

The Regular Meeting of the Roxbury Central School District was held on September 9, 2020 in the cafeteria.

Present: Ed Fersch, Denise Johnston, Ed Dalski, Kelli Winnie and Jenny Rosenzweig  
Superintendent: Jeff Bennett  
Principal: Jill Ten Eyck  
Treasurer: Wendy Sprague  
Secretary: Marianne Schor

Mr. Fersch called the meeting to order at 7:02 pm.

Additions to agenda: None

Kelli Winnie moved, seconded by Ed Dalski to approve the treasurer's report for August, 2020. Motion approved unanimously.

**Treas. Report**

Procurement Policy 5410 and Investment Policy 5220 were reviewed.

**Review Policy 5410  
& Policy 5220**

Wendy Sprague gave an update of the status of the State Aid Forms.

**State Aid Form Update**

The STAR program was reviewed.

**STAR Prog. Review**

There were no budget transfers for the month of August.

**Budget Transfers**

The bills and the Claims Auditor's Report for July and August were reviewed.

**Bills & Claims**

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for August, 2020. Motion approved unanimously.

**Extra-Classroom  
Activity Fund**

Kelli Winnie moved, seconded by Denise Johnston to approve the minutes from the regular meeting on August 12, 2020 as corrected and the special meeting on August 26, 2020 as written. Motion approved unanimously.

**Minutes**

President's Report:

1. Denise Johnston moved, seconded by Kelli Winnie, to approve the 2020-2021 Board Goals as follows:

**20-21 Board Goals**

- Complete the policy manual review and adopt a revised manual.
- Assess board strengths and weaknesses and develop plans to improve board effectiveness.

- Find ways to improve community engagement in school functions.

Motion approved unanimously.

2. The building walkthrough was scheduled for October 14, 2020 at 6:00 pm.
3. Mr. Fersch stated that we will be putting out the annual notice for volunteers to serve on the Budget and Audit committees.

**Building Walkthrough**

**Budget/Audit Comm.**

Superintendent's Report:

1. Mr. Bennett reported on the three Conference Days held prior to opening day. He stated that all the staff members were broken up into two groups of 37 which enabled social distancing protocols were followed. There were mandated trainings and time in classrooms and work spaces. Mr. Bennett stated that the Conference Days went well and having three days helped teachers prepare for both in-school and remote learners.
2. Mr. Bennett stated that opening day went well. Staff and students followed the protocols and masks were on in the hallways. He stated that he met with the custodians to discuss some changes for cleaning, and we will be bringing in a sub for now to help with things like cleaning the bath rooms between periods. Mr. Bennett stated there were some glitches with student schedules but the new School Counselor has been doing a great job getting problems straightened out. He added that 3 teachers will be doing extra remote time with students during the week, and Special Ed teachers will be doing extra time with remote students. Mr. Bennett added that he now has to do a report every day for the Department of Health on the number of staff and students in the building.
3. Mr. Bennett stated that the phones are in the building and they're hoping to get us up and running with the new system in a few weeks.
4. Mr. Bennett stated that he and Wendy Sprague have met with FEMA and we will not be getting the reimbursement we had thought. He stated that very few things can be put in for reimbursement. They are meeting with FEMA again tomorrow.

**Supt's Conference Days**

**Opening Day**

**Phone System**

**FEMA**

There was a discussion regarding opening day with the numbers of students in some of the classes and by their lockers.

Principal's Report:

1. Ms. Ten Eyck discussed the Remote Learning protocols, how it's going to look with schedules and specials, and the different ways teachers are delivering instruction. This current hybrid model will be in place through October 9<sup>th</sup>.

**Remote Learning**

Board Comments and Questions: None

Old Business:

1. Denise Johnston moved, seconded by Ed Dalski to approve the 2020-2021 adult lunch price at \$5.00 (includes tax) per NYS Child Nutrition guidelines. Breakfast will be ala carte. Motion approved unanimously.

**20-21 Adult Meal Prices**

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

None

B. PERSONNEL:

Kelli Winnie moved, seconded by Denise Johnston to approve the following personnel items:

**Personnel**

1. Approve the following resolution:  
Whereas, the District has seen an increase in enrollment of kindergarten age students this year; and  
  
Whereas, this necessitates creation of an additional teaching position to appropriately staff that grade level; and  
  
Whereas, the number of special education teachers required to appropriately staff for student needs has decreased; and  
  
Whereas, Cathy Schuman has been previously reassigned from her tenured elementary education position to a special education position;

Now, therefore, be it resolved that, upon the recommendation of the Superintendent of Schools:

The Board hereby abolishes one special education position effective September 9, 2020;

The Board hereby creates an additional kindergarten position effective September 9, 2020; and

The Board hereby appoints Cathy Schuman, who possesses elementary education certification (K-6) issued by the Commissioner of Education, to the position of teacher in the tenure area of elementary education, effective September

9, 2020. Ms. Schuman's salary shall remain at its present rate.

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|--|---------------------------|
| 2. Approve Lisa Faraci as the 2020-2021 yearbook advisor at a rate as per the RTA contract.    | <b>L. Faraci Yearbook</b> |
| 3. Approve Elaine Smith as a substitute teacher K-12. Fingerprint clearance has been received. | <b>Smith Sub K-12</b>     |

Motion approved unanimously.

C. OTHER:

None

Public Comments: There was a discussion regarding school pictures fall soccer, and students riding the bus home to daycare. There was also a discussion regarding CROP and Girl Scouts.

Kelli Winnie moved, seconded by Ed Dalski to adjourn the meeting at 8:10 pm. Motion approved unanimously.

**Adjourn**

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Jeffrey J. Bennett, Superintendent

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Ed Fersch, BOE President

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Marianne Schor, Secretary