicaid Compliance Officer – Wendy Sprague
34. Medicaid Billing Clerk – Wendy Greene with a stipend of \$2,500
35. Title IX Coordinators – Jill Ten Eyck and Karen Hinkley
36. DASA Coordinator - Jo Hinkley
37. District Data Coordinator - Marianne Schor with a stipend of \$4,175
38. Arts in Education Coordinator - Amy Royal with a stipend of \$614
39. Wellness Coordinator: Karen Hinkley
40. Substance Abuse Drug Liaisons – Jo Hinkley and Karen Hinkley
41. Title I/ESSA Coordinator – Jeffrey Bennett
42. Chief Emergency Officer Jeffrey Bennett
43. Chemical Hygiene Officer – Alan Davis
44. Website Accessibility Contact – Marianne Schor
45. Data Protection Officer – Jeffrey Bennett

Motion approved unanimously.

Attendance Officer was tabled.

The Oath of Allegiance was given to Jeffrey Bennett as Clerk of the Board.

The Oath of Allegiance was given to Wendy Sprague as Treasurer.

The Oath of Allegiance was given to Marianne Schor as Deputy Clerk of the Board.

FINANCIAL:

Denise Johnston moved, seconded by Kelli Winnie to approve the following:

1. Bonding – Members of the Board, Superintendent, Treasurer, Central Treasurer, Tax Collector, and Principal
2. Petty Cash:
  - a. Petty Cash – General Fund - \$75
  - b. Petty Cash – Cafeteria - \$75
  - c. Extra-Classroom Change Box – \$ 50
3. Mileage – as per current IRS Rate
4. Transfers – All budget transfers must be approved by the Board prior to payment
5. Equipment Valuation Limits – Set financial value at \$2,000 and insurable value at \$500
6. Impartial Hearing Officer - For 3020a Proceedings - not to exceed \$1,400/day; for Section 75 Proceedings - not to exceed \$1,000/day; and not to exceed \$750 for less than a full day; for Special Ed - \$100/hr.
7. Approve Substitute rates for 2020-21 as attached
8. Approve miscellaneous special rates for 2020-2021 as per attached.

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Motion approved unanimously.

Adoption of Federal Guidelines for Free and Reduced Price Meals (July 2020-June 2021) was tabled.

Denise Johnston moved, seconded by Kelli Winnie to approve the CSE and CPSE Committees as follows:

CSE-COMMITTEE ON SPECIAL EDUCATION:

1. CSE Chair – Mary Hinkley  
Alt. CSE Chair – Jill Ten Eyck
2. School Psychologist
3. Special Education Teacher
4. Regular Education Classroom Teacher
5. Related Service Provider(s) if applicable
6. Secretary – Wendy Greene

CPSE-PRE SCHOOL COMMITTEE FOR SPECIAL EDUCATION:

1. CPSE Chair - Mary Hinkley  
Alt. CPSE Chair – Jill Ten Eyck
2. School Psychologist
3. Classroom Teacher of Student – ex. Head Start, Pre-School and/or SEIT
4. Evaluator – if first time referral to CPSE
5. County Representative –Kyra Shew as designee
6. Related Services Provider(s) if applicable
7. Secretary – Wendy Greene

Motion approved unanimously.

Kelli Winnie moved, seconded by Ed Dalski, to approve the following appointments:

REGISTRATION COMMITTEE: \$60 per sitting:

1. Maryellen Schuman
2. Kathy Sass
3. Robyn Vamosy - Sub

ELECTION COMMITTEE:

1. Chairperson – District Clerk with the alternate being the Deputy Clerk
2. Chief Inspector – Debbie Lalosh - \$60 per election
3. Members: 3 per election @ \$60/per each:  
Barbara Vigna  
Margaret Finch  
Anita Miskovsky

Kathy Sass  
Marianne Schor (alternate)  
Robyn Vamosy – Sub  
Sarah Cronk - Sub

Motion approved unanimously.

COMMITTEES:

POLICY COMMITTEE:

- Ed Fersch
- Kelli Winnie

FACILITIES PLANNING COMMITTEE:

- Ed Fersch

CURRICULUM AND INSTRUCTION COMMITTEE:

- Denise Johnston

LABOR MANAGEMENT COMMITTEE

- Ed Fersch
- Ed Dalski

BUDGET AND FINANCE COMMITTEE

- Ed Dalski
- Denise Johnston

AUDIT COMMITTEE:

- Ed Dalski
- Ed Fersch
- Denise Johnston
- Kelli Winnie

RCMT REPRESENTATIVE:

- TBD

NYSSBA LEGISLATIVE LIASON:

- Ed Fersch

WELLNESS MONITOR TEAM:

- Kelli Winnie

BOARD GOALS DEVELOPMENT COMMITTEE:

- Ed Fersch
- Denise Johnston

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- Kelli Winnie
- Ed Dalski

Kelli Winnie moved, seconded by Ed Dalski, to adjourn the meeting at 7:21. Motion approved unanimously.

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Jeffrey Bennett, Superintendent

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Edward Fersch, BOE President

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Marianne Schor, Secretary