

A Public Hearing was held at 7:00 PM in the Roxbury Central School music room for the purpose of reviewing the District-Wide School Safety Plan.

**District-Wide School
Safety Plan Public
Hearing**

The Public Hearing was closed at 7:07 PM.

The Regular Meeting of the Roxbury Central School District was held on August 14, 2019.

Present: Ed Fersch, Dawn Kalleberg, Denise Johnston and Ed Dalski
Superintendent: Thomas J. O'Brien
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor
Absent: Kelli Winnie

A Public Listening Session was held prior to the Regular Meeting.

President Fersch called the meeting to order at 7:08 PM.

Mrs. Laura O'Brien, the RCS Garden Coordinator, gave a presentation on the garden program. She talked about the things the students did in the garden last year and this summer, and discussed how she'd like to see the program move forward in the coming year. She was joined by two students who had worked in the garden this summer, and brought mint water, current jam, biscuits and cookies made with produce from the garden. Mr. Fersch thanked her for her work this year.

RCS Garden Update

Jo Hinkley and Laurie Andrews presented an update on the goals of Roxbury Collaborative Model (RCM). They pointed out new highlighted areas in sections of the plan, and discussed the changes to the goals, including a new goal this year on the New Generation Science Standards.

**RCM
Presentation**

Additions to agenda:

1. Executive session at the end of the meeting to discuss public safety and student issues

Denise Johnston moved, seconded by Dawn Kalleberg to approve the treasurer's report for July, 2019. Motion approved unanimously.

Treas. Report

The Year End Appropriations Fund Balance was reviewed.

**Year End
Appropriations**

Dawn Kalleberg moved, seconded by Ed Dalski, to approve the 2019 Tax Warrant and Legal Notice with a zero percent tax increase for the collection of taxes. Motion approved unanimously.

**Tax Warrant/Legal
Notice**

Denise Johnston moved, seconded by Ed Dalski, to approve the budget transfers to be effective 8/14/19 in the amount of \$400.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for July were reviewed.

Bills & Claims

Ed Dalski moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for July, 2019. Motion approved unanimously.

Extra-Classroom Activity Fund

Dawn Kalleberg moved, seconded by Ed Dalski to approve the minutes from the reorganizational meeting on July 1, 2019 as written, and the regular meeting on July 10, 2019 and special meeting on August 1, 2019 as corrected. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch referred to an updated copy of the Long-Term Agenda and asked the board to review it and comment on any other changes that might be necessary.
2. Mr. Fersch stated that a date has been set for SuperEval Training with the board collaborative group. The training will be held on September 24th at 6:30, most likely at BOCES. Mr. Fersch stated that this is a great opportunity to see how SuperEval works.
3. Mr. Fersch shared a note from Susie Cole thanking the board for her retirement clock and for all their support.
4. Mr. Fersch encouraged the board to read this month's "On Board", the New York State School Boards Association (NYSSBA) publication, as there were a lot of articles and essays worth noting.

Long-Term Agenda

Training

Cole Thank You

"On Board" Articles

Superintendent's Report:

1. Mr. O'Brien recognized Mr. Neil Snedeker, one of our high school science teachers, for being chosen to receive a Fulbright Scholar award. Mr. Snedeker is one of 76 teachers chosen nationwide to participate in the "Fulbright Teachers For Global Classrooms" program.

Snedeker Fulbright Scholar Award

Mr. O'Brien also recognized Zoe Mattice, an RCS senior who was chosen to be a delegate on the ADL's Teen Civil Rights Mission Trip in November. Ms. Mattice will join other students from across the country on this all-expense paid trip down south to walk in the footsteps of the Civil Rights movement.

ADL Teen Civil Rights Mission Trip

The board congratulated both Mr. Snedeker and Ms. Mattice on these accomplishments.

2. Mr. O'Brien stated that the Smartbond project is almost done. All the work except for one thing should be completed by Friday. The perimeter cameras are almost all installed. All the switches and buds have been replaced. There is an issue with the installation of a cabinet in one of the closets. Right now switches are working but are sitting on a desk, and that issue will be addressed shortly. Mr. O'Brien stated that here is \$73,000 left in Smartbond funds, and the Tech Committee should decide soon how they want to use the rest of the funds as it takes time for the plans to be approved by the state. Mr. Dalski asked if there was a deadline, and Mr. O'Brien answered no, there is no deadline.

Smartbond Project

3. Mr. O'Brien stated that the Superintendent's Conference Days are packed full and asked Jill to describe a few of the things that are scheduled. He invited the board to attend and added that the school will be ready for students to return on the 5th.

First Day of School

4. Mr. O'Brien referred to a copy of a letter he sent to Child Nutrition in response to a notice from them that our cafeteria fund was over funded. Mr. O'Brien stated that last year we were told we could move surplus to that fund, and we purchased needed equipment like the new cafeteria tables. We had also been advised that we could leave money there without issues. However, now that we've been accepted into the Community Eligibility Provision program, we cannot have as much money in there as we do, and were told we needed to spend it down. As a result, we will be purchasing new equipment for the kitchen as most of the appliances are over 20 years old. Mr. O'Brien will update the board on the process of these purchases.

Cafeteria Fund

Principal's Report:

1. Ms. Ten Eyck reported that our overall attendance rate for the 2018-2019 school year was approximately 94%, which is the same that it has been over the last several years. She also reported the numbers for chronic absenteeism for the year, and noted that the percentage of students absent 10 days or more was down this year from last year.

18-19 Attendance

Board Committee Reports:

- RCMT Committee – None
- Policy Committee – Mr. Fersch stated that the Policy would

RCMT Committee Policy Committee

be meeting this month to begin the process of updating the entire policy manual. He stated that Erie 1 BOCES has changed the way the update manuals, and we will not be adopting policies as they go along but will adopt the whole manual when it is complete. The committee may recommend rescinding policies along the way if they are deemed unnecessary.

Board Comments and Questions: Mrs. Kalleberg stated that she loved that CROP ran an extra 2 weeks this summer and suggested maybe next year the extra 2 weeks could be full days instead of half days. She also liked hearing about how the garden was used this year and suggested the RCM committee discuss involving other departments and content areas. Mrs. Kalleberg also stated that the district may want to consider providing school supplies to our students.

Mr. Fersch asked Mrs. O'Brien if she knew about a recycling program called Terra Cycle, which will take anything from potato chip bags to toothpaste tubes to recycle. Mrs. O'Brien stated she did know about the program and had talked to CROP Director Kristi Hadden about using it, not just for CROP, but school-wide and maybe community wide.

Old Business:

1. Dawn Kalleberg moved, seconded by Ed Fersch, to approve the following appointments:
 - RCMT Coordinators – Jo Hinkley and Laurie Andrews as per the RTA contract
 - Attendance Officer – Heather Slauson with a stipend of \$1,000

RCMT Coordinators

Slauson Attendance Officer

Motion approved unanimously.

2. Denise Johnston moved, seconded by Ed Dalski, to approve 2019-2020 breakfast/lunch prices for adults: \$2.50 for breakfast, \$4.50 for lunch (including tax). Motion approved unanimously.

19-20 Adult Meal Prices

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Dawn Kalleberg moved, seconded by Ed Dalski, to approve RCM Plan for 2019-2020. Motion approved unanimously.
2. Ed Dalski moved, seconded by Denise Johnston, to approve the District-Wide Safety Plan with it being posted on the website for public comment for 30 days. Motion approved unanimously.

19-20 RCM Plan

District-Wide Safety Plan

3. Dawn Kalleberg moved, seconded by Denise Johnston, to approve the following resolution:

WHEREAS, Jonathan Follender (“Petitioner”) filed a tax certiorari petition challenging the assessment of his property located on Murray Road in the Town of Roxbury, for the 2015-16 tax year; and

WHEREAS, Petitioner has proposed settlement of the pending proceeding upon the following terms:

- a. Reduce the 2015 assessment for tax parcel 91.-1-64.11 to \$105,000;
- b. Reduce the 2015 assessment for tax parcel 91.-1-64.12 to \$172,000; and

WHEREAS, the Town of Roxbury supports the proposed settlement; and

WHEREAS, the Board of Education is willing to settle the proceeding pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceeding commenced by Jonathan Follender in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

Motion approved unanimously.

B. PERSONNEL:

1. Ed Fersch moved, seconded by Dawn Kalleberg, to approve the probationary appointment of Christine Cooper, PO Box 101, Grand Gorge, NY, who holds the Childhood Education (Birth – Grade 2 and Grades 1-6) initial certificates, to a position in the elementary tenure area commencing on 9/1/19 and ending on 8/31/23 at a rate of MA Step 2, \$48,439 as per the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education. and if the teacher receives an ineffective composite or overall rating

Cooper Elem. Teacher

in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion approved unanimously.

2. Dawn Kalleberg moved, seconded by Denise Johnston, to approve up to 3 days of summer work for Christine Cooper at a rate of \$34.60/hr. Motion approved unanimously. **Cooper Summer Work**
3. Dawn Kalleberg moved, seconded by Ed Dalski to approve the probationary appointment of Adelia Giorgi, 420 Sanford Hollow Rd., New Kingston, NY who holds the Students with Disabilities (Birth – Grade 2 and Grades 1-6) professional certificates, to a position in the Special Education tenure area commencing on 8/31/19/19 and ending on 8/30/23 at a rate of MA Step 7, \$51,261 as per the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education. and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion approved unanimously. **Giorgi Spec. Ed. Teacher**
4. Denise Johnston moved, seconded by Dawn Kalleberg, to approve up to 3 days of summer work for Adelia Giorgi at a rate of \$36.62/hr. Motion approved unanimously. **Giorgi Summer Work**
5. Dawn Kalleberg moved, seconded by Denise Johnston, to Approve Brittany Mattice, 421 Quarry Rd., N. Blenheim, NY as a probationary full-time custodial worker, 12-month position, night shift from 2:30 pm to 11 pm, CSEA non-competitive position with contractual salary/benefits, at a rate of \$13.52/hr. effective 8/15/19. Motion approved unanimously. **B. Mattice Custodial**
6. Denise Johnston moved, seconded by Dawn Kalleberg, to approve the tenure recommendation for Joan Kemp in the certification area of B-6 Literacy effective 8/31/19. Motion approved unanimously. **Kemp Literacy Tenure**
7. Dawn Kalleberg moved, seconded by Denise Johnston, to approve Paul Shultis as the 19-A Instructor effective August 15, 2019 with a stipend of \$610 as per the CSEA contract. Motion approved unanimously. **P. Shultis 19-A**

Ed Dalski moved, seconded by Dawn Kalleberg, to approve the following personnel items:

Personnel

8. Approve appointment of mentors as follows:

Mentors

- Jo Hinkley Mentor Coordinator \$1,059
- Maureen Burton Level I Mentor \$3,174
 (Mentoring Anya Schmiedel)
- Stephanie Shapiro Level I Mentor \$3,174
 (Mentoring Rachel Andrews)
- Erin Lyke Level I Mentor \$3,174
 (Mentoring Adelia Giorgi)
- Laurie Andrews Level I Mentor \$3,174
 (Mentoring Christine Cooper)
- Jessica Boyer Level II Mentor No Stipend
 (Mentoring Mary Ann Orin)
- Greg Funck Level II Mentor No Stipend
 (Mentoring Rene Oakes)

9. Approve the following substitutes. All are carried over from last year except where noted.

19-20 Substitutes

Teachers K-12:

- Lindsay Ballard
- Carol Ann Dykstra
- Susan George
- Allison Long
- Steve Mattice
- Jade Meehan
- Laura O'Brien
- Eric Teodoro

Non-Teaching:

- Lindsay Ballard – LTA/TA
- Sheila Biruk – TA
- Susan Cole – LTA/TA - Fingerprint Clearance Received
- Sarah Cronk – LTA/TA
- Brenda Martin – LTA/TA
- Nicole Perry - TA
- Cynthia Spielman – TA
- Hope Tone-Pah-Hote - TA

Nurse:

- Patricia Agostinello
- Noelle Kletchka

Cafeteria:

- Christine Murphy
- Hope Tone-Pah-Hote pending medical clearance

Custodial:

- Hope Tone-Pah-Hote

Bus Drivers:

- Jan Ballard
- AJ Vamosy
- Maryellen Schuman
- Marlene Wright
- Chris Shultis

Motion approved unanimously.

OTHER:

Dawn Kalleberg moved, seconded by Ed Dalski, to approve the following items:

1. Approve the following CSE Recommendations:
#3061, 4350, 3037, 4048, 4352

CSE Recommendations

2. Approve 2019-2020 bus routes as follows:

- Maryellen Schuman (Sub) Bus 72 – Denver
Vega/Kelly Corners
- Paul Shultis Bus 74 – Ferris Hill/
Prattsville Rd./Rte 30
Grand Gorge/BOCES
- Cheryl Hinkley Bus 80 – Bragg Hollow/
Meeker Hollow/ Co. Rte.
41
- Alan Davis Bus 71 – Hubbells Corners/
Hardscrabble Rd.
- Cindy Whitney Bus 75 – Main St. Grand
Gorge/Rte. 30
- Sharon Buckler Bus 79 – Davenport/Springbrook
- Pat Agostinello Bus 76 – Jump Brook Rd./
Turk Hill/Porn Rd.

Motion approved unanimously.

Public Comments: None

Dawn Kalleberg moved, seconded by Denise Johnston, to go into executive session at 8:45 pm to discuss public safety and student issues. Motion approved unanimously.

Into Exec.

Denise Johnston moved, seconded by Ed Dalski, to come out of executive session at 8:57 pm. Motion approved unanimously.

**Out of Exec.
Session**

Denise Johnston moved, seconded by Ed Dalski, to approve the Building Level Emergency Response Plan. Motion approved unanimously.

Building Level ERP

Dawn Kalleberg moved, seconded by Ed Dalski to adjourn the meeting at 8:58 pm. Motion approved unanimously.

Adjourn

Marianne Schor, Secretary

Ed Fersch, BOE President

Thomas J. O'Brien, Superintendent