

The Regular Meeting of the Roxbury Central School District was held on September 9, 2021 in the band room at 7:00 PM

Present: Ed Fersch, Denise Johnston, Ed Dalski, Tracy Sanford and Kelli Winnie
Superintendent: Jeff Bennett
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor

Mr. Fersch called the meeting to order at 7:00 PM.

Denise Johnston moved, seconded by Ed Dalski, to authorize the Board President and the Superintendent to sign the contract with the Roxbury Teachers' Association dated July 1, 2021 through June 30, 2024. Motion approved unanimously.

Signing of the RTA Contract 2021-2024

Jo Hinkley and Karen Bramley gave a presentation of this year's RCM Plan. They discussed the changes to the plan and the goals for the year.

RCMT Presentation

Laura O'Brien gave a presentation on the school garden. She shared what the garden has done the last few years and discussed future plans. She shared peaches from the school's peach trees.

Garden Presentation

Additions to agenda:

- Under Personnel: #6 - Mentoring: Table 2nd bullet
- Executive session at the end of the meeting to discuss the Superintendent's evaluation and an employee history.

Additions to the Agenda

Kelli Winnie moved, seconded by Denise Johnston to approve the treasurer's report for August, 2021. Motion approved unanimously.

Treas. Report

Procurement Policy 5410 and Investment Policy 5220 were reviewed.

Policy Reviews

Wendy Sprague gave an update on the status of the state aid forms.

State Aid Forms Update

Wendy Sprague reviewed the STAR program for this year.

STAR Review

There were no budget transfers this month.

Budget Transfers

The bills and the Claims Auditor's Report for August were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for August, 2021. Motion approved unanimously.

**Extra-Curricular
Activity Fund**

Denise Johnston moved, seconded by Ed Dalski to approve the minutes from the Organizational meeting and the Special meeting on July 1, 2021 as written. Motion approved unanimously.

Minutes

Kelli Winnie moved, seconded by Tracy Sanford to approve the minutes of the special meeting on August 12, 2021 as written, and the regular meeting on August 12, 2021 as corrected. Motion approved unanimously.

President's Report:

1. Mr. Fersch stated that the Audit Committee needs to meet with our auditors to review the Annual Audit prior to the October 13th BOE meeting, and, since the whole board is on the Audit Committee, it needs to be a public meeting. The meeting was scheduled for October 6, 2021 at 7:00 PM. The annual walkthrough was scheduled for October 13th at 6:00, prior to the regular board meeting.
2. The annual advertisements will go out for all our volunteer committees.
3. Mr. Fersch reminded the board there is a NYSSBA webinar next week on Best Practices. He added it's at 1:00 in the afternoon, but if you register, you can get a recording to listen to at another time.

**Audit Committee
Mtg. & Walkthrough**

Volunteer Committees

NYSSBA Webinar

Superintendent's Report:

1. Mr. Bennett discussed the building projects and where they stand at this point in time. He reviewed again all the projects and what stage of paperwork submittal they are in. He will inform the board of any updates. Mr. Bennett added that we have applied for a grant that will put hot spots in busses should we ever have to go fully remote again.
2. Mr. Bennett stated that there wasn't a lot of change from last month's update. He stated that our enrollment for this year hasn't changed dramatically from last year, it's just down slightly. He's met with the senior advisors and discussed senior trip options. BoardDocs will be here on October 13th with a presentation.
3. Mr. Bennett reviewed the protocols that are in place for this year. There was a discussion on some points that could seem contradictory. Mr. Bennett will update the plan with those minor changes.

Building Projects

**Public Comments
Update**

Protocols

Principal's Report:

1. Ms. Ten Eyck stated that there was no attendance and discipline data yet. She will report next month on the first month of school
2. Ms. Ten Eyck stated that the first days of school went well. Staff and students are wearing masks and social distancing. Most of the supplies have been received and distributed, and we'll get the rest out as soon as it comes in.

**Attendance &
Discipline Report**

Opening Days

Board Committee Reports:

1. Communications Committee:
Ed Dalski discussed his plans for the Communications Committee. He plans to meet with the Student Council advisor to ask her and the Student Council students to be the lead for getting positive news out to the community.

Comm. Committee

Board Comments and Questions:

Ed Dalski asked how the district planned on commemorating 9/11. Ms. Ten Eyck outlined the plans for the day.

**Bd. Comments &
Questions**

Denise Johnston thanked the staff, teachers, and administration for all their hard work getting the school year off to a successful start.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Kelli Winnie moved, seconded by Ed Dalski to create a full-time certified substitute teacher position for the 2021-2022 school year at a rate of BA Step 1 as per the RTA Contract. Motion approved unanimously.
2. Tracy Sanford moved, seconded by Kelli Winnie to approve the following:
 - Approve Jeffrey Bennett and Jill Ten Eyck as New York State Teacher Lead Evaluators.
 - Approve Jeffrey Bennett as a New York State Principal Lead Evaluator.Motion approved unanimously.
3. Tracy Sanford moved, seconded by Ed Dalski to **approve** a new substitute rate for retired employees of Roxbury Central School when they sub in the area from which they retired effective 9/7/21. Motion approved unanimously.

Full-Time Sub

**Bennett & Ten Eyck
Lead Evaluators**

**RCS Retiree Sub
Pay**

B. PERSONNEL:

1. Denise Johnston moved, seconded by Tracy Sanford, to approve Christina Silbermann, 8691 Carpenter Rd., Baldwinsville, NY as a full-time certified substitute teacher for the 2021-2022 school year at a rate of BA Step 1, \$46,166, as per the RTA Contract. Motion approved unanimously.

Silbermann F/T Sub

2. Kelli Winnie moved, seconded by Tracy Sanford, to approve Stephanie Hillis, 984 Titus Lake Rd., Jefferson, as a part-time Spanish teacher at a rate of \$155/day with benefits as per her agreement.

Hillis Spanish Teacher

Denise Johnston moved, seconded by Tracy Sanford, to approve the following:

3. Rescind appointment of Laurie Andrews as a reading specialist for the 2021-2022 school year at a rate of \$150/day up to \$10,000.
4. Appoint Laurie Andrews as a reading specialist for the 2021-2022 school year at a rate of \$200/day up to \$15,000.

L. Andrews Rate Adj.

Kelli Winnie moved, seconded by Tracy Sanford to approve the following personnel items:

5. Accept the resignation of Sharon Buckler as a bus driver retroactive to September 1, 2021.

Buckler Resignation

6. Approve the following substitutes:

Substitutes

- Sarah Cronk - substitute LTA/Teachers Aide
- Heather Krickhahn – substitute K-12/LTA/Teachers Aide/Cafeteria Helper
- Jane Ware – substitute K-12 Teacher
- Deb Abbood – substitute K-12 Teacher

7. Approve the following CROP personnel for the 2021-2022 school year at rates as per the CROP agreement:

CROP Personnel

- Kristi Hadden – Site Coordinator
- Cheryl Hadden – Full-Time Activity Leader
- Robyn Vamosy – Full-Time Activity Leader
- Barb Cella – Part-Time Activity Leader
- Laura O'Brien – Part-Time Activity Leader
- Hope Tone-Pah-Hote – Substitute Activity Leader
- Nelta Miller – Substitute Activity Leader
- Maxwell Curtis – Peer Leader

8. Approve Joan Kemp as a volunteer for kindergarten.

Kemp Volunteer

Motion approved unanimously.

C. OTHER:

Denise Johnston moved, seconded by Kelli Winnie, to approve the following:

1. Approve the following CSE recommendation:
#’s 4434
2. Approve the following extracurricular club charter applications:
 - Class of 2022
 - Student Council
3. Accept donation of 1 box of binders, 1 box of green hanging folders, and 1 box of desk organizers from Dennis Machicao, 107 Ox Rd., Denver, NY.

CSE Recs

Club Charters

Motion approved unanimously.

Public Comments: A member of the public had questions penalties for students who don’t wear masks; unvaccinated staff members and testing; the delay in school opening packets getting out to students this year; a suggestion about an ambassador program; bus schedules; a question about PK getting water bottles; the amount of forms that have to be filled out with all the same info; if Open House has changed; and what the long-term sub was.

Another member of the public asked about the senior trip and was concerned about the time a class meeting was scheduled, as well as a question about masks and mask breaks.

Another member of the public had questions about why the supplies for the students were so late in coming in; unvaccinated staff members; the schedules and number of study halls for the seniors, and whether they can leave to go home and come back if they have three in a row.

Kelli Winne moved, seconded by Tracy Sanford to go into executive session at 8:23 pm. Motion approved unanimously.

Into Exec. Session

Kelli Winnie moved, seconded by Tracy Sanford to come out of executive session at 8:52 pm. Motion approved unanimously.

Out Of Exec. Session

Kelli Winnie moved, seconded by Ed Dalski to adjourn the meeting at 8:52 pm. Motion approved unanimously.

Adjourn

Roxbury Central School
Board of Education Meeting
September 8, 2021

Marianne Schor, Secretary