

The Regular Meeting of the Roxbury Central School District was held on July 13, 2021 in the band room at 7:00 PM

Present: Ed Fersch, Denise Johnston, Ed Dalski, Tracy Sanford and Kelli Winnie
Superintendent: Jeff Bennett
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

Kelli Winnie was sworn in by Mr. Bennett prior to the meeting.

Mr. Fersch called the meeting to order at 7:00 PM.

Additions to agenda:

- Under President's Report:
 1. Strike #1 - Policy
 2. Add #2 - Rural Schools Conference
 3. Add #3 - Special Meeting to discuss CSEA Contract
- Under Superintendent's Report:
 1. Add #2 - Staffing
 2. Add #3 - Donation of Books
 3. Add #4 – Board Chromebooks
 4. Add #5 – Building Projects

Kelli Winnie moved, seconded by Ed Dalski, to adopt the following “Statement of Principles” for the 2021-2022 school year:

**BOE Statement
of Principles**

The members of the Board of Education of the Roxbury Central School agree to:

- Insofar as possible, attend all Board of Education meetings and become informed concerning the issues to be considered at those meetings;
- Maintain familiarity with education issues through study and participation in programs which provide need information such as those provided by local and state school board associations;
- Encourage the free expression of opinion on matters before the board by all Board members;
- Render all decisions based on available facts and independent and unbiased judgment;
- Encourage appropriate communication between the Board members and the school staff and students and with community members;
- Use the District assigned email account for all school-related business and not for any personal business;
- Take no private action that will compromise the Board or the school administration;
- Speak on behalf of the board only when authorized to do so; and

- Respect the confidentiality of information that is privileged under applicable laws.

Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston, to approve the following Educational Philosophy for the 2021-2022 school year:

Educational Philosophy

Educational Philosophy:

The Board of Education hereby re-adopts the district's "Educational Philosophy":

The mission of the District is to provide a safe and caring environment in which the students of Roxbury Central School can develop academically, creatively, and socially.

The Board of Education expects each member of the school community to demonstrate personal integrity, a commitment to learning, and an appreciation for cultural diversity.

Students and employees should strive to create and maintain a tolerant and respectful environment where all learners can maximize their potential.

The Board of Education believes that the educational program at Roxbury Central School should provide the following for each student:

- Education in the fundamental skills in reading, writing, and arithmetic;
- Experience in the visual and performing arts;
- Participation in various technological experiences;
- Understanding of healthy living skills and the value of physical and mental fitness;
- Practical experience to help understand the connections and relationships between classroom learning and life outside of the school.

It is the hope and expectation of the Board that all students who attend Roxbury Central School will:

- Master effective communication skills;
- Become life-long learners who are prepared to contribute as citizens and meet the challenges and needs of our democratic society;
- Respect and practice the civil values of justice,

honesty, self-discipline, due process, equality,
and majority rule.

Furthermore, the Board expects that all students who are eligible will pass the Regents exams required by NYSED with an ongoing goal of increasing the level of mastery.

The active involvement of parents and community members, the effective management of resources and a safe and orderly school environment are all essential to the District mission.

The Board directs the administration, faculty and staff to regularly assess the needs of the District and to provide direction for the continuing improvement of the educational program.

Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for June, 2021. Motion approved unanimously.

Treas. Report

The ONC BOCES AS-7 report for 2021-2022 has not been received yet and will be reviewed next month.

21-22 AS-7 Tabled

Kelli Winnie moved, seconded by Denise Johnston, to approve the 2021-2022 Service Contracts as per attached with the exception of the Department of Social Services which was removed for clarification. Motion approved unanimously.

21-22 Service Contracts

The annual fixed asset report has not been received yet and will be reviewed next month. Motion approved unanimously.

Annual Fixed Asset Report Tabled

Kelli Winnie moved, seconded by Denise Johnston, to approve the budget transfers to be effective 6/30/21 in the amount of \$18,110.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for June were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for June, 2021 and the end of the year report for 2020-2021. Motion approved unanimously.

Extra-Classroom Activity Fund

Kelli Winnie moved, seconded by Denise Johnston to approve the minutes from the regular meeting on June 9, 2021 as corrected. Motion approved unanimously.

Minutes

Mr. Dalski asked about the items under Public Comments in the minutes, and asked how they could get updates following up those questions. Mr. Fersch asked Mr. Bennett to keep the Board informed on any follow up to any of the public comments as they become available.

President's Report:

1. Mr. Fersch stated that he and Mr. Bennett just returned from the Rural Schools conference in Cooperstown. Mr. Fersch discussed the sessions he attended, including information on a new investment program similar to NYLAF, and a new program called Math and Movement, where the company will send people to the school to facilitate a Family Fun Night. Mr. Bennett stated he had talked with them also and hope to schedule a night in October for this event. They both went on to talk more about their sessions. Mr. Bennett Fersch attended sessions on collaboration and virtual credentialing. Mr. Bennett felt the underlying theme was collaboration, but also talked about a class through Cornell that he and a team of teachers are a part of that will have the students at Cornell writing grants for rural schools. We hope to get a grant for a new playground.
2. Mr. Fersch asked the board for their thoughts on the Leadership Coaching presentation with Mike Ford that they had at the last meeting. A discussion followed. Mr. Fersch will go ahead and contact Mr. Ford to go ahead with the program.
3. Mr. Fersch stated that there needs to be a special meeting scheduled to discuss the CSEA contract. After a discussion it was decided that the August BOE meeting will be moved to Thursday, August 12th at 7:00, and the special BOE meeting will be scheduled for the 12th also at 6:00.

**Rural Schools
Conference**

**Leadership
Coaching**

**Special Meeting &
Aug. Mtg. Date Change**

Kellie Winnie moved, seconded by Tracy Sanford, to move the August Board of Education meeting from Wednesday, August 11, 2021 to Thursday, August 12, 2021. Motion approved unanimously.

Denise Johnston moved, seconded by Ed Dalski to schedule a special Board of Education meeting for Thursday, August 12, 2021 at 6:00 pm for the purpose of going into executive session to discuss the CSEA contract. Motion approved unanimously.

Superintendent's Report:

1. Mr. Bennett referred to the new Communicable Disease plan that he had sent to the board today. This will be added to the plan that is already posted for public review on the

**District Wide Safety
Plan**

website. There will be a public meeting held prior to the Board meeting in August for public input regarding the plan.

2. Mr. Bennett discussed the status of the ads we have out for CTE, ag, building trades, Spanish and music, as well as a long-term biology sub. He stated we have only had applicants for music, and after interviewing have not found a good candidate. Mr. Bennett discussed the plans for covering the classes that may not be staffed with D/L classes. A discussion followed.
3. The Gilboa Historical Society would like to take the pallet of Walter Meade's "In the Catskill Mountains" books, that were donated to the school a number of years ago. The board agreed.
4. Mr. Bennett told the board the we now have Chromebooks for each of them as a move towards paperless board meetings He will distribute them soon.
5. Mr. Bennett discussed the building projects and where they stand at this point in time. He stated that the windows have been ordered for the emergency project and will be installed as soon as they come in. All the other projects are still in the planning stages. Mr. Bennett stated that we had to adjust our CRSSA grant by \$291 because we received that much more from that state, so hopefully that will be approved shortly and the vents can get replaced. We have not had our plan approved yet for the bigger \$995,000 grant, and we are still working with the architect for the capital outlay project for the hot water tanks and lights in the gym.

Staffing

Book Donation

BOE Chromebooks

Building Projects

Principal's Report:

1. Ms. Ten Eyck gave an overview of our summer programs. She She stated that 43 students signed up for CROP with 35 attending daily. She described their day, which includes a session of drama that is in partnership with the Summer Credit Recovery program. There are 21 students in the drama program, and they will be performing a play called "Furry Tales". Students are not only acting but also designing and building the sets. There are 5 students in summer school, and 22 students in credit recovery for grades 7 to 12. Mr. Ten Eyck discussed the programs. She added that we are also providing breakfast and lunch and are serving between 21-32 students daily.
2. Ms. Ten Eyck stated that the attendance for the 20-21 school attendance and discipline numbers were not available as or yet. She will have them next month. She went on to discuss

Summer Programs

21-22 Attendance

Regents scores and failure rates. She will send the board a copy of her report. A discussion followed.

Board Committee Reports:

Policy Committee:

There was a first reading of the following revised policy:

- 5640 – Smoking, Tobacco and Cannabis (Marijuana) Use

Policy 1st Reading

Board Comments and Questions:

Ed Fersch asked Mr. Bennett where they were on the new APPR. Mr. Bennett stated that he met with the RTA and they agreed to move from Frontline to Stafftrack. We are also going to use the Danielson Rubric instead of the NYSUT rubric, which is more streamlined. The RTA also approved of that change. Mr. Fersch stated that the board needs to approve the new APPR. Mr. Bennett added that only the format is changing.

Mrs. Johnston stated that she is very concerned about the staffing issues. She asked what options will be available for accelerated students, and does not believe D/L or online classes is the answer. She asked if bussing students to neighboring schools or SUNY Delhi was a possibility, or if some of the credit recovery funds can be given to parents to transport their children to other options. A discussion followed.

Old Business:

1. Mr. Bennett stated that the Bassett contract has been sent back from the attorney but has not been return by Bassett. This contract is for bus driver and kitchen physicals.

Bassett Contract

New Business:

A. SUPERINTENDENT’S RECOMMENDATIONS:

1. Kelli Winnie moved, seconded by Denise Johnston to approve the 21-22 Organizational Chart as corrected. Motion approved unanimously.
2. Denise Johnston moved, seconded by Ed Dalski to approve the 2021-2022 Code of Conduct. Motion approved unanimously.

21-22 Org. Chart

21-22 Code of Conduct

Mr. Fersch that a mid-year review of DASA and suspensions be added to the long-term agenda if they are not already scheduled.

Kelli Winnie moved, seconded by Denise Johnston, to approve the following:

3. Create a half-time teachers aide position for the 2021-2022 school year.
4. Create a half-time custodial position for the 2021-2022 school year.

Half-time TA Position

Half-time Custodian

Motion approve unanimously.

B. PERSONNEL:

Kelli Winnie moved, seconded by Denise Johnston to approve the following personnel items:

Personnel

1. Approve Mary Hinkley as the teacher of record for the Educere online ELA credit recovery program retroactive to July 6, 2021 at an hourly as per her normal salary.
2. Approve Stephanie Shapiro as the teacher of record for the Educere online ELA credit recovery program retroactive to July 6, 2021 at an hourly rate as per her normal salary.
3. Approve Ashley Pettersen as a substitute LTA for the morning Summer School Program at a rate of $1/200^{\text{th}}$ x .5 of her normal salary.
4. Approve Laura O'Brien as a substitute swim aide for the afternoon Summer Rec program at a rate of \$15/hr.
5. Approve the following for the Summer Credit Recovery Program at a rate of \$17.50/hr through July 30, 2021:
 - Heather Krickhahn
 - Ashley Pettersen

M. Hinkley Educere

Shapiro Educere

Pettersen Summer School Sub

O'Brien Sub Swim

Motion approved unanimously.

C. OTHER:

1. Kelli Winnie moved, seconded by Tracy Sanford to approve the following CSE recommendations:
#'s 4423, 3026, 3067, 4400, 4034, 4327, 4328, 4429, 4347
Motion approved unanimously.

CSE Recs

Public Comments: A member of the public asked if there was an update on masks for fall. Mr. Bennett stated no guidelines have come out for fall as of yet. They asked about email turnaround time and if there was a set time teachers are required to respond. They also asked about the elementary students who were retained and how that was decided, and if it because there is no summer credit recovery. Ms. Ten Eyck could not respond to specifics do to FERPA, but did state that it was not because of no summer credit recovery for kindergarten. Mr. Fersch reminded the public that this was a time for comments and if there was something the public wanted the board or administration to look into they would and respond at the next board meeting.

Roxbury Central School
Board of Education Meeting
July 13, 2021

Kelli Winnie moved, seconded by Denise Johnston to adjourn the meeting at 8:34 pm. Motion approved unanimously.

Adjourn

Jeffrey J. Bennett, Superintendent

Ed Fersch, BOE President

Marianne Schor, Secretary