

The Regular Meeting of the Roxbury Central School District was held on July 10, 2019.

Present: Ed Fersch, Dawn Kalleberg, Denise Johnston and Kelli Winnie
Superintendent: Thomas J. O'Brien
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor
Absent: Ed Dalski

A Public Listening Session was held prior to the Regular Meeting.

President Fersch called the meeting to order at 7:00 PM.

Jill Ten Eyck gave a presentation on the changes to the Code of Conduct for the 2019-2020 school year.

**Code of Conduct
Public Hearing**

Additions to agenda:

1. Executive session at the end of the meeting to discuss employee histories, legal issues and the superintendent's evaluation
2. Under President's Report add:
 - #2 – Superintendent's Search
 - #3 – Catskill Area School Study Council School Boards Institute

Denise Johnston moved, seconded by Kelli Winnie, to adopt the following "Statement of Principles" for the 2019-2020 school year:

**BOE Statement
of Principles**

The members of the Board of Education of the Roxbury Central School agree to:

- Insofar as possible, attend all Board of Education meetings and become informed concerning the issues to be considered at those meetings;
- Maintain familiarity with education issues through study and participation in programs which provide need information such as those provided by local and state school board associations;
- Encourage the free expression of opinion on matters before the board by all Board members;
- Render all decisions based on available facts and independent and unbiased judgment;
- Encourage appropriate communication between the Board members and the school staff and students and with community members;
- Use the District assigned email account for all school-related business and not for any personal business;
- Take no private action that will compromise the Board or the school administration;

- Speak on behalf of the board only when authorized to do so; and
- Respect the confidentiality of information that is privileged under applicable laws.

Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston, to approve the following Educational Philosophy for the 2019-2020 school year:

Educational Philosophy

Educational Philosophy:

The Board of Education hereby re-adopts the district's "Educational Philosophy":

The mission of the District is to provide a safe and caring environment in which the students of Roxbury Central School can develop academically, creatively, and socially.

The Board of Education expects each member of the school community to demonstrate personal integrity, a commitment to learning, and an appreciation for cultural diversity.

Students and employees should strive to create and maintain a tolerant and respectful environment where all learners can maximize their potential.

The Board of Education believes that the educational program at Roxbury Central School should provide the following for each student:

- Education in the fundamental skills in reading, writing, and arithmetic;
- Experience in the visual and performing arts;
- Participation in various technological experiences;
- Understanding of healthy living skills and the value of physical and mental fitness;
- Practical experience to help understand the connections and relationships between classroom learning and life outside of the school.

It is the hope and expectation of the Board that all students who attend Roxbury Central School will:

- Master effective communication skills;
- Become life-long learners who are prepared to contribute as citizens and meet the challenges and needs of our democratic society;

- Respect and practice the civil values of justice, honesty, self-discipline, due process, equality, and majority rule.

Furthermore, the Board expects that all students who are eligible will pass the Regents exams required by NYSED with an ongoing goal of increasing the level of mastery.

The active involvement of parents and community members, the effective management of resources and a safe and orderly school environment are all essential to the District mission.

The Board directs the administration, faculty and staff to regularly assess the needs of the District and to provide direction for the continuing improvement of the educational program.

Motion approved unanimously.

Dawn Kalleberg moved, seconded by Kelli Winnie to approve the treasurer's report for June, 2019. Motion approved unanimously.

Treas. Report

Denise Johnston moved, seconded by Kelli Winnie to approve the 2019-2020 breakfast/lunch prices for students - \$1.35 for breakfast, \$2.60 for lunch per NYS Child Nutrition mandates. Motion approved unanimously.

19-20 Student Meal Prices

Dawn Kalleberg moved, seconded by Denise Johnston, to approve the 2019-2020 Service Contracts as per attached. Motion approved unanimously.

19-20 Service Contracts

Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the annual fixed asset report. Motion approved unanimously.

Annual Fixed Asset Report

Dawn Kalleberg moved, seconded by Denise Johnston to approve the following milk and ice cream bids for 2019-2020:

- Sinon Farms - Milk & Milk Products
- Gillette Creamery – Ice Cream Products

Motion approved unanimously.

Milk/Ice Cream Bids

Kelli Winnie moved, seconded by Denise Johnston, to approve the budget transfers to be effective 7/10/19 in the amount of \$36,645.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for June were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for June, 2019 and

Extra-Classroom Activity Fund

the end of the year report for 2018-2019. Motion approved unanimously.

Dawn Kalleberg moved, seconded by Denise Johnston to approve the minutes from the regular meeting on June 12, 2019 as corrected. Motion approved unanimously.

President's Report:

1. Mr. Fersch stated that he had attended the Rural Schools Conference this past Sunday through Tuesday. He shared information from the different sessions he had attended.
2. Mr. Fersch stated that the posting for the Superintendent's position went up on July 1st. There are links to both OLAS and the school website. The brochure is almost ready to be posted, but they are waiting on a good photo of the school building. Mrs. Schor will look into getting a picture to BOCES.
3. Mr. Fersch stated that the Catskill Area School Study Council (CASSC) is having their fall School Boards Institute in September. The workshops are on Governance and Finance Training, and Mr. Fersch encouraged board members to attend even parts of the 2-day training. He asked board members to let Mrs. Schor know if they are interested in participating before August 27th.

Superintendent's Report:

1. Mr. O'Brien stated that he had attended one day of the Rural Schools conference, and discussed the sessions he attended.
2. Mr. O'Brien stated that the Smartbond project is progressing well. We had to buy a couple of new racks. The switches and cameras are all installed, and our Erate reimbursement just got approved. Erate funds will be used for the purchase and installation of the new wireless points. Mr. O'Brien explained that there is a 20% local share that the district is responsible for, and that cost will be covered by the Smartbond.
3. Mr. O'Brien discussed federal funding, the different grants that we receive and how that money has dwindled over the years. He discussed Title IA, Title II D, and Title IV. For some reason we received Title IV this year after many years of not getting it. He also discussed REAP funds and 619/611 grants for special education.
4. Mr. O'Brien stated that the district has been approved to participate in the federal Community Eligibility Program, which means that all students will get breakfast and lunch

Minutes

**Rural Schools
Conference**

Superintendent Search

CASSC SBI

Rural Schools

Smartbond Project

Federal Funding

**Community Eligibility
Program**

free of charge. He stated that we will be working over the summer on implementing the program. There will be news releases and letters home to families. Mr. O'Brien stated that there is an income verification form that families are going to be encouraged to fill out, as it may be used for other government programs besides the meal program. The form is voluntary and does not affect the meal program. It's more for a true picture of the income level of a district. There was a discussion as to how to encourage families to fill out and return the form.

5. Mr. O'Brien stated that letters went out to families whose children were lacking vaccinations and are in danger of not being allowed to attend summer school or regular school in the fall.

New Vaccination Law.

Principal's Report:

1. Ms. Ten Eyck stated that graduation was beautiful. She gave a breakdown of the types of diplomas our 13 graduates received, and added that over \$206,000 in awards were given out.
2. Ms. Ten Eyck gave a breakdown on the Regents scores. She stated that the students did very well over all.
3. Ms. Ten Eyck stated that she cannot give the attendance report this month as the attendance officer hasn't run the end of year reports as of yet. She will give the report next month.

Graduation

Regents Results

18-19 Attendance

Board Committee Reports: None

Board Comments and Questions: None

Old Business:

1. Dawn Kalleberg moved, seconded by Kelli Winnie to adopt Federal Guidelines for Free and Reduced Price Meals (July 2018-June 2019) as attached. Motion approved unanimously.
2. Kelli Winnie moved, seconded by Denise Johnston, to approve the following policies:
 - 1338 – Duties of the School Physician/Nurse Practitioner
 - 7522 – Concussion ManagementMotion approved unanimously.

19-20 Fed. Guidelines Free/Reduced Meals

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Dawn Kalleberg moved, seconded by Kelli Winnie,

19-20 Org. Chart

to approve the Organizational Chart for 2019-2020.
Motion approved unanimously.

2. Denise Johnston moved, seconded by Dawn Kalleberg, to approve the Code of Conduct for 2019-2020.
Motion approved unanimously.

Code of Conduct

B. PERSONNEL:

1. Dawn Kalleberg moved, seconded by Kelli Winnie, to accept the letter of resignation from Karly Tait effective August 30, 2019 as an elementary teacher with best wishes in her new position at Hunter. Motion approved unanimously.
2. Dawn Kalleberg moved, seconded by Kelli Winnie, to appoint Anya Schmiedel, 1182 Churchland Lane, Saugerties, NY to a four year probationary position as a school psychologist effective July 11, 2019 at a rate \$48,439. Motion approved unanimously.

Tait Resignation

Schmiedel Psychologist

Dawn Kalleberg moved, seconded by Denise Johnston, to approve the following personnel items:

Personnel

3. Appoint Stephanie Shapiro as Student Council Club and Fund Advisor.
4. Approve Amy Kauffmann as a substitute teacher for the summer program at 1/200th of her salary x .5.
5. Approve MacKenzie Hynes as a substitute summer CROP Peer Leader at a rate as per the CROP agreement and a substitute summer rec swim aide at a rate of \$11.10/hr.
6. Approve the 2019-2020 shared teacher agreement with Stamford Central School

Shapiro Student Council Advisor

Kauffmann Summer Sub

Hynes Sub CROP/Swim

Motion approved unanimously.

C. OTHER:

1. Dawn Kalleberg moved, seconded by Kelli Winnie, to approve the following CSE Recommendations:
#’s 4048, 3002, 3061, 2960, 4067, 4084, 4064, 4112, 4050, 4036, 4114, 3098, 2959, 4274, 4348, 4303, 4334, 4180, 3019, 3037, 4059, 4082, 4025, 4277, 3067, 4205, 3038, 4065, 4004, 4015, 4347, 4231, 4000, 4233, 4327, 4179

CSE Recs.

Motion approved unanimously.

Public Comments: None

Kelli Winnie moved, seconded by Dawn Kalleberg, to go into executive session at 8:00 pm to discuss a student issue, employee histories and Superintendent's evaluation. Motion approved unanimously.

**Into Exec.
Session**

Kelli Winnie moved, seconded by Denise Johnston, to come out of executive session at 9:29 pm. Motion approved unanimously.

**Out of Exec.
Session**

Kelli Winnie moved, seconded by Dawn Kalleberg to adjourn the meeting at 9:29 pm. Motion approved unanimously.

Adjourn

Marianne Schor, Secretary

Ed Fersch, BOE President

Thomas J. O'Brien, Superintendent