

Roxbury Central School
Board of Education Organizational Meeting
July 1, 2021

The Reorganizational Meeting of the Roxbury Central School District was held on July 1, 2021.

Present: Ed Fersch, Denise Johnston, Ed Dalski and Tracy Sanford
Superintendent: Jeffrey Bennett
Treasurer: Wendy Sprague
Secretary: Marianne Schor
Absent: Jill Ten Eyck

The meeting was called to order at 7:02 pm by Superintendent Jeffrey Bennett.

Pledge of Allegiance

OATHS-NOMINATIONS AND APPOINTMENTS:

Kelli Winnie was unable to attend this meeting and will be sworn as a board member at a later date

Mr. Bennett called for nominations for the office of President, Board of Education.

Denise Johnston moved, seconded by Ed Dalski to nominate Ed Fersch as President of the Board of Education.

Mr. Bennett closed the nominations.

Denise Johnston moved, seconded by Ed Dalski to cast one ballot for Ed Fersch as President. Motion approved 4 yeas, 1 absent.

The Oath of Allegiance was given to Ed Fersch as President of the Board of Education.

President Fersch assumed the chair.

Mr. Bennett called for nominations for Vice-President, Board of Education. Ed Fersch moved, seconded by Ed Dalski to nominate Denise Johnston as Vice-President of the Board of Education.

Mr. Bennett closed the nominations.

Ed Fersch moved, seconded by Ed Daklsi to cast one ballot for Denise Johnston as Vice-President. Motion approved 4 yeas, 1 absent.

The Oath of Allegiance was given to Denise Johnston as Vice-President of the Board of Education.

Vice-President Johnston assumed the chair.

The Oath of Allegiance was given to Jeffrey Bennett as Superintendent.

APPOINTMENTS:

Denise Johnston moved, seconded by Ed Dalski to approve the following appointments:

1. Clerk of the Board – Marianne Schor with a stipend of \$3,000
2. Deputy Clerk of the Board – Jeffrey Bennett
3. Treasurer – Wendy Sprague
4. Records Retention Officer – Wendy Sprague
5. Official Receiver of Court Notices – Jeffrey Bennett
6. Extra-Classroom Activities Fund Treasurer – Marianne Schor
7. Claims Auditor/Bank Reconciliation Monitor – ONC BOCES Central Business Office
8. Purchasing Agent – Jeffrey Bennett
9. Deputy Purchasing Agent – Jill Ten Eyck
10. Asbestos Designee – Alan Davis
11. Pesticide Representative – Alan Davis
12. Auditor – Mostert, Manzanero & Scott, LLP
13. Educational Law Attorney – Ferrara Law Firm, with fee schedule as attached
14. School Physician – TBD
15. Tax Collector – TBD
16. NBT, Wayne Bank and NYLAF as official banks
17. Official Bank Signatures – as attached
 - o July 13, 2021
 - o August 11, 2021
 - o September 8, 2021
 - o October 13, 2021
 - o November 10, 2021
 - o December 8, 2021
 - o January 12, 2022
 - o February 9, 2022
 - o March 9, 2022
 - o March 23, 2022
 - o April 20, 2022
 - o May 11, 2022
 - o June 8, 2022
18. Chief School Officer to Certify Payroll – Jeffrey Bennett
19. Official Newspapers - Daily Star and Mountain Eagle
20. Newsletter – Wendy Greene, salary as per CSEA contract.
21. Child Nutrition Program Official – Jeffrey Bennett
22. Child Nutrition Program Reviewing Official – Jeffrey Bennett
23. Child Nutrition Program Hearing Official – Jill Ten Eyck
24. Child Nutrition Program Verification Official – Jeffrey Bennett
25. Anti-Harassment Compliance Officers – Karen Hinkley and Jill Ten Eyck
26. AV Coordinator – Maria Johnson as per RTA contract

Roxbury Central School
Board of Education Organizational Meeting
July 1, 2021

27. Athletic Director – Thomas Faraci as per RTA contract
28. Music Activity Director – Jessica Young as per RTA contract
29. McKinney-Vento/Foster Care Liaison – Jill Ten Eyck
30. CASEBP designee – Jeffrey Bennett
31. Interim CASEBP designee – Wendy Sprague
32. Medicaid Compliance Officer – Wendy Sprague
33. Medicaid Billing Clerk – Wendy Greene with a stipend of \$2,500
34. Title IX Coordinators – Jill Ten Eyck and Karen Hinkley
35. DASA Coordinator - Jo Hinkley
36. District Data Coordinator - Marianne Schor with a stipend of \$4,300
37. Arts in Education Coordinator - Amy Royal with a stipend of \$632
38. Wellness Coordinator: Karen Hinkley
39. Substance Abuse Drug Liaisons – Jo Hinkley and Karen Hinkley
40. Title I/ESSA Coordinator – Jeffrey Bennett
41. Chief Emergency Officer Jeffrey Bennett
42. Chemical Hygiene Officer – Alan Davis
43. Website Accessibility Contact – Marianne Schor
44. Data Protection Officer – Jeffrey Bennett

Motion approved unanimously.

The Oath of Allegiance was given to Marianne Schor as Clerk of the Board.

The Oath of Allegiance was given to Wendy Sprague as Treasurer.

The Oath of Allegiance was given to Jeffrey Bennett as Deputy Clerk of the Board.

FINANCIAL:

Ed Dalski moved, seconded by Denise Johnston to approve the following:

1. Bonding – Members of the Board, Superintendent, Treasurer, Central Treasurer, Tax Collector, and Principal
2. Petty Cash:
 - a. Petty Cash – General Fund - \$75
 - b. Petty Cash – Cafeteria - \$75
 - c. Extra-Classroom Change Box – \$ 50
3. Mileage – as per current IRS Rate
4. Transfers – All budget transfers must be approved by the Board prior to payment
5. Equipment Valuation Limits – Set financial value at \$2,000 and insurable value at \$500
6. Impartial Hearing Officer - For 3020a Proceedings - not to exceed \$1,400/day; for Section 75 Proceedings - not to exceed \$1,000/day; and not to exceed \$750 for less than a full day; for Special Ed - \$100/hr.
7. Approve Substitute rates for 2021-22 as attached
8. Approve miscellaneous special rates for 2021-2022 as per attached.
9. Adopt Federal Guidelines for Free and Reduced Price Meals (July 2021-June 2022) as attached.

Motion approved unanimously.

Adoption of Federal Guidelines for Free and Reduced Price Meals (July 2020-June 2021) was tabled.

Denise Johnston moved, seconded by Tracy to approve the CSE and CPSE Committees as follows:

CSE-COMMITTEE ON SPECIAL EDUCATION:

1. CSE Chair – Mary Hinkley
Alt. CSE Chair – Jill Ten Eyck
2. School Psychologist
3. Special Education Teacher
4. Regular Education Classroom Teacher
5. Related Service Provider(s) if applicable
6. Secretary – Wendy Greene

CPSE-PRE SCHOOL COMMITTEE FOR SPECIAL EDUCATION:

1. CPSE Chair - Mary Hinkley
Alt. CPSE Chair – Jill Ten Eyck
2. School Psychologist
3. Classroom Teacher of Student – ex. Head Start, Pre-School and/or SEIT
4. Evaluator – if first time referral to CPSE
5. County Representative –Kyra Shew as designee
6. Related Services Provider(s) if applicable
7. Secretary – Wendy Greene

Motion approved unanimously.

Denise Johnston moved, seconded by Tracy Sanford, to approve the following appointments:

REGISTRATION COMMITTEE: \$60 per sitting:

1. Maryellen Schuman
2. Kathy Sass

ELECTION COMMITTEE:

1. Chairperson – District Clerk with the alternate being the Deputy Clerk
2. Chief Inspector – Debbie Lalosh - \$60 per election
3. Members: 3 per election @ \$60/per each:
Barbara Vigna
Margaret Finch
Anita Miskovsky
Kathy Sass

Robyn Vamosy – Sub
Sarah Cronk - Sub

Motion approved unanimously.

COMMITTEES:

POLICY COMMITTEE:

- Ed Fersch
- Kelli Winnie

FACILITIES PLANNING COMMITTEE:

- Tracy Sanford

CURRICULUM AND INSTRUCTION COMMITTEE:

- Tracy Sanford

LABOR MANAGEMENT COMMITTEE

- Ed Fersch
- Kelli Winnie

BUDGET AND FINANCE COMMITTEE

- Ed Dalski
- Denise Johnston

AUDIT COMMITTEE:

- Ed Dalski
- Ed Fersch
- Denise Johnston
- Kelli Winnie
- Tracy Sanford

RCMT REPRESENTATIVE:

- Ed Fersch

NYSSBA LEGISLATIVE LIASON:

- Ed Fersch

WELLNESS MONITOR TEAM:

- Tracy Sanford

BOARD GOALS DEVELOPMENT COMMITTEE:

- Ed Fersch
- Denise Johnston
- Kelli Winnie

Roxbury Central School
Board of Education Organizational Meeting
July 1, 2021

- Ed Dalski
- Tracy Sanford

COMMUNICATION COMMITTEE

- Ed Dalski

Denise Johnston moved, seconded by Ed Dalski, to adjourn the meeting at 7:21. Motion approved unanimously.

Jeffrey Bennett, Superintendent

Edward Fersch, BOE President

Marianne Schor, Board Clerk