

The Regular Meeting of the Roxbury Central School District was held on July 15, 2020 in person and via Zoom.

Present: Ed Fersch, Denise Johnston and Kelli Winnie in person; Ed Dalski via Zoom
Superintendent: Jeff Bennett
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

Additions to agenda:

1. Executive session at the end of the meeting to discuss employee histories leading to the possible appointment or resignation of certain individuals.

Denise Johnston moved, seconded by Kelli Winnie, to adopt the following “Statement of Principles” for the 2020-2021 school year:

**BOE Statement
of Principles**

The members of the Board of Education of the Roxbury Central School agree to:

- Insofar as possible, attend all Board of Education meetings and become informed concerning the issues to be considered at those meetings;
- Maintain familiarity with education issues through study and participation in programs which provide need information such as those provided by local and state school board associations;
- Encourage the free expression of opinion on matters before the board by all Board members;
- Render all decisions based on available facts and independent and unbiased judgment;
- Encourage appropriate communication between the Board members and the school staff and students and with community members;
- Use the District assigned email account for all school-related business and not for any personal business;
- Take no private action that will compromise the Board or the school administration;
- Speak on behalf of the board only when authorized to do so; and
- Respect the confidentiality of information that is privileged under applicable laws.

Motion approved unanimously.

Denise Johnston moved, seconded by Kelli Winnie, to approve the following Educational Philosophy for the 2020-2021 school year:

**Educational
Philosophy**

Educational Philosophy:

The Board of Education hereby re-adopts the district's "Educational Philosophy":

The mission of the District is to provide a safe and caring environment in which the students of Roxbury Central School can develop academically, creatively, and socially.

The Board of Education expects each member of the school community to demonstrate personal integrity, a commitment to learning, and an appreciation for cultural diversity.

Students and employees should strive to create and maintain a tolerant and respectful environment where all learners can maximize their potential.

The Board of Education believes that the educational program at Roxbury Central School should provide the following for each student:

- Education in the fundamental skills in reading, writing, and arithmetic;
- Experience in the visual and performing arts;
- Participation in various technological experiences;
- Understanding of healthy living skills and the value of physical and mental fitness;
- Practical experience to help understand the connections and relationships between classroom learning and life outside of the school.

It is the hope and expectation of the Board that all students who attend Roxbury Central School will:

- Master effective communication skills;
- Become life-long learners who are prepared to contribute as citizens and meet the challenges and needs of our democratic society;

- Respect and practice the civil values of justice, honesty, self-discipline, due process, equality, and majority rule.

Furthermore, the Board expects that all students who are eligible will pass the Regents exams required by NYSED with an ongoing goal of increasing the level of mastery.

The active involvement of parents and community members, the effective management of resources and a safe and orderly

school environment are all essential to the District mission.

The Board directs the administration, faculty and staff to regularly assess the needs of the District and to provide direction for the continuing improvement of the educational program.

Motion approved unanimously.

Presentation of Board Candidates:

Mr. Fersch stated that Mr. Bennett had received 5 letters of interest from community members interested in filling the vacant board seat. Three out of the five candidates gave a brief presentation to the board. They each answered three questions that had been sent to them by the board. The three candidates were Richard Cafiero, Jenny Rosenzweig, and Tracey Sanford. Two more candidates, Laurie Owen and Teri Borst will be asked to present at another meeting later this month. Mr. Fersch stated that the decision will hopefully be made by the August board meeting.

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for June, 2020. Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston, to approve the 2020-2021 Service Contracts as per attached. Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston, to approve the annual fixed asset report. Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston, to approve the budget transfers to be effective 6/30/20 in the amount of \$68,676.00. Motion approved unanimously.

The bills and the Claims Auditor's Report for June were reviewed.

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for June, 2020 and the end of the year report for 2019-2020. Motion approved unanimously.

Dawn Kalleberg moved, seconded by Denise Johnston to approve the minutes from the regular meeting on June 10, 2020 as corrected. Motion approved unanimously.

President's Report:

1. Mr. Fersch stated that there needed to be a special meeting

Presentation of Board Candidates

Treas. Report

20-21 Service Contracts

Annual Fixed Asset Report

Budget Transfers

Bills & Claims

Extra-Classroom Activity Fund

Minutes

Special Meeting

this month to finish up items that could not be done at this meeting. The meeting will be held on July 23, 2020 at 7:00 pm for whatever business comes before the board.

2. Mr. Fersch stated that the Catskill Area School Study Council (CASSC) is having their fall School Boards Institute in September. The workshops are on Governance and Finance Training, and Mr. Fersch encouraged board members to attend even parts of the 2-day training. Right now the workshops are planning to be in-person. Anyone interested in going should contact Mrs. Schor.

CASSC SBI

Superintendent's Report:

1. Mr. Bennett discussed our fund balances, and stated that next month there would be resolutions to move some of the money into reserves. One of the transfers would involve moving money from the Employee Benefit Accrued Liability Reserve Fund (EBLAR). Mr. Fersch stated we needed to get guidance on the correct way to do this. Mr. Bennett will look into it.
2. Mr. Bennett discussed the reopening plans that he is working on and the guidance we are receiving from the CDC and the governor. He stated that we will need to hire a full time custodian for a one-year period to help with the cleaning of both the school building and the buses.

Fund Balance

Staffing

Principal's Report:

1. Ms. Ten Eyck stated that the attendance for the 19-20 school year was 96%. This up slightly from last year, due to the interruption of in-school learning in March.
2. Ms. Ten Eyck gave a presentation on the 19-20 behavior data.

19-20 Attendance

19-20 Behavior Data

Board Committee Reports:

Policy Committee:

Kelli Winnie moved, seconded by Denise Johnston to approve the following policy:

- 5676 – Privacy and Security for Student Data and Teacher and Principal Data

Policy Approval

Motion approved unanimously.

Board Comments and Questions: None

Old Business:

1. Kelli Winnie moved, seconded by Denise Johnston to adopt Federal Guidelines for Free and Reduced Price Meals (July 2020-June 2021) as attached. Motion approved unanimously.

**20-21 Fed. Guidelines
Free/Reduced Meals**

New Business:

A. SUPERINTENDENT’S RECOMMENDATIONS:

1. Denise Johnston moved, seconded by Kelli Winnie, to approve the Organizational Chart for 2020-2021. Motion approved unanimously.
2. Denise Johnston moved, seconded by Kelli Winnie, to approve the Smart Schools Bond Plan. Motion approved unanimously.

20-21 Org. Chart

Smart Bond

B. PERSONNEL:

Ed Dalski moved, seconded by Denise Johnston to approve the following personnel items:

Personnel

1. Accept the resignation of Maureen Burton as School Counselor effective July 16, 2020.
2. Approve the 2020-2021 Municipal Cooperation Agreement with Margaretville Central School for a shared art teacher.
3. Approve Sheri Finch as attendance clerk with a stipend of \$1,000.
4. Appoint Richard Davis, 35592 State Hwy. 23, Grand Gorge, NY to the permanent position Director of Transportation as per the CSEA title, which is equivalent to the Delaware County Civil Service title of Transportation Supervisor, pending certifications at a rate of \$19.36/hr.
5. Approve Beth Smith, POB 200, New Kingston, NY as the district’s 19-A designee for the following services at a stipend \$2000:
 - Abstract and annual review of drivers’ records
 - Annual defensive driving review
 - Behind the wheel road test and written test
 - Review of needed information in driver file (physicals, driver’s application, Superintendent’s approval letter, fingerprinting)For a driver needing a physical performance test every two years: Additional \$25/driver

Burton Resignation

**M’Ville Art Teacher
Agreement**

Finch Attendance Clerk

**R. Davis Director of
Transportation**

B. Smith Agreement

Training of drivers to get endorsements and licenses, required 3-hour pre-service, support and training of new transportation supervisor: Additional \$25/hr.

6. Approve Karen Bramley as the RCMT Co-Liaison
7. Approve Holly Bresee as a part-time office aide, from approximately 7/16/20 through 8/31/20 from 8:00 am to 12:00 pm as needed at a rate of \$12.50/hr

Bramley RCMT
Bresee P/T Office Aide

Motion approved unanimously.

C. OTHER:

Public Comments: One of the board candidates asked about a timeline for the board in picking the new board member. Mr. Fersch stated that by law they had to have a new member within 90 days, and they hoped to have a decision by the August 12th board meeting.

Denise Johnston moved, seconded by Kelli Winnie, to go into executive session at 8:00 pm to discuss an employee histories leading to the possible appointment and resignation of certain individuals. Motion approved unanimously.

**Into Exec.
Session**

Kelli Winnie moved, seconded by Denise Johnston, to come out of executive session at 8:26 pm. Motion approved unanimously.

**Out of Exec.
Session**

Ed Dalski moved, seconded by Denise Johnston to adjourn the meeting at 8:27 pm. Motion approved unanimously.

Adjourn

Jeffrey J. Bennett, Superintendent

Ed Fersch, BOE President

Marianne Schor, Secretary