

A public hearing on the District Wide Emergency Plan and the Regular Meeting of the Roxbury Central School District was held on August 12, 2021 in the band room at 7:00 PM

Present: Ed Fersch, Denise Johnston, Ed Dalski, Tracy Sanford and Kelli Winnie
Superintendent: Jeff Bennett
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

Mr. Bennett discussed the District Wide Safety Plan. There were no questions from the public.

**District Wide Safety
Plan Public Hearing**

Mr. Fersch called the meeting to order at 7:03 PM.

Tom Murphy, from the BOCES Central Business Office, gave a report on the district's fund balances and reserves.

**Fund Balance &
Reserves Report**

Additions to agenda: Executive session at the end of the meeting to discuss the Superintendent's evaluation, an employee history, and legal issues.

**Additions to the
Agenda**

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for July, 2021. Motion approved unanimously.

Treas. Report

Denise Johnston moved, seconded by Ed Dalski to approve the 2021 Tax Warrant and Legal Notice for the collection of taxes. Motion approved unanimously.

**2021 Tax Warrant &
Legal Notice**

Kelli Winnie moved, seconded by Denise Johnston to approve the final ONC BOCES AS-7 report for 2020-2021. Motion approved unanimously.

Final 21-22 AS-7 Rpt.

Kelli Winnie moved, seconded by Denise Johnston, to approve the budget transfers to be effective 6/30/21 in the amount of \$19,178.42. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for July were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for July, 2021. Motion approved unanimously.

**Extra-Curricular
Activity Fund**

Denise Johnston moved, seconded by Ed Dalski to approve the minutes from the Organizational meeting and the Special meeting

Minutes

on July 1, 2021 as written. Motion approved unanimously.

Kelli Winnie moved, seconded by Tracy Sanford to approve the minutes of the regular meeting on July 13, 2021 and the special meeting on July 29, 2021 as corrected. Motion approved unanimously.

President's Report:

1. Mr. Fersch stated that he has been in contact with NYSSBA regarding doing another board retreat. He has not heard back, but discussed with the board whether they wanted to do one and what they would like to accomplish. The consensus was that a retreat on developing board goals would be beneficial. which led to a discussion on how to set up measurable goals. Mr. Fersch will reach out to NYSSBA to set this up.
2. The board discussed which goals they would like to set this year. Several items were brought up, including finishing the policy manual, supporting SEL, and improving community engagement. Mr. Fersch asked the board to continue to give their input before they decide on the goals for this year.

Board Retreat

Superintendent's Report:

1. Mr. Bennett discussed the building projects and where they stand at this point in time. He stated that the windows are completed from the emergency project and the emergency windows work well. We should get all the aide on that project next year, instead of over 15 years, due to the fact that it was an emergency project. We will be doing the water heater with the \$100,000 Capital Outlay project; we were hoping to do more but costs are up. Those drawings have been submitted to the state. The CRRSA project, which is the ventilation system, has been approved by state ed and the drawings are being worked on.
2. Public Comments Update:
 - Mr. Bennett stated that there is a retention form that is filled out with the parent, teacher and administration in agreement to retain a student.
 - Mr. Bennett addressed staff dress codes, in particular custodial uniforms. A dress code is not in the contracts, but he will discuss custodial uniforms with Alan Davis.
 - The website is being updated and BOCES will be looking into cleaning it up for us.
 - Mr. Bennett will discuss playground protocols with staff members during opening days and reinforce that when they're out on the playground they need to be supervising students.
 - Mr. Bennett discussed our phone system and our robocall

Building Projects

Public Comments Update

system, and stated that we will be working to ensure every person gets a call. The system has been upgraded both internally and with BOCES.

- We have been looking into the possibility of getting a generator, which would keep our phones up if we lose power.
- The grading system for online learners was left up to the individual teachers.
- Mr. Bennett discussed the staffing issues and gave several things we're looking at to address those concerns.

3. Mr. Bennett discussed some of the plans and protocols that are being considered. He stated that there are no mandates at this point, and he's working on a plan based on recommendations from the DOH. Mrs. Johnston stated that the protocols need to be consistent for staff members as well as students.

Opening Plans & Protocols

Principal's Report:

1. Ms. Ten Eyck gave an overview of attendance and discipline for the 2020-2021 school year. Our overall attendance was 96.42%. There were 15 suspensions, and 22 students who had less than 90% attendance. She listed what the disciplinary actions were for the year, and how many there were of each.
2. Ms. Ten Eyck gave an update on the summer program. The summer drama production was a great success, and the performance was well attended. The Special Ed summer school program had 5 students, and the credit recovery program had many students working on ELA, history, and math. CROP was well attended, and students were able to go to Minekill for the swim program.

Attendance & Discipline Report

Summer Prog. Update

Mr. Fersch stated he had forgotten to remind the board to finish the Board Survey if they hadn't done so.

Board Committee Reports:

1. Policy Committee:
Denise Johnston moved, seconded by Kelli Winnie, to approve the following revised policy:
 - 5640 – Smoking, Tobacco and Cannabis (Marijuana) Use

Policy Approval

Motion approved unanimously.

Board Comments and Questions: None

Old Business:

Kelli Winnie moved, seconded by Denise Johnston, to approve the following items:

1. Approve Bassett Contract for school physician.
2. Approve the Preventive Services Agreement with the Delaware County Department of Social Services to 2021-2022 school year.

**Bassett School
Physician Contract**

**21-22 Preventative
Services Agreement**

New Business:

A. SUPERINTENDENT’S RECOMMENDATIONS:

1. Denise Johnston moved, seconded by Kelli Winnie, to approve the District Wide Safety Plan. Motion approved unanimously.
2. Kelli Winnie moved, seconded by Denise Johnston to approve the Agreement for the Leadership Coaching Program through Erie 2 BOCES and the Leadership for Educational Achievement Foundation as a framework for leadership development for the 2021-2022 school year in the amount of \$5,000. Motion approved unanimously.
3. Kelli Winnie moved, seconded by Denise Johnston, to approve the following resolution:

**District Wide
Safety Plan**

**Leadership Coaching
Program**

JUUL Resolution

WHEREAS, the use and abuse of e-cigarettes and vaping devices has increased dramatically among high school and middle school students in recent years, leading to significant risks of addiction, potentially life threatening respiratory ailments, and other health consequences; and

WHEREAS, the use of e-cigarettes and vapid devices by students has caused the Roxbury Central School District (the “School District”) to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases; and

WHEREAS, the School District’s Board of Education (the “Board”) has been invited to join a nation-wide lawsuit by school districts against Juul Labs, Inc. the largest seller of e-cigarettes in the United States and other parties responsible for the production, marketing, sale and distribution of e-cigarettes and vaping devices; and

WHEREAS, the Board wishes to join this lawsuit to

discourage the proliferation of e-cigarettes, end the marketing of e-cigarettes to children, and seek compensation for harm caused to the District due to e-cigarette use.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education hereby resolves:

1. To appoint the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC and approve the agreement to provide legal services in connection with pursuing claims for damages against Juul Labs, Inc. and others consistent with the recitals above;
2. To authorize the Superintendent to take all steps necessary for the District to become an active co-plaintiff to pending litigation filed on behalf of school districts Nationwide by the Frantz Law Group against Juul Labs, Inc. and others.

Motion approved unanimously.

4. Denise Johnston moved, seconded by Kelli Winnie, to approve the following resolution: **Fund Capital Reserve**

BE IT RESOLVED, that the Board of Education of the Roxbury Central School, is hereby authorized to fund the established Capital Reserve in an amount not to exceed \$200,000 of fund balance. The Board of Education is hereby authorized to pay into such fund through available monies from the 2021-2022 school year, which are not required by law to be paid into any other fund or account.

Motion approved unanimously.

5. Kelli Winnie moved, seconded by Denise Johnston, to approve the following resolution: **Fund TRS Reserve**

BE IT RESOLVED, that the Board of Education of the Roxbury Central School, is hereby authorized to fund the TRS Reserve with \$60,000 of fund balance. The Board of Education is hereby authorized to pay into such fund through available monies from the 2021-2022 school year, which are not required by law to be paid into any other fund or account.

Motion approved unanimously.

6. The approval of the contract between the Roxbury Teachers Association and the Roxbury Central School District was tabled.

PERSONNEL:

Kelli Winnie moved, seconded by Tracy Sanford to approve the following personnel items:

Personnel

1. Approve Heather Krickhahn as a half-time teachers aide at a rate of \$12.84/hr.
2. Approve Hope Tone-Pah-Hote as a half-time custodian at a rate of \$14.42/hr.
3. Approve Richard Davis as a school bus driver (pending certification) as per the requirements for the Civil Service Transportation Supervisor title.
4. Approve Laurie Andrews as a reading specialist for the 2021-2022 school year at a rate of \$150/day up to \$10,000.
5. Approve Beth Smith as the district's 19-A designee at a stipend of \$2,000 which includes the following:
 - Abstract and annual review of drivers' records
 - Annual defensive driving review
 - Behind the wheel road test and written test
 - Review of needed information in driver file (physicals, driver application, Superintendent's approval letter, fingerprinting)

**Krickhahn Teachers
½ Time Aide**

**Tone-Pah-Hote
½ Time Custodian**

R. Davis Bus Driver

**L. Andrews Reading
Specialist**

Smith 19-A

Additional charges (if needed) will be:

- 2 hour refresher course - \$15 per person
- Physical performance test - \$25 per person
- Endorsements and per service \$25/hr

6. Approve the following substitutes. All are carried over from last year.

21-22 Substitutes

Teachers K-12:

- Laurie Andrews
- Lindsay Ballard
- Carol Ann Dykstra
- Susan George
- Laura O'Brien
- Karen Ogborn
- Elaine Smith

Non-Teaching:

- Lindsay Ballard LTA/TA
- Susan Cole LTA/TA
- Maryellen Schuman TA

Nurse:

- Laurie Andrews
- Noelle Kletchka

Bus Drivers:

- Jan Ballard
- Maryellen Schuman
- AJ Vamosy

Motion approved unanimously.

7. Denise Johnston moved, seconded by Ed Dalski, to approve the following resolution:

Johnson Music Teacher

RESOLVED, upon the recommendation of the Superintendent of Schools, that Amanda Johnson, 63 Beachwood Dr., Babylon, NY, who is awaiting certification in Music issued by the Commissioner of Education, is appointed to the position of K-12 Instrumental Music teacher in the tenure area of Music, in a probationary appointment from September 1, 2021 through August 30, 2025, unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Amanda Johnson must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Amanda Johnson's salary will be at a rate of BA Step 1, at a rate of \$46,166 as per the RTA contract.

Motion approved unanimously.

B. OTHER:

1. Kelli Winnie moved, seconded by Tracy Sanford to approve the following CSE recommendation:

CSE Recs

#'s 3038

Motion approved unanimously.

Ed Dalski moved, seconded by Kelli Winnie, to approve the following items:

2. Approve 2021-2022 school bus runs as follows:
 - Patricia Agostinello, Bus #76: W. Grand Gorge, BOCES, New Visions PM
 - Sharon Buckler, Bus #72: Denver/Vega
 - Alan Davis, Bus #71: Ferris Hill, Central Roxbury
 - Cynthia Whitney, Bus #75: Grand Gorge Main Street, Grand Gorge East & North
 - Cheryl Hinkley, Bus #80: Roxbury Southeast and Halcottsville
 - Heather Krickhahn, Bus #79 (Pending school bus driver certification): New Visions AM, Charlotte Valley AM & PM

3. Approve the use of the soccer fields by Delco Fusion and Rush Soccer for a soccer camp retroactive to August 9 – 11, 2021.

21-22 Bus Routes

Rush Soccer

Motion approved unanimously.

Public Comments: A member of the public had questions regarding the Superintendent’s Conference Days, online Spanish classes, staff dress codes, playground monitoring, and email response times. Another member of the public had additional questions on email response times and the dress code, as well as guidance on spectators at games, the ventilation system and class advisor and coaching stipends.

Denise Johnston stated that there needs to be protocols in place in Distance Learning classes since some of the students will be young and need to be closely monitored. Mr. Bennett stated that he will have staff in place to monitor the classes, and they will know the expectations and protocols.

Kelli Winne moved, seconded by Tracy Sanford to go into executive session at 8:45 pm. Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Ed Dalski to come out of executive session at 9:29 pm. Motion approved unanimously.

Out Of Exec. Session

Kelli Winnie moved, seconded by Denise Johnston to adjourn the meeting at 9:29 pm. Motion approved unanimously.

Adjourn

Jeffrey J. Bennett, Superintendent

Ed Fersch, BOE President

Roxbury Central School
Board of Education Meeting
July 13, 2021

Marianne Schor, Secretary